

Finance & Administration Committee Meeting

Council Chambers
Pembroke, Ontario
November 5, 2019
7:20 p.m.

1. Call to Order

Present:

Councillor Plummer, Chair
Mayor LeMay
Deputy Mayor Gervais
Councillor Abdallah
Councillor Jacyno
Councillor Lafreniere
Councillor Reavie

Also Present:

Terry Lapierre, Chief Administrative Officer
Fire Chief Dan Herback
LeeAnn McIntyre, Treasurer/Deputy Clerk
Heidi Martin, Recording Secretary

Councillor Plummer called the meeting to order at 7:20 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest declared.

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Jacyno

That the agenda of the Finance & Administration Committee meeting of November 5, 2019 be approved as circulated.

Carried

4. Approval of Minutes

Motion:

Moved by Councillor Reavie

Seconded by Councillor Abdallah

That the minutes of the Finance & Administration Committee meeting of October 1, 2019 be approved as circulated.

Carried

5. Business Arising from Minutes

There was no business arising from the minutes.

6. New Business

The CAO, Terry Lapierre introduced Angela Lochtie who will be replacing LeeAnn McIntyre, Treasurer/Deputy Clerk who is retiring at the end of December.

a. Pembroke Fire Department Monthly Report

Chief Herback reviewed the Pembroke Fire Department's monthly report. He stated that the Department held several events during Fire Prevention Week with over 500 individuals attending the open house at the fire hall.

b. 2020 O.P.P. Billing

Ms. McIntyre reviewed the report.

c. Fixed Asset Policy (PSAB 3150)

Ms. McIntyre presented the report.

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Reavie

That the Finance and Administration Committee adopt the Fixed Asset Policy as presented.

Carried

d. Commercial & Industrial Sub-Class Reductions

Ms. McIntyre reviewed the report. There were no questions.

e. Aquatic Centre Funding Application

Mr. Lapierre reviewed the report. A discussion was held and it was noted that it is exciting to see movement on this project and the importance of a funding application submission.

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Reavie

That the Finance and Administration Committee accept the staff report as presented and encourage Council to apply for funding for a new aquatic, fitness & community centre from the Investing in Canada Infrastructure Program Community Culture and Recreation Stream (ICIP).

Carried

7. Adjournment

Motion:

Moved by Councillor Reavie

Seconded by Deputy Mayor Gervais

That the November 5, 2019 meeting of the Finance & Administration Committee adjourn at 7:55 p.m.

Carried