

Finance & Administrative Committee Meeting

Council Chambers
Pembroke, Ontario
November 3, 2020
6:21 p.m.

1. Call to Order

Present:

Councillor Plummer, Chair
Mayor LeMay
Deputy Mayor Gervais (electronically)
Councillor Abdallah (electronically)
Councillor Jacyno (electronically)
Councillor Lafreniere (electronically)
Councillor Reavie

Also Present:

Terry Lapierre, Chief Administrative Officer
Dan Herback, Fire Chief (electronically)
Angela Lochtie, Treasurer/Deputy Clerk (electronically)
Nancy Rapin, Recording Secretary

Mayor LeMay called the meeting to order at 6:21 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interests declared.

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Councillor Reavie

Seconded by Councillor Lafreniere

That the agenda of the November 3, 2020 Finance & Administration Committee meeting be approved as circulated.

Carried

4. Approval of Minutes

a. Finance & Administration Committee – October 6, 2020

Motion:

Moved by Councillor Jacyno

Seconded by Councillor Lafreniere

That the minutes of the October 6, 2020 Finance & Administration Committee meeting be approved as circulated.

Carried

5. Business Arising from Minutes

There was no business arising from the minutes of October 20, 2020.

6. New Business

a. Pembroke Fire Department Monthly Report

Fire Chief Herback presented the October Monthly report.

b. COVID-19 Report

Ms. Lochtie presented the information report.

c. Monthly Accounts

Ms. Lochtie presented the August 2020 monthly accounts.

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Abdallah

That the Finance & Administration Committee approve the August 2020 monthly accounts, as presented.

Carried

d. Social Media Policy

Mr. Lapierre presented the report.

Motion:

Moved by Councillor Reavie

Seconded by Councillor Lafreniere

That the Finance & Administration Committee adopt the draft Social Media Policy as presented.

Carried

7. Adjournment

Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Lafreniere

That the November 3, 2020 meeting of the Finance & Administration Committee adjourn at 6:45 p.m.

Carried