



Agenda

Finance & Administration Committee

Chair: Councillor Andrew Plummer

Tuesday, October 1, 2019

Council Chambers

Following Striking Committee

- 1. Call to Order**
- 2. Disclosure of Pecuniary Interest and General Nature Thereof**
- 3. Approval/Amendment of Meeting Agenda**
- 4. Approval of Minutes**
 - Finance & Administration Committee – September 3, 2019
- 5. Business Arising from Minutes**
- 6. Presentation**
 - a. 10-year Volunteer Service Award (Pembroke Fire Department) – Josh Woermke
 - b. Municipal Accommodation Tax Program – Chris Melmoth, OVTA President; Alastair Baird, Manager; Melissa Marquardt, Tourism Development Officer
 - c. 2018 Draft Financial Statements – Fred Sinclair, Dean-Sinclair Chartered Professional Accountants
 - d. Water/Sewer Rate Study – Andrew Grunda, Watson and Associates Economists Ltd.
- 7. New Business**
 - a. Pembroke Fire Department Monthly Report – D. Herback
 - b. Gazebo Construction – Lea Street Park and Riverside Park – Tender No. T-19-15 – R. Conroy
 - c. Commercial & Industrial Sub-Class Reductions – L. McIntyre
 - d. 2019 Budget Report – L. McIntyre
 - e. Pembroke Operations Building Entrance Accessibility Renovations & Kiwanis Lift – Tender Contract No. 28711 – B. Lewis

- f. Reconstruction of Miller Street – Phase 1 – Tender Contract No. T-19-17 - B. Lewis
- g. Traffic Signal Controller Emergency Purchase - Pembroke Street East at Mackay Street – B. Lewis
- h. Traffic Disruptions and Detours (fall construction projects) – B. Lewis

8. Adjournment