

# Operations Committee Meeting

Council Chambers  
Pembroke, Ontario  
November 19, 2019  
6:21 p.m.

## 1. Call to Order

### Present:

Deputy Mayor Gervais, Chair  
Mayor LeMay  
Councillor Abdallah  
Councillor Jacyno  
Councillor Lafreniere  
Councillor Plummer  
Councillor Reavie

### Also Present:

Terry Lapierre, Chief Administrative Officer  
Brian Lewis, Manager of Operations  
Linda Rook, Recording Secretary

The Chair called the meeting to order at 6:21 p.m.

## 2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest.

## 3. Approval/Amendment of Meeting Agenda

### Motion:

Moved by Councillor Abdallah

Seconded by Councillor Plummer

THAT the Agenda of the Operations Committee meeting of November 19, 2019 be accepted as circulated.

### Carried

## 4. Approval of Minutes

- Operations Committee – October 15, 2019

### Motion:

Moved by Councillor Reavie

Seconded by Councillor Lafreniere

That the minutes of the Operations Committee of October 15, 2019 be adopted.

### Carried

## 5. New Business

### a. Waste Collection Schedule – April 2020 to March 2021

Mr. Lewis reviewed the report.

**Motion:**

Moved by Councillor Plummer

Seconded by Councillor Abdallah

That the Committee approves status quo for the 2020 Christmas Tree Collection: A three-day Christmas Tree Collection event for Christmas 2020 using City forces:

- Residents with Monday Collection Day will be collected on Monday, January 11, 2021;
- Residents with Tuesday Collection Days will be collected on Tuesday, January 12, 2021; and
- Residents with Wednesday Collection Days will be collected on Wednesday, January 13, 2021.

**Carried**

**Motion:**

Moved by Councillor Abdallah

Seconded by Councillor Reavie

That the Committee approves status quo for Large Item Collection 2020: Two Large Item Collection events:

- A Spring Large Item Collection the week after the long weekend in May: Monday, May 25; Tuesday, May 26; and Wednesday, May 27, 2020; and
- A Fall Large Item Collection the week after the long weekend in September: Monday, September 14; Tuesday, September 15; and Wednesday, September 16, 2020.

**Carried**

**Motion:**

Moved by Councillor Plummer

Seconded by Councillor Reavie

That the Committee approves status quo for Leaf & Yard Waste Collection 2020:

- Two staggered Leaf & Yard Waste Collections in the spring of 2020:
  - First full week of May: Monday, May 4; Tuesday, May 5; and Wednesday, May 6, 2020; and
  - Week of long weekend in May: Tuesday, May 19; Wednesday, May 20; and Thursday, May 21, 2020 (Monday May 18 is Victoria Day – therefore collection is pushed ahead one day)
- In addition, three staggered weeks in the fall of 2020:
  - Week before Halloween: Monday, October 19; Tuesday, October 20; and Wednesday, October 21, 2020;
  - First week in November: Monday, November 2, Tuesday November 3, and Wednesday November 4, 2020;
  - Third week of November: Monday, November 16, Tuesday, November 17 and Wednesday, November 18, 2020.

**Carried**

**Motion:**

Moved by Councillor Reavie

Seconded by Councillor Plummer

That the Committee approves status quo for Green Bin Collection 2020: Green Bin Collection every other week from September through May and every week June through August.

**Carried**

**Motion:**

Moved by Councillor Lafreniere

Seconded by Councillor Plummer

That the Committee approves status quo for Mobile Hazardous or Special Waste Events 2020:

- Saturday, May 9, 2020 – Petawawa Civic Centre
- Saturday, June 6, 2020 – KI Pembroke
- Saturday, August 22, 2020 – Rockwood, Laurentian Valley

**Carried**

**Motion:**

Moved by Councillor Abdallah

Seconded by Councillor Reavie

That the Committee approves status quo for Garbage Collection 2020: Garbage Collection every other week with no change in quantity.

**Carried**

**b. Community Safety and Well-Being Plan – T. Lapierre**

Mr. Lapierre reviewed the report and Deputy Mayor Gervais, as a member of the Police Services Board, provided additional information with respect to the matter. A discussion was held and the following points were raised:

- The City of Pembroke is mandated by the Province to develop and implement a Community Safety and Well-Being Plan
- The coordinator will develop the CSWB Plan to ensure the City meets the legislative requirements
- The CSWB Plan will ensure that appropriate services are being utilized and prevent a duplication of services, i.e. It may not be the police responding; the police may get call, but then the call will be directed to the appropriate service
- Police are currently dealing with far too many calls than they should be
- The City may be able to collaborate with other surrounding municipalities regarding the CSWB Plan since many of the agencies for the vulnerable are county-wide
- If so, the issue of cost would need to be addressed, i.e. if a neighbouring municipality wished to participate, would they have to contribute funds?
- It was suggested that the Police Services Board work with surrounding municipalities and determine if any should be invited to participate in the CSWB Plan.
- The coordinator to identify consistencies

**Motion:**

Moved by Councillor Reavie

Seconded by Mayor LeMay

That staff are directed to secure a coordinator to develop, implement and measure outcomes of a Community Safety and Well-Being Plan for the City.

**Carried**

**c. Livestreaming Committee/Council Meetings – T. Lapierre**

Mr. Lapierre reviewed the report and Mr. Sean Behnke, owner of comBetek Multimedia, provided an overview of the services to be provided.

**Motion:**

Moved by Councillor Abdallah

Seconded by Councillor Lafreniere

That Committee approves the shortfall of \$13,885 plus HST for the Council Chamber Sound System and Live Streaming and directs that the shortfall be financed from the Capital Corporate IT Improvement budget.

**Carried**

**8. Adjournment**

**Motion:**

Moved by Councillor Reavie

Seconded by Councillor Abdallah

That the November 19, 2019 meeting of the Operations Committee adjourn at 7:03 p.m.

**Carried**