

Finance & Administrative Committee Meeting

Council Chambers
Pembroke, Ontario
December 1, 2020
7:01 p.m.

1. Call to Order

Present:

Councillor Plummer, Chair
Mayor LeMay
Deputy Mayor Gervais (electronically)
Councillor Abdallah (electronically)
Councillor Jacyno (electronically)
Councillor Lafreniere (electronically)
Councillor Reavie

Also Present:

Terry Lapierre, Chief Administrative Officer
Dan Herback, Fire Chief (electronically)
Angela Lochtie, Treasurer/Deputy Clerk (electronically)
Brian Lewis, Manager of Operations (electronically)
Heidi Martin, Recording Secretary

Councillor Plummer called the meeting to order at 7:01 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interests declared.

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Councillor Reavie

Seconded by Councillor Lafreniere

That the agenda of the December 1, 2020 Finance & Administration Committee meeting be approved as circulated.

Carried

4. Approval of Minutes

a. Finance & Administration Committee – November 3, 2020

Motion:

Moved by Councillor Jacyno

Seconded by Councillor Lafreniere

That the minutes of the November 3, 2020 Finance & Administration Committee meeting be approved as circulated.

Carried

b. Operation Committee – November 23, 2020**Motion:**

Moved by Councillor Abdallah

Seconded by Councillor Reavie

That the minutes of the November 23, 2020 Special Operations Committee meeting be approved as circulated.

Carried**5. Business Arising from Minutes**

There was no business arising from the minutes of November 3, 2020.

6. New Business**a. Pembroke Fire Department Monthly Report**

Fire Chief Herback presented the November Monthly report.

b. Proposed By-law Amendment: Waterworks Rates

Ms. Lochtie presented the report.

c. Ontario Regulation 284/09 – 2020 Budget Report

Ms. Lochtie reviewed the information report.

d. Monthly Accounts

Ms. Lochtie presented the September monthly accounts.

e. Investing in Canada Infrastructure Program – COVID-19 Resilience Infrastructure Stream for Municipalities

Mr. Lewis reviewed the report. A discussion was held and the following points were raised:

- Boundary Road at the trestle is currently a dangerous area for walkers, runners, etc. as it is so close to vehicular travel
- this proposed project is a very worthy project as it will increase safety

Motion:

Moved by Councillor Reavie

Seconded by Councillor Lafreniere

That the Finance and Administration Committee approve the submission of an application for the Investing in Canada Infrastructure Program (ICIP) – COVID-19 Resilience Stream for the construction of a pedestrian path around the Boundary Road Trestle, and

That should the City be unsuccessful in obtaining an agreement in principle with the former rail owner and lease holder, that the Finance and Administration Committee supports a submission of an application for the Investing in Canada Infrastructure Program (ICIP) for Algonquin Trail trailheads and formalized pedestrian entrances to the Algonquin Trail.

Carried**f. VFD Highlift Pump #1**

Mr. Lewis presented the report.

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Reavie

That the Finance and Administration Committee approve a scope change related to the VFD Highlift Pump #1 project

Carried

g. Request for Use of City Lots – Community Patio 258, 262, 270 Pembroke Street West

Mr. Lapierre presented the report and corrected the report to indicate that the lease agreement is intended to be at no cost for the municipality. A discussion was held and the following points were raised:

- a 3-year lease is reasonable
- PBIA should be approached for the clean-up at the end of the lease
- City must have the flexibility to sell the land

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Abdallah

That the Finance and Administration Committee recommends that the term for the lease agreement be three (3) years, and

That the municipality retain the right to terminate the lease on 180 days (six months) notice; and

That the PBIA be approached to return the property to the pre-existing condition at the end of the lease.

Carried

h. Strategic Partnership Agreements

Mr. Lapierre reviewed the report.

Motion:

Moved by Councillor Reavie

Seconded by Mayor LeMay

That the Finance and Administration Committee approve the entering into three-year Strategic Partner Agreements under the same terms and conditions as the previous agreements with the following organizations:

- Pembroke Heritage Murals
- Upper Ottawa Historical Society
- Pembroke 50+ Active Living Centre
- Pembroke Horticultural Society
- Centre Lajoie des aîné(e)s francophones de Pembroke

and

That the additional funding of \$4,100 be added to the 2021 municipal budget in order to facilitate discussion during budget deliberations regarding the additional funding being requested by the Pembroke 50+ Active Living Centre and the Pembroke Horticultural Society.

Carried

i. Algonquin Trail

Mr. Lapierre presented the report. A discussion was held and the following points were raised:

- Committee has been looking at this for over two years
- allowing snowmobiles on the trail will result in increased economic development and tourism
- Concerns with ATV & Snowmobile noise and dust in the Waterfront area will require more discussion and perhaps a by-pass around the area
- the ATV and Snowmobile Clubs are professional, highly organized regulated organizations
- ATV's and Snowmobiles are currently able to travel on some of the City's streets and no complaints have been raised
- the Lanark County trail has resulted in economic benefits to their area
- Snowmobiles and ATV's often go off the trail
- City will be responsible for OPP calls for service on the Trail yet the land is owned by the County
- Snowmobile industry contributes \$1 billion dollars in Ontario
- there was a lack of public consultation by the County especially with residents living within 120 m of the trail
- should a noise impact study be completed
- County insurance needs to indemnify the City
- dirt bikes are not permitted on the trail
- people can co-exist on the trail
- County of Renfrew By-law has listed speed limits for urban and rural areas, time of use, etc.
- it's human nature that there will always be some users who will break the rules
- a pilot project is a good way to learn about the use of the trail and make improvements as required
- the OPP have a dedicated team to address issues on the trail

Mayor LeMay requested a recorded vote

Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Reavie

That the Finance & Administration Committee approve a 1-year pilot project to allow motorized vehicles (snowmobile, ATV/UTV) use of the Algonquin Trail within the City of Pembroke and that direction is provided to staff to work with County staff to address outstanding operational issues.

Yea: Deputy Mayor Gervais, Councillor Reavie, Mayor LeMay

Nea: Councillor Abdallah, Councillor Jacyno, Councillor Lafreniere, Councillor Plummer

Defeated 4-3

Direction:

Staff were directed to work with County staff and prepare a report to address the following concerns:

- How safety will be addressed on the trail and trail crossings
- signage
- snow removal
- enforcement
- liability

7. Adjournment

Motion:

Moved by Councillor Reavie

Seconded by Councillor Abdallah

That the December 1, 2020 meeting of the Finance & Administration Committee adjourn at 8:55 p.m.

Carried