

# Finance & Administration Committee Meeting

Council Chambers  
Pembroke, Ontario  
March 25, 2020  
4:04 p.m.

## 1. Call to Order

### Present:

Mayor LeMay, Chair  
Deputy Mayor Gervais  
Councillor Abdallah (electronically)  
Councillor Jacyno (electronically)  
Councillor Lafreniere (electronically)  
Councillor Plummer (electronically)  
Councillor Reavie (electronically)

### Also Present:

Terry Lapierre, Chief Administrative Officer (electronically)  
Angela Lochtie, Treasurer/Deputy Clerk  
Colleen Sauriol, Planning and Building Manager  
Nancy Rapin, Recording Secretary

Mayor LeMay called the meeting to order at 4:04 p.m.

## 2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interests declared.

## 3. Approval/Amendment of Meeting Agenda

### Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Jacyno

That the agenda of the Finance & Administration Committee meeting of March 25, 2020 be approved as circulated.

Mayor LeMay requested a recorded vote.

Yea: Mayor LeMay, Deputy Mayor Gervais, Councillors Abdallah, Jacyno, Lafreniere, Plummer, Reavie

Nea:

**Carried**

## 4. Approval of Minutes

### Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Lafreniere

That the minutes of the Finance & Administration Committee meeting of March 3, 2020 be approved as circulated.

Mayor LeMay requested a recorded vote.

Yea: Mayor LeMay, Deputy Mayor Gervais, Councillors Abdallah, Jacyno, Lafreniere, Plummer, Reavie

Nea:

**Carried**

## **5. New Business**

### **a. Property Tax and Water/Sewer Due Dates**

Ms. Loctie presented the information report indicating that a By-law will be before Council this evening with direction received. A discussion was held.

#### **Motion:**

Moved by Councillor Plummer

Seconded by Councillor Lafreniere

That the Finance & Administration Committee recommends to extend the first 2020 interim property tax due date from March 31, 2020 to May 29, 2020.

Mayor LeMay requested a recorded vote.

Yea: Mayor LeMay, Deputy Mayor Gervais, Councillors Abdallah, Jacyno, Lafreniere, Plummer, Reavie

Nea:

**Carried**

### **b. Pet Tag Due Dates**

Ms. Loctie presented the report indicating that a By-law will be before Council this evening with direction received. A discussion was held.

#### **Motion:**

Moved by Councillor Abdallah

Seconded by Councillor Jacyno

That the Finance & Administration Committee recommends to extend the pet tag due dates from March 15, 2020 to May 29, 2020.

Mayor LeMay requested a recorded vote.

Yea: Mayor LeMay, Councillors Abdallah, Jacyno, Lafreniere, Plummer

Nea: Deputy Mayor Gervais, Councillor Reavie

**Carried 5 to 2**

### **c. Parking Enforcement**

Ms. Sauriol presented her report. A discussion was held

#### **Motion:**

Moved by Councillor Lafreniere

Seconded by Councillor Abdallah

That the Finance & Administration Committee accept staff recommendation to suspend daytime parking enforcement in the following parking lots until the provincial emergency declaration has been terminated, with continued restriction of overnight parking and continued enforcement, including lots:

- Market Square Parking Lot

- Marina Parking Lot
- Cockburn Parking Lot
- Shamrock Parking Lot
- City Hall Parking Lot between Sussex Street and Nelson Street

Mayor LeMay requested a recorded vote.

Yea: Mayor LeMay, Deputy Mayor Gervais, Councillors Abdallah, Jacyno, Lafreniere, Plummer, Reavie

Nea:

**Carried**

## **6. Adjournment**

### **Motion:**

Moved by Deputy Mayor Gervais

Seconded by Councillor Jacyno

That the March 25, 2020 meeting of the Finance & Administration Committee adjourn at 4:40 p.m.

Mayor LeMay requested a recorded vote.

Yea: Mayor LeMay, Deputy Mayor Gervais, Councillors Abdallah, Jacyno, Lafreniere, Plummer, Reavie

Nea:

**Carried**