

# Finance & Administration Committee Meeting

Council Chambers  
Pembroke, Ontario  
September 1, 2020  
6:49 p.m.

## 1. Call to Order

### Present:

Councillor Plummer, Chair  
Mayor LeMay  
Deputy Mayor Gervais  
Councillor Abdallah  
Councillor Lafreniere  
Councillor Reavie

### Regrets:

Councillor Jacyno

### Also Present:

Terry Lapierre, Chief Administrative Officer/Clerk  
Fire Chief Herback (electronically)  
Brian Lewis, Manager of Operations (electronically)  
Nancy Rapin, Recording Secretary

Councillor Plummer called the meeting to order at 6:49 p.m.

## 2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest declared.

## 3. Approval/Amendment of Meeting Agenda

### Motion:

Moved by Councillor Reavie  
Seconded by Councillor Abdallah  
That the agenda of the Finance & Administration Committee meeting of September 1, 2020 be approved as circulated.

### Carried

## 4. Approval of Minutes

### Motion:

Moved by Councillor Lafreniere  
Seconded by Councillor Abdallah  
That the minutes of the Combined Committee meeting of August 11, 2020, be approved as circulated.

### Carried

### Motion:

Moved by Councillor Lafreniere  
Seconded by Deputy Mayor Gervais

That the minutes of the Special Combined Committee meeting of August 19, 2020, be approved as circulated.

**Carried**

**5. Business Arising from Minutes**

**6. New Business**

**a. Pembroke Fire Department Monthly Report**

Chief Herback presented the information report and indicated that he is in the process of updating some outdated by-laws. Staff was directed to bring a report to a future Finance & Administration Committee meeting regarding mutual aid agreements and fees, seeking Committee input on any changes they may want to see in the updated by-laws.

**b. Connecting Links Program Contribution Agreement – Replacement of Traffic Control Signals and Pedestrian Crossing Device Along the 41-148 Connecting Link**

Mr. Lewis presented the report.

**Motion:**

Moved by Councillor Reavie

Seconded by Councillor Abdallah

That the Finance & Administration Committee accept the Connecting Links Program Contribution Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Transportation regarding Connecting Links Program Intake 5 funding, as presented.

**Carried**

**c. Emergency Power Generator – Townline Lift Station Tender Contract No. T-20-09**

Mr. Lewis presented the report. There were no questions

**Motion:**

Moved by Councillor Abdallah

Seconded by Councillor Reavie

That the Finance & Administration Committee approve award for the Emergency Power Generator – Townline Lift Station Tender Contract No. T-20-09 to GAL Power Systems in the amount of \$178,950.00 plus HST, as presented.

**Carried**

**d. Regulate Traffic By-law**

Mr. Lewis presented the information report.

**7. Adjournment**

**Motion:**

Moved by Councillor Reavie

Seconded by Councillor Abdallah

That the September 1, 2020 meeting of the Finance & Administration Committee adjourn at 7:16 p.m.

**Carried**