

Finance & Administration Committee Meeting

Council Chambers
Pembroke, Ontario
January 30, 2019
10:00 a.m.

1. Call to Order:

Present:

Councillor Jacyno, Vice Chair
Mayor LeMay
Deputy Mayor Gervais
Councillor Reavie
Councillor Abdallah

Regrets:

Councillor Lafreniere
Councillor Plummer

Also Present:

Terry Lapierre, Chief Administrative Officer/Clerk
LeeAnn McIntyre, Treasurer/Deputy Clerk
Brian Lewis, Manager of Operations
Ron Conroy, Manager of Parks and Recreation
Dan Herback, Fire Chief
Diane Schofield, Deputy Treasurer
Ashley Perrier, Administrative Accounting Clerk

The Chair called the meeting to order at 10:00 a.m.

2. OMPF Fund – Mayor LeMay Conference Recap

Mayor LeMay presented his feedback from the conference. A discussion was held and the following items were noted:

- Minister of Finance was not in attendance at the conference
- Many communities expressed concern that OMPF allocations have not been received as it is difficult to budget.
- Asset Management requirements will continue starting with policy deadline of July 1, 2019.

3. County of Renfrew Shared Services

Ms. McIntyre provided a handout with an update for the County of Renfrew Shared Services costs. A discussion was held and the following items were noted:

- There is an overall reduction for the city for 2019 in the amount of \$238,000. The estimates in the budget package included an increase for the County of \$172,000 therefore the reduction totals \$410,000.

4. 2019 Operating Budget Summary Revised

Ms. McIntyre presented the Revised 2019 Operating Budget Summary. A discussion was held and the following items were noted:

- MPAC information regarding police station being nontaxable was incorrect.
- The property is taxable because it is occupied by a provincial tenant and therefore has been treated correctly in the past and MPAC will be correcting the roll for 2019.
- Taxes have been added back in the Police budget and the increased the tax revenue reflected in the taxation section.

5. Sound System for Council Chambers & Streaming

There was considerable discussion at the last meeting regarding the removal of the sound system for Council Chambers of \$25,000 and the estimate to have the meetings streamed of \$10,000; these items have been added back into Economic Development.

6. Reduction in the Transfer to Capital from Taxation

With the changes above made, the transfer to Capital from Taxation is reduce to \$982,835 and reflects decisions made in the Capital budget.

- The end result is a surplus of \$49,518 and Ms. McIntyre provided a few ideas for council to consider including increasing the provision for loss of OMPF funding, revisiting capital projects, or reducing levy increase from 1.97% to 1.72%.
- Mr. Lapierre suggested using surplus to complete the first and second floor windows.
- Ms. McIntyre drew committees attention to items added to Capital budget from previous meeting for discussion and consideration.
 - Blakely Crescent – Sidewalk \$140,000
 - Alfred Street East – Sidewalk including pedestrian crossover \$45,000
 - O'Brien Street North – Roadwork (Herbert to Albert) \$95,000

Motion:

Moved by Deputy-Mayor Gervais

Seconded by Councillor Abdallah

That discussion of asset management be lifted from being tabled.

Carried

Motion:

Moved by Councillor Gervais

Seconded by Councillor Reavie

That items regarding the asset management position remain in the budget.

Carried

Motion:

Moved by Deputy-Mayor Gervais

Seconded by Councillor Reavie

That \$15,000 be added to City Hall repointing and windows and \$30,000 be added for Alfred Street East - Sidewalk including Pedestrian Crossover.

Carried

Motion:

Moved by Mayor LeMay

Seconded by Deputy-Mayor Gervais

That the remaining \$4,518 from the \$49,518 surplus be added to the contingency for OMPF allocation.

Carried

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Reavie

That the 2019 Capital Budget be approved as presented, totaling \$13,543,387.

Carried

Motion:

Moved by Deputy-Mayor Gervais

Seconded by Councillor Abdallah

That the final budget summary with the \$4,518 adjustments for City Hall Repointing Alfred Street East sidewalk & OMPF be approved.

Carried

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Reavie

That the tax levy for 2019 in the amount of \$20,746,190 be approved.

Carried

7. Adjournment

Motion:

Moved by Deputy-Mayor Gervais

Seconded by Councillor Reavie

That the January 30, 2019 meeting of the Finance & Administration Committee adjourn at 10:45 a.m.

Carried