

Planning & Development Committee Meeting

Council Chambers
Pembroke, Ontario
March 3, 2020
6:00 p.m.

1. Call to Order

Present:

Mayor LeMay, Vice Chair
Deputy Mayor Gervais
Councillor Abdallah
Councillor Jacyno
Councillor Lafreniere
Councillor Plummer

Regrets:

Councillor Reavie

Also Present:

Angela Lochtie, Treasurer/Deputy Clerk
Colleen Sauriol, Manager of Planning & Building
Nancy Rapin, Recording Secretary

Mayor LeMay called the meeting to order at 6:00 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no pecuniary interests declared.

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Plummer

That the agenda of the Planning and Development Committee meeting of March 3, 2020 be approved as circulated.

Carried

4. Approval of Minutes

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Plummer

That the minutes of the Planning & Development Committee meeting of February 4, 2020 be approved as circulated.

Carried

5. Business Arising from Minutes

There was no business arising from the minutes.

6. Presentations/Delegations

a. Carefor Week Public Awareness Event

Mr. Stewart Ray, Board Member and Chair of Carefor Pembroke-Renfrew County Regional Council and other representatives were present to outline the history of Carefor as they celebrate their 100th year anniversary.

7. New Business

a. PBI Financial Agreement with the City of Pembroke

Ms. Sauriol presented the report. A discussion was held.

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Abdallah

That the Planning & Development Committee approves updating the agreement with the PBI for a two-year term, as presented.

Carried

b. By-law Enforcement Request for 176, 178, 180, 182, 186 and 188 Mackay Street – Grant Brum

Ms. Sauriol presented the report. A discussion was held.

Motion

Moved by Councillor Plummer

Seconded by Councillor Abdallah

That the Planning & Development Committee accepts the request as presented by staff to appoint Mr. Grant Brum and Mr. Randy Sack as By-law Enforcement Officers for the purpose of issuing parking tickets at 176, 178, 180, 182, 186, and 188 Mackay Street, with the following conditions being the responsibility of Mr. Brum:

- The issuing of parking tickets shall be for the parking lot at 176, 178, 180, 182, 186, and 188 Mackay Street and this includes preparing for and attending Provincial Offences Court as required;
- To deal with any complaints regarding the parking tickets issued at 176, 178, 180, 182, 186 and 188 Mackay Street;
- To provide a progress report to the Pembroke Planning and Development Committee on a quarterly basis;
- The cost of purchasing parking tickets in the prescribed form;
- To erect signage which indicates the fine structure of the parking tickets shall be installed in the parking lot; and
- To notify the Manager of Planning and Building immediately if there any changes associated with the person issuing the tickets.

Carried

c. Sign Request – 868 Pembroke Street West – Beckers/Savour the Bite

Ms. Sauriol presented the report. A discussion was held.

Motion

Moved by Deputy Mayor Gervais

Seconded by Councillor Abdallah

That the Planning & Development Committee approve the sign request from Beckers/Savour the Bite, subject to the following conditions, as presented:

1. Portable sign shall be permitted but shall not exceed size of 5 feet by 8 feet;
2. A portable sign shall be permitted at 868 Pembroke Street West but shall not be erected within the site triangle or impede visibility to and from the property or from Forced Road;
3. The portable sign shall be located along the exterior lot line along Pembroke Street West and have a setback of 0 feet. It shall be setback a minimum of 50 feet from Forced Road and a minimum of 30 feet from the rear access to the property;
4. A Portable Sign Permit shall be applied for annually.

Carried

1. Adjournment

Motion:

Moved by Councillor Plummer

Seconded by Councillor Jacyno

That the Planning and Development Committee meeting of March 3, 2020 adjourn at 6:32 p.m.

Carried