

Planning & Development Committee Meeting

Council Chambers
Pembroke, Ontario
October 6, 2020
8:57 p.m.

1. Call to Order

Present:

Councillor Reavie Chair
Mayor LeMay
Deputy Mayor Gervais
Councillor Abdallah
Councillor Jacyno
Councillor Lafreniere
Councillor Plummer

Also Present:

Terry Lapierre, Chief Administrative Officer/Clerk
Heather Sutherland, Economic Development & Tourism Officer (electronically)
Colleen Sauriol, Manager of Planning & Building (electronically)
Heidi Martin, Recording Secretary

Councillor Reavie called the meeting to order at 8:57 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

Deputy Mayor Gervais declared a pecuniary interest in regards to agenda item 6 b as his office is involved with the matter.

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Abdallah

That the agenda of the Planning and Development Committee meeting of October 6, 2020 be approved as circulated.

Carried

4. Approval of Minutes

Motion:

Moved by Councillor Jacyno

Seconded by Councillor Plummer

That the minutes of the Planning & Development Committee meeting of September 1, 2020 be approved as circulated.

Carried

5. Business Arising from Minutes

There was no business arising from the minutes.

6. New Business

a. CIP Requests for COVID-19 Business Support Grant

Ms. Salovaara presented the report.

Motion:

Moved by Mayor LeMay

Seconded by Councillor Abdallah

That a total of \$8,637.66 be granted between six Community Improvement Plan applicants for the COVID-19 Business Support Grant. The applicants and dollar amount recommended to each applicant are as follows:

- Choice Plus at 1100 Pembroke Street East for \$630.
- Crazy Beautiful Dresses at 76 Pembroke Street West for \$2,350.
- Dr. James Galant at 186 Pembroke Street West for \$2,098.63
- Eventure Entertainment at 401 Isabella Street for \$2,500.
- Ottawa Valley Power Play at 213 Pembroke Street West for \$743.35.
- The Urban Gourmet Co. at 143 Pembroke Street West for \$315.68

Carried

Deputy Mayor Gervais left the table due to his perceived pecuniary interest.

b. Sale of a Portion of Victoria Street South of Renfrew Street

Ms. Sauriol presented the report.

Deputy Mayor Gervais returned to the table.

c. Request for Extending Outdoor Patios

Ms. Sauriol presented the report.

Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Abdallah

That the Existing Encroachment Agreements for outdoor patios during COVID-19 be extended past October 31st as long as all outdoor patios will be removed 24 hours after the first snowfall as directed by the Operations Department.

Carried

d. Emergency Management and Civil Protection Act Requirements for 2020

Ms. Sauriol presented the report.

Motion:

Moved by Councillor Plummer

Seconded by Councillor Jacyno

That a separate annex be set up in the City's Emergency Plan regarding volunteers; and

That the annex include an Emergency Support Volunteer Position Description and a Volunteer Registration and Waiver Form.

Carried

e. Update of Parking By-law

Ms. Sauriol presented the report. In response to a question, Ms. Sauriol indicated that any new accessible street parking spaces must meet the new AODA guidelines and our street widths at this time do not allow for the new requirements.

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Abdallah

That the updated Parking by-law as presented be approved in principal

Carried

Direction:

Staff was directed to place the draft Parking By-law on the City's website for 20 days for public comments.

6. Adjournment

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Plummer

That the Planning and Development Committee meeting of October 6, 2020 adjourn at 9:15 p.m.

Carried