

Combined Committee Meeting

Council Chambers
Pembroke, Ontario
August 11, 2020
6:12 p.m.

1. Call to Order

Present:

Mayor LeMay, Chair
Deputy Mayor Gervais (electronically)
Councillor Abdallah (electronically)
Councillor Jacyno
Councillor Lafreniere (electronically)
Councillor Plummer
Councillor Reavie (electronically)

Also Present:

Terry Lapierre, Chief Administrative Officer
Angela Lochtie, Treasurer/Deputy Clerk
Brian Lewis, Operations Manager (electronically)
Heidi Martin, Recording Secretary

Mayor LeMay called the meeting to order at 6:12 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest.

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Lafreniere

That the agenda of the August 11, 2020 Combined Committee meeting be approved as circulated.

Carried

4. Approval of Minutes

a. Combined Committee – July 14, 2020

Motion:

Moved by Councillor Plummer

Seconded by Councillor Lafreniere

That the minutes of the July 14, 2020 Combined Committee meeting be approved as circulated.

Carried

5. New Business

a. Forecasted Financial Impact of COVID-10 on 2020 Budget

Ms. Lochtie presented the information report. A discussion was held and the following points were raised:

- Treasurer was thanked for preparing a very thorough report; Managers and staff were thanked for being cautious and limiting spending where possible
- brighter outlook then was forecasted several months ago
- No program details have been announced by the federal or provincial governments in regards to additional funding to help offset COVID-19 costs to municipalities

b. Reconstruction of Carmody Street

Mr. Lewis presented the report.

Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Abdallah

That the Combined Committee approve the award for the Reconstruction of Carmody Street – Eganville Road to School Property, Tender Contract No. T-20-10 to H & H Construction Inc. in the amount of \$200,951.97 plus HST; and

That the Combined Committee approve additional expenditures in the amount of \$25,000 for a contingency allowance,

The total value of the recommendations equalling \$225,951.97 plus applicable HST.

Carried

c. Carmody Street Community Safety Zone

Mr. Lewis presented the report. A discussion was held and the following points were raised:

- this area contains a high school with many drivers including young drivers
- residents on the street complain of people speeding
- when the Planning Advisory and Adjustment Committee reviewed an application for a new four-plex on this street, the issue brought up at that time was not speeding but the amount of traffic on the road
- a traffic count and speed survey will provide more information

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Lafreniere

That the Combined Committee direct staff to complete a traffic count and speed survey and to provide the results to the Pembroke Police Services Board for comment in regards to creating a Community Safety Zone on Carmody Street from Everett Street to the Bishop Smith Catholic High School entrance.

Carried

d. Draper Street to James Street Sanitary Sewer Re-Alignment – Tender Contract No. 17-5011C

Mr. Lewis presented the report. During the discussion it was noted that this is a critical piece of infrastructure that needs to be permanently repaired.

Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Jacyno

That the Combined Committee approve the award for the Draper Street to James Street Sanitary Sewer Re-Alignment Tender Contract No. 17-5011C to Bonnechere Excavating Inc., in the amount of \$879,272.00 plus HST; and

That the Combined Committee award Contract Administration for the Draper Street James Street Sanitary Sewer Re-Alignment to the Design Consultant Jp2g Inc., in the amount of \$96,382.32 plus HST; and

That the Combined Committee approve additional expenditures in the amount of \$275,000.00 for a contingency allowance, with a total value of the recommendation equalling \$1,250,654.32 plus applicable HST.

Carried

e. Excessive Speed – Riverside Park Parking Lot

Mr. Lewis presented the report. A discussion was held and the following points were raised:

- former owner and current owner of the food truck have reported speeding concerns
- Police are unable to enforce safe driving in a parking lot
- additional signage is required as only one sign is posted as you enter the east entrance
- designate the east entrance as the entrance to the parking lot and the west entrance as the exit for the parking lot as the west entrance has a controlled entrance (traffic lights) to Pembroke Street West
- if the parking lot is divided, barricades would have to be removed during large venues to allow the use of both entrances to the parking lot
- the parking lot is used as a short-cut to Riverside Drive
- comments should be received from the Pembroke Police Services Board
- the radar device may assist however the parking lot is very wide and it may not have accurate results
- speed bump fastened to a granular surface won't help and may cause safety hazards

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Lafreniere

That the Combined Committee recommends staff install additional speed signage in the parking lot at Riverside Park and that the Police Services Board be consulted in regards to this issue.

Carried

f. Regulate Traffic By-law

Mr. Lewis presented the report. A safety concern was raised that stop signs were removed in 2009 from Flora, Wilfred and Jule Streets and there seems to be an increased amount of traffic in the area that needs to be slowed down with the use of stop signs. It was requested that this be further investigated.

g. Pembroke Lumber Kings Agreement

Mr. Lapierre presented the report. A discussion was held and the following points were raised:

- Discussions with the Pembroke Lumber Kings and other user groups are ongoing in regards to Public Health COVID-19 guidelines
- Parks and Recreation staff in conjunction with other facility operators have been developing policies and procedures following the public health guidelines

Motion:

Moved by Councillor Reavie

Seconded by Councillor Lafreniere

That the Combined Committee recommends to Council the approval of the contractual agreement with the Pembroke Lumber Kings for the duration from 2020-2024.

Carried

6. Adjournment

Motion:

Moved by Councillor Plummer

Seconded by Councillor Reavie

That the August 11, 2020 meeting of the Combined Committee adjourn at 7:07 p.m.

Carried