

## Sidewalk Patio and Pop-ups Grant

### Purpose

To provide businesses in Pembroke with the opportunity to utilize publicly owned sidewalks and on-street parking spaces to permit sidewalk patios and pop-up retail spaces.

### Eligible Costs

- 1 Professional fees associated with the design of a sidewalk patio or pop-up retail space;
- 2 Construction and materials costs associated with the installation of a sidewalk patio or pop-up retail space;
- 3 Installation or improvement of a seasonal outdoor sidewalk café or patio or pop-up retail space, provided that it is located adjacent to the sidewalk; and
- 4 Temporary patio elements to be located in a public right-of-way or parking area, including structural elements, decorative fencing and barriers, and outdoor heaters are also eligible.



Figure 0-1: Sidewalk patio, F N Good Food, 53 Pembroke Street West (Source: Google Streetview, May 2025)

### Program Details

- 1 A grant of up to 100% of eligible costs, up to a maximum of \$3,000, to support professional fees and/or construction costs associated with the design and installation of the sidewalk patio and/or pop-up retail space.

### Eligibility Criteria

- 1 All General Eligibility Requirements outlined in **Section** Error! Reference source not found. shall apply.
- 2 Applications shall be in accordance with the application process set out in **Section** Error! Reference source not found..
- 3 An application for this program must be submitted to the City prior to the commencement of any site works and/or issuance of a License of Occupation, as applicable.



- 4** Applicants shall be required to enter into an Encroachment Agreement with the City of Pembroke, at which time the applicant will be required to provide a Certificate of Insurance for public liability (personal injury and property damage insurance) naming the Corporation of the City of Pembroke as an additional insured.
- 5** Subsequent applications for the Sidewalk Patio and Pop-ups Grant for the same property are permitted where there has been a change of property ownership, or the previously completed improvements funded through a prior Sidewalk Patio and Pop-ups Grant have reached the end of their lifecycle and require rehabilitation.