

Operations Committee Meeting

Council Chambers
Pembroke, Ontario
April 16, 2019
6:58 p.m.

1. Call to Order

Present:

Deputy Mayor Gervais, Chair
Mayor LeMay
Councillor Abdallah
Councillor Jacyno
Councillor Lafreniere
Councillor Plummer
Councillor Reavie

Also Present:

LeeAnn McIntyre, Treasurer/Deputy-Clerk
Brian Lewis, Manager of Operations
Linda Rook, Recording Secretary

The Chair called the meeting to order at 6:58 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

Councillor Plummer declared a perceived pecuniary interest with respect to Item #6(b).

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Plummer

That the Agenda of the Operations Committee meeting of April 16, 2019 be accepted as amended.

Carried

4. Approval of Minutes

Motion:

Moved by Councillor Reavie

Seconded by Councillor Lafreniere

That the Minutes of the Operations Committee meeting of March 19, 2019 be accepted as circulated.

Carried

5. Business Arising from Minutes

There was no business arising from the minutes.

6. New Business

a. Local Preference in Procurement – D. Schofield

Ms. Schofield reviewed her report. A discussion was held and the following points were raised:

- A Local preference policy may not stand up in Court
- Council can promote to shop locally, but does not need a local preference policy
- Difficult to define local – City is too small
- Local could be defined as a range around the City
- Defining a range is discriminatory
- Staff should use discretion on criteria for best value, look at the added value of local business. Local businesses pay taxes and support City infrastructure
- If there is a small differential in cost between local bidder and lowest bidder, i.e. \$1000.00 or less than one percent, award to local

Motion:

Moved by Councillor Plummer

Seconded by Councillor Lafreniere

That the Committee approve the implementation of a local preference policy by including local preference as a criterion in determining best value in the bid evaluation process.

Deputy Mayor Gervais requested a recorded vote.

Yea: Councillor Plummer

Nea: Mayor LeMay, Councillor Reavie, Councillor Abdallah, Councillor Lafreniere, Councillor Jacyno, Deputy Mayor Gervais

Motion Defeated

At this point Councillor Plummer left the table due to his perceived pecuniary interest.

b. Supply and Delivery of Three (3) 2019 Two-Wheel Drive Pick-Up Trucks with Regular Cabs – Tender No. T-19-03 – D. Schofield

Ms. Schofield reviewed her report. A discussion was held and the following points were raised:

- Tender document did not disclose a local preference clause, must award to lowest responsive and responsible bidder
- Not excused under privilege clause “The City reserves the right to accept or reject any or all tenders. The lowest or any tender will not necessarily be accepted,” all requests for tenders contain this clause
- Awarding to other than the lowest compliant bidder would be improper and unlawful
- The tender document contains instructions to bidders and tenders are evaluated on lowest price and on stated criteria
- In the past there was one incident where a tender was not awarded to the lowest bidder.

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Reavie

That per the procurement policy, Tender No. T-19-03 for the Supply and Delivery of Three (3) Two-Wheel Drive Pick-Up Trucks with Regular Cab be awarded to the lowest responsive and responsible bidder, Urban Ford (Arnprior) in the amount of \$88,296.00.

Deputy Mayor Gervais requested a recorded vote.

Yea: Mayor LeMay, Councillor Reavie, Councillor Abdallah, Councillor Lafreniere, Councillor Jacyno, Deputy Mayor Gervais

Carried

At this point Councillor Plummer returned to the table.

c. Victoria Street Reconstruction – B. Lewis

Mr. Lewis reviewed his report.

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Lafreniere

That Tender Contract No. 2164302A for the Reconstruction of Victoria Street be awarded to 902474 Ontario Ltd. o/a Do-All Construction in the amount of \$2,881,138.35 plus HST THAT the Contract Administration Services be awarded to Jp2g Consultants Inc., the design consultant, in the amount of \$155,513.60 plus HST.

That the Operations Department be authorized additional expenditures in the amount of \$235,000.00 for a contingency allowance.

The total value of the recommendations equal \$3,271,651.95 plus applicable HST.

Deputy Mayor Gervais requested a recorded vote.

Yea: Mayor LeMay, Councillor Reavie, Councillor Abdallah, Councillor Lafreniere, Councillor Plummer, Councillor Jacyno, Deputy Mayor Gervais

Carried

d. Supply and Delivery of Bulk Coarse Highway Salt – 2019-2020 and 2020-2021 Winter Seasons – B. Lewis

Mr. Lewis reviewed his report.

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Reavie

That Tender No. T-19-04 for the Supply and Delivery of Bulk Coarse Highway Salt be awarded to Compass Minerals Canada Corp. for the total approximate contract value of \$578,450.00 + HST for the 2019/2020 and 2020/2021 winter seasons.

Carried

e. Pembroke Pride Crosswalk Proposal – B. Lewis

Mr. Lewis reviewed his report. A discussion was held and the following points were raised:

- In favour of the proposed Pembroke Pride Crosswalk
- Pembroke Pride Group working with PBIA
- The rainbow colours would be separated by white using traffic paint to maintain the standards of traffic control requirements.
- The bright, vibrant colours tend to fade. Staff will go back to the Group on an annual basis to have them re-paint.

Carried

f. Winter Control 2018-2019 Update – B. Lewis

Mr. Lewis reviewed his information report. A discussion was held and the following points were raised:

- Operators have training annually

g. Pilot Project for Yellow Bin purchases to be bundled with Mesh Net Covers – B. Lewis

Mr. Lewis reviewed his report.

Motion:

Moved by Councillor Reavie

Seconded by Councillor Abdallah

That the Committee approves the pilot project for yellow bins purchases to be bundled with Mesh Net Covers.

Carried

h. Resident Petition for Install of “No Transport” Signage on D’Youville Drive (Between Mackay Street and Cecelia Street) – B. Lewis

Mr. Lewis reviewed his report. A discussion was held and the following points were raised:

- Councillor Lafreniere read a letter from Rick Power, who was unable to attend. Residents on D’Youville Drive, between Mackay Street and Cecelia Street, have requested that transports access the Industrial Park via Mackay Street and remain off of D’Youville Drive
- Residents on D’Youville have been making this request for the past five years
- Previous petitions requested no trucks on D’Youville Drive, now requesting no transports on D’Youville Drive
- It would be difficult to enforce
- No statistical data on how many transports are travelling down D’Youville
- If signage installed, still going to happen
- 4 signs, two at either end, would cost approximately \$1000 - \$1500
- Difficult for by-law enforcement to stop transports travelling down D’Youville at night
- If residents call OPP, rate payers are going to pay

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Abdallah

That the Committee directs staff to prohibit D’Youville Drive transport traffic between Mackay Street and Cecelia Street.

Motion Defeated

8. Adjournment

Motion:

Moved by Councillor Reavie

Seconded by Councillor Abdallah

THAT the April 16, 2019 meeting of the Operations Committee adjourn at 8:26 p.m.

Carried