

# Operations Committee Meeting

Council Chambers  
Pembroke, Ontario  
September 17, 2019  
7:25 p.m.

## 1. Call to Order

### Present:

Deputy Mayor Gervais, Chair  
Mayor LeMay  
Councillor Abdallah  
Councillor Jacyno  
Councillor Lafreniere  
Councillor Plummer

### Regrets:

Councillor Reavie

### Also Present:

Terry Lapierre, Chief Administrative Officer  
Brian Lewis, Manager of Operations  
Linda Rook, Recording Secretary

The Chair called the meeting to order at 7:25 p.m.

## 2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest.

## 3. Approval/Amendment of Meeting Agenda

### Motion:

Moved by Councillor Abdallah

Seconded by Councillor Plummer

That the Agenda of the Operations Committee meeting of September 17, 2019 be accepted as amended.

### Carried

## 4. New Business

### a. River Road Watermain Construction – Tender Contract No. 19027-02

Mr. Lewis reviewed the report.

### Motion:

Moved by Councillor Jacyno

Seconded by Councillor Abdallah

That the Operations Committee approve the award for the River Road Watermain Construction (Tender Contract No. 19027-02) to R.G.T. Clouthier Construction Ltd. in the

amount of \$739,191.55 plus HST; and THAT the Committee approve additional expenditures in the amount of \$40,000.00 plus HST for a contingency allowance. The total value of the recommendations equal \$779,191.55 plus applicable HST.

**Carried**

**b. One-Year Extension of Petroleum Products Contract**

Mr. Lewis reviewed the report.

**Motion:**

Moved by Councillor Plummer

Seconded by Councillor Abdallah

That the Operations Committee approve a 1-year extension to the contract with Parkland Fuel Corporation, to provide petroleum products to various City locations for the 2020 calendar year.

**Carried**

**c. DWQMS – Re-Accreditation External Audit Results**

Mr. Lewis reviewed the information report.

**d. Former Fire Hall and Annex Building**

Mr. Lapierre reviewed the report.

A discussion was held and the following points were raised:

- The Grind and Community Kitchen is seeking a new location in the vicinity of the downtown.
- The portion of the fire hall previously used for fire administration purposes should be leased to the groups, with staff ensuring it is a net carefree agreement that doesn't cost the City anything.
- The parties may want one of the bays and other community groups might be interested in the bays.
- Temporarily put the disposition of the three large apparatus bays on hold.
- Staff should do a real cost analysis to determine the cost to maintain the bays or remove them to provide increased parking for groups operating in the area including the library.

**Motion:**

Moved by Mayor LeMay

Seconded by Councillor Lafreniere

That the Operations Committee approve in principal, the portion of the fire hall, previously used for fire administration purposes, be retained and made available for lease by the Grind/Community Kitchen subject to negotiations with staff and a report be brought back to Committee.

**Carried**

**Direction:** Staff directed to temporarily put the disposition of the three large apparatus bays on hold.

**Motion:**

Moved by Councillor Abdallah

Seconded by Councillor Plummer

That the Operations Committee approve that the annex building be retained for operational purposes of the Parks & Recreation and Operations Departments.

**Carried**

**e. Electric Car Charging Stations – T. Lapierre**

Mr. Lapierre reviewed the report.

**Motion:**

Moved by Councillor Abdallah

Seconded by Councillor Plummer

That the Operations Committee approve the proposed list of potential charging locations and direct staff to develop/enter into a Memorandum of Understanding with ORES to formally confirm the arrangement for grant submission purposes.

**Carried**

**8. Adjournment**

**Motion:**

Moved by Councillor Abdallah

Seconded by Councillor Plummer

That the September 17, 2019 meeting of the Operations Committee adjourn at 8:02 p.m.

**Carried**