

Finance & Administrative Committee Meeting

Council Chambers
Pembroke, Ontario
October 6, 2020
6:54 p.m.

1. Call to Order

Present:

Mayor LeMay, Chair
Deputy Mayor Gervais
Councillor Abdallah
Councillor Jacyno
Councillor Lafreniere
Councillor Plummer
Councillor Reavie

Also Present:

Terry Lapierre, Chief Administrative Officer (electronically)
Angela Lochtie, Treasurer/Deputy Clerk
Dan Herback, Fire Chief
Brian Lewis, Operations Manager (electronically)
Heidi Martin, Recording Secretary

Mayor LeMay called the meeting to order at 6:54 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

Deputy Mayor Gervais declared a pecuniary interest in regards to agenda item 7 a. as his office is involved with the matter.

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Councillor Reavie
Seconded by Councillor Abdallah
That the agenda of the October 6, 2020 Finance & Administration Committee meeting be approved as circulated.

Carried

4. Approval of Minutes

a. Finance & Administration Committee – September 1, 2020

Motion:

Moved by Councillor Lafreniere
Seconded by Councillor Reavie
That the minutes of the September 1, 2020 Finance & Administration Committee meeting be approved as circulated.

Carried**5. Business Arising from Minutes**

There was no business arising from the minutes of September 1, 2020.

6. Delegations & Presentations**a. Global First Power Presentation (electronically)**

Eric McGoey, Engagement and Communications Director and Rosalie Ahlan, Project Manager – Micro Modular Reactor Project at Chalk River were present to introduce their company Global First Power and shared information about their proposed demonstration project of a modular nuclear reactor at Chalk River Laboratories. In response to a question in regards to cost it was explained that at this time they do not have an answer however they hope that the proposed demonstration will help answer this question in the future. In response to a question in regards to radioactive waste, it was stated that the unit would be decommissioned and they hope to be able to add the used nuclear fuel to an onsite waste facility at CNL or potentially at another site. The Chair thanked Mr. McGoey and Ms. Ahlan for their informative presentation.

b. 2019 Draft Financial Statements

Mr. Fred Sinclair of Dean Sinclair Chartered Professional Accountants was present to provide an overview of the 2019 Draft Financial Statements. He indicated that the City ended 2019 with a very strong surplus and it is in a very good financial situation moving forward. The Chair thanked Mr. Sinclair for his presentation.

Motion

Moved by Deputy Mayor Gervais

Seconded by Councillor Reavie

That the Finance and Administration Committee accept the 2019 Draft Financial Statements as final, as presented.

Carried

Deputy Mayor Gervais left the table due to a perceived pecuniary interest.

7. New Business**a. Monthly Accounts**

Ms. Lochtie presented the information report. There were no questions.

Deputy Mayor Gervais returned to the table.

b. 2021 OPP Billing

Ms. Lochtie presented the information report. There were no questions.

c. Replacement of Traffic Control Signals & Pedestrian Crossing Devices along the 41/148 Connecting Link – Tender Contract No. 21-1239

Mr. Lewis presented the report. In response to a question in regards to the cost savings at the pedestrian crossovers, Mr. Lewis explained that the new pedestrian crossovers will be

compliant with AODA standards (sidewalk approach and signals) however the adjacent intersections will not be compliant until further work is completed in the future.

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Jacyno

That the Finance & Administration Committee approve the award for the Replacement of Traffic Control Signals and Pedestrian Crossing Devices along the 41/148 Connecting Link Tender Contract No. 21-1239 to Bonnechere Excavating Inc. in the amount of \$1,684,904.50 plus HST; and

That the Finance & Administration Committee approve additional expenditures in the amount of \$84,245.00 for a contingency allowance. The total value of the recommendations equal \$1,769,149.50 plus H.S.T.; and

That the shortfall be funded from Capital Reserves allocated to the unsuccessful ICIP-Green Stream Application related to the Townline Forcemain project (\$192,444) along with remaining surpluses from completed 2020 Capital projects.

Carried

- d. Townline Lift Station Generator Replacement & Miscellaneous Building Repairs – Tender Contract No. 2020-19072-01

Mr. Lewis presented the report.

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Lafreniere

That the Finance & Administration Committee approve the award for the Townline Lift Station Generator Replacement & Miscellaneous Building Repairs, Tender Contract No. 2020-19072-01 to JWK Utilities & Site Services Ltd., in the amount of \$109,750.00 plus HST; and

That the Finance & Administration Committee approve additional expenditures in the amount of \$5,488.00 for a contingency allowance, with a total value of the recommendations equalling \$115,238.00 plus applicable HST.

Carried

- e. Downtown Street Lighting – 2020 Street Light Replacement

Mr. Lewis presented the report.

Motion:

Moved by Councillor Reavie

Seconded by Councillor Abdallah

That the Finance & Administration Committee approve the award for the Downtown Street Lighting – 2020 Street Light Replacement to Westburne in the amount of \$104,244.28 plus HST.

Carried

- f. Aerial Fire Truck Services Agreement with Township of Laurentian Valley

Chief Herback presented the information report. A discussion was held and the following points were raised:

- Never want to see someone stuck in the event of a fire however, it is incumbent upon us to assure that we are paying our fair share and that anyone using our equipment and staff pay their fair share including replacement costs.
- City ratepayers should not pay the costs for another municipality.
- In the past few years, the aerial truck has been called upon six or seven times. In over 30 years, the tanker truck has only been used once.
- A new tanker truck would cost approximately \$250,000.
- a new agreement needs to be negotiated to better reflect and recover costs to the City of Pembroke associated with providing these services

Motion:

Moved by Deputy Mayor

Seconded by Councillor Reavie

That the City provide three (3) months notice to end the current agreement with Laurentian Valley and renegotiate a new agreement to better reflect and recover costs to the City of Pembroke associated with providing these services.

Carried

g. Fireworks By-law

Chief Herback presented the report and a discussion was held.

Motion:

Moved by Councillor Plummer

Seconded by Councillor Abdallah

That Section 3.4 be removed from the draft by-law.

Carried**Direction:**

Staff were directed to submit the revised draft Fireworks By-law to the Provincial Crown's Office for confirmation of set fines; and once approved, prepare the By-law for Council's adoption.

h. Establish and Regulate the Pembroke Fire Department By-law

Chief Herback presented the report and indicated that the By-law will be before Council this evening.

i. By-law to Participate in the Renfrew County Mutual Aid Plan

Chief Herback presented the report and indicated that the By-law will be before Council this evening.

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Reavie

That the Finance and Administration Committee meeting recommends that Council adopt By-law 2020-72; a by-law to participate in Renfrew County's Mutual Aid Plan.

Carried

j. Pembroke Fire Department Monthly Report

Chief Herback reviewed the report. There were no questions.

8. Adjournment

Motion:

Moved by Councillor Reavie

Seconded by Councillor Abdallah

That the October 6, 2020 meeting of the Finance & Administration Committee adjourn at 8:50 p.m.

Carried