

Draft Operations Committee Meeting

Council Chambers
Pembroke, Ontario
December 15, 2020
6:51 p.m.

1. Call to Order

Present:

Deputy Mayor Gervais, Chair
Mayor LeMay
Councillor Abdallah (electronically)
Councillor Jacyno (electronically)
Councillor Lafreniere
Councillor Plummer (electronically)
Councillor Reavie (electronically)

Also Present:

Terry Lapierre, Chief Administrative Officer
Brian Lewis, Manager of Operations (electronically)
Linda Rook, Recording Secretary

The Chair called the meeting to order at 6:51 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest.

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Councillor Jacyno
Seconded by Councillor Abdallah
That the Agenda of the Operations Committee meeting of December 15, 2020 be accepted as circulated.

Carried

4. New Business

a. 2019 DWQMS Management Review Report

Mr. Lewis reviewed the report.

Motion:

Moved by Councillor Reavie
Seconded by Councillor Abdallah
That the Committee accepts the DWQMS Management Review Report for 2019 and that the Mayor and Chair of Operations sign and approve as indicated.

Carried

b. Supply and Delivery of Chemicals for Water and Sewage Treatment

Mr. Lewis reviewed the report. A discussion was held and the following points were raised:

- Pricing for some of the chemicals have substantially increased
- The City does not add fluoride to its water

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Abdallah

That Committee approve contract award of the following chemicals for Water & Sewage Treatment (Tender No. T-20-19) for the two-year contract period of January 1, 2021 to December 31, 2022 to the following suppliers, each being the lowest responsive and responsible bidder for that chemical:

- Soda Ash (Dense) – to Univar Canada Ltee for an estimated contract value of \$143,280.00 plus HST;
- Sodium Silicate – to Univar Canada Ltee for an estimated contract value of \$101,160.00 plus HST;
- Pre-Hydroxylated Aluminum Sulphate (PAS) – to Kemira Water Solutions Canada Inc. for an estimated contract value of \$271,680.00 plus HST;
- Sodium Hypochlorite – to Univar Canada Ltee for an estimated contract value of \$17,663.80 plus HST;
- Sulphuric Acid – to Flochem Ltd. for an estimated contract value of \$27,610.00 plus HST;
- Polymer – to SNF Canada Ltd. for an estimated contract value of \$56,183.40 plus HST.

Carried

c. Victoria Hall/ The Grind Parking Lot Design

Mr. Lewis reviewed the report. A discussion was held and the following points were raised:

- Parking meters were proposed for the seven (7) public parking spaces and four (4) barrier free parking spaces.
- Not in favour of the parking meter installation in the order of magnitude of \$16,000.
- Need to get away from parking meters and come up with another option, i.e. have by-law enforcement monitor parking, 2 hour parking limit.
- The Grind and 50+ Active Living Centre were not asked directly for their opinion on the proposed parking meters.
- In the proposed parking lot layout there is sufficient clearance for snow removal.

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Lafreniere

That the Operations Committee approves the proposed parking lot layout for the Victoria Hall/ The Grind Parking Lot with the allocation of five (5) parking spaces for the Grind, 15 parking spaces for the 50+ Active Living Centre, and four (4) barrier free parking spaces, one (1) 10-minute drop off zone, and seven (7) public parking spaces, without meters, with a maximum enforceable two-hour limit.

Carried

d. Project Status Update – Replacement of Traffic Control Signals & Pedestrian Crossing Devices along the 41/ 148 Connecting Link

Mr. Lewis reviewed the information report.

e. National Disaster Mitigation Program (NDMP) Intake 6 - Resolution

Mr. Lewis reviewed the information report.

f. Investing in Canada Infrastructure Program – COVID-19 Resilience Infrastructure Stream for Municipalities - Resolution

Mr. Lewis reviewed the information report.

g. Snow Windrow Clearing Program Options

Mr. Lewis reviewed the report. A discussion was held and the following points were raised:

- The senior survey revealed their key concern was the snow windrow caused by the snow plow.
- Snow Angels Canada has more than three years of success. The platform is free. Volunteers and residents seeking snow removal assistance sign up through the Snow Angels Canada platform and communicate directly with each other. The municipality does not get involved, other than making the platform available to its residents and advertising the platform.
- One challenge to this service is access to the internet and a PC.
- The Senior Advisory Committee could be the mechanism to organize sites that provide access to computers and the internet and assistance to sign up for the service, such as Pembroke Public Library and the 50+ Active Living Centre, and Community Living Upper Ottawa Valley.
- High school students may wish to volunteer to fulfill their requirement of 40 hours of unpaid community service.
- No liability to the City. A residents seeking assistance communicates directly with the volunteer. It is the responsibility of the homeowner to have sufficient home insurance.
- Carry over a portion of the 2020 Capital Budget that was allocated for the consideration of a new snow windrow removal program, to create city link to the Snow Angels Canada website and promote the campaign.

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Abdallah

That the Operations Committee approves Option #5, a Snow Angels Service affiliated with Snow Angels Canada, a volunteer based program that connects volunteers with those that require help with snow removal.

That the Committee approves the sum of \$7,000, be carried forward from the 2020 Capital Budget allocated for the consideration of a new snow windrow removal program, for the one-time set up of the Snow Angels platform and promotion of the campaign.

Carried

8. Adjournment

Motion:

Moved by Mayor LeMay

Seconded by Councillor Lafreniere

That the December 15, 2020 meeting of the Operations Committee adjourn at 7:46
p.m.

Carried