

Combined Committee Meeting

Council Chambers
Pembroke, Ontario
July 14, 2020
6:08 p.m.

1. Call to Order

Present:

Mayor LeMay, Chair
Deputy Mayor Gervais (electronically)
Councillor Abdallah (electronically)
Councillor Jacyno (electronically)
Councillor Lafreniere (electronically)
Councillor Plummer
Councillor Reavie (electronically)

Also Present:

Terry Lapierre, Chief Administrative Officer
Ron Conroy, Parks & Recreation Manager (electronically)
Colleen Sauriol, Planning & Building Manager (electronically)
Brian Lewis, Operations Manager (electronically)
Heidi Martin, Recording Secretary

Mayor LeMay called the meeting to order at 6:08 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest.

3. Approval/Amendment of Meeting Agenda

4. Approval of Minutes

a. Combined Committee – June 16, 2020

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Plummer

That the minutes of the June 16, 2020 Combined Committee meeting be approved as circulated.

Carried

5. New Business

a. Riverside Park Beach Supervision

Mr. Conroy presented the report. A discussion was held and the following points were noted:

- Important for the City to have lifeguards

- Its important to have this recreational resource especially since the pool is not open due to COVID-19 restrictions
- The beach needs to be appropriately supervised especially since there was a fatality at the beach years ago

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Reavie

That the Combined Committee recommends Lifeguards supervise the beach at Riverside Park as soon as possible for the remainder of the season.

Carried**b. Parking Meter Report**

Ms. Sauriol reviewed the report. A discussion was held and the following points were raised:

- Pilot project was sidetracked with COVID-19 therefore need to extend the pilot until the end of the year
- Need to assist the downtown area businesses to get up and running again and show that they are open for business
- Need to remember that Council represents all ratepayers not just the downtown area. Are we helping the residents or the business owners?
- Business owners and their staff are parking at the meters
- COVID-19 will not be ending this year therefore extending the pilot will not result in good additional data
- Parking also includes the enforcement of orderly parking
- How will Committee determine that not charging for parking is having an effect on the businesses in the downtown area?
- The cost to park in the downtown area is not cost prohibitive
- There are plenty of free parking lots in the downtown core

Motion:

Moved by Councillor Plummer

Seconded by Councillor Jacyno

That the Combined Committee recommends the following:

- Extend the parking meter pilot project an additional 6 months until the end of the year;
- Reinstate daytime parking enforcement at Market Square Parking Lot, Marina Parking Lot, Cockburn Parking Lot, Shamrock Parking Lot and City Hall Parking Lot between Sussex Street and Nelson Street;
- Revert the Alexander Street parking lot back to 2-hour enforcement; and
- That staff include the parking meter revenue in the 2021 budget submission.

Deputy Mayor Gervais requested a recorded vote

Yea: Councillor Abdallah, Councillor Plummer, Councillor Jacyno, Mayor LeMay

Nea: Deputy Mayor Gervais, Councillor Reavie, Councillor Lafreniere

Carried

c. 382 Third Avenue Development Agreement Request

Ms. Sauriol presented the report.

Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Plummer

That the Combined Committee recommends the approval by Council for the 382 Third Avenue Development Agreement.

Carried

d. Offer to Purchase – Portion of William Street – Renfrew County District School Board

Ms. Sauriol presented the report and indicated that two by-law have been prepared for Council's review and approval this evening.

e. Lapointe Subdivision off Boundary Road

Mr. Lewis presented the report. A discussion was held and the following points were noted:

- A nice balance between City policy and the developers request to allow the development to move forward
- This development will result in orphan sidewalks however City is responsible for the future maintenance and clearing of the sidewalks

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Abdallah

That the Combined Committee approve the use of a modified semi-urban cross-section standard, pending the outcome of a hydrologic and hydraulic study, due to extenuating circumstances and specific restrictions of the Lapointe Subdivision off Boundary Road.

Carried

f. Investing in Canada Infrastructure Program (ICIP) Rural and Northern Stream – Transfer Payment Agreement Reconstruction of Pembroke Street West

Mr. Lewis reviewed the report and indicated that a formal announcement was made this afternoon indicating that the City was successful with its grant application and will receive an amount up to \$3,281,103.13 from federal and provincial governments. A discussion was held and the following points were raised:

- Very pleased to see that the City's grant application was approved
- The project has been scheduled to be phased over a four-year period due to the substantial work involved with utility replacements, etc. and ensuring that traffic will continue to move east to west.

Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Lafreniere

That the Combined Committee recommends that Council enter into a Transfer Payment Agreement under the Investing in Canada Infrastructure Program: Rural and Northern Stream.

Carried

- g. Engineering Design & Contract Administration Services for Reconstruction of Pembroke Street West (Christie Street to Blakely Crescent West) Request for Proposal No. P-20-06

Mr. Lewis presented the report.

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Reavie

That the Combined Committee approve the award for Engineering Design and Contract Administration Services for the Reconstruction of Pembroke Street West (Request for Proposal No. P-20-06) to McIntosh Perry Consulting Engineers in the amount of \$257,465.00 plus H.S.T.; and

That the Combined Committee approve additional expenditures in the amount of \$38,600.00 for a contingency allowance for the total value of the recommendations equaling \$296,065.00 plus applicable H.S.T.

Carried

- h. Blue Box Transition to Full Producer Responsibility – Update and Committee Resolution

Mr. Lewis reviewed the report.

Motion:

Moved by Councillor Plummer

Seconded by Councillor Reavie

That the Combined Committee approves the recommendation to notify the Association of Municipalities of Ontario (AMO) of the City's ideal transition date of March 28, 2025 regarding the transition of the Blue Box to full producer responsibility; and,

That the three partner municipalities, the City of Pembroke, Town of Petawawa and Township of Laurentian Valley transition at the same time, in order to strengthen their position; and,

That AMO understand that the proposed date for transition submitted by the City of Pembroke is for informational purposes only and is in no way legally binding. The City will retain its right to amend any proposed transition date as more information becomes available; and,

That the Combined Committee authorizes staff, in collaboration with the Town of Petawawa and Township of Laurentian Valley to explore the potential viability of providing contract management services for curbside collection services, on behalf of Producers to facilitate service delivery continuity after the Blue Box program transition; and,

That a copy of this report and resolution be forwarded to AMO and the Ontario Ministry of the Environment, Conservation and Parks (MECP).

Carried

- i. Connecting Links Reallocation of Funds

Mr. Lewis reviewed the report and the following points were raised:

- The Accessibility Advisory Committee will be very pleased to hear that the new traffic signals will meet AODA guidelines
- It's great that the traffic signals will have battery back-up

- Pedestrian traffic has increased in the William Street/Pembroke Street East intersection due to the new court house
- The updated traffic lights will be capable of advance turning signals however a traffic study will probably need to be completed for the Pembroke Street East/Mackay Street intersection

Motion:

Moved by Councillor Reavie

Seconded by Councillor Abdallah

That the Combined Committee approves the reallocation of \$338,974.00 from the General Capital Reserves (previously allocated for the Townline Forcemain replacement project) to the Connecting Links 2020 project.

Carried

j. Boundary Road Repairs Program

Mr. Lewis presented the report. A discussion was held and the following points were raised:

- Boundary Road needs something to hold it together until major repairs can be completed
- Need to have ongoing dialogue with Laurentian Valley Township in regards to cost sharing of Phase 2 and 3 especially since one of their residential developments only access is using Boundary Road

Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Lafreniere

That the Combined Committee approve a temporary repair program on Boundary Road between Almira Street and Francis Street.

Carried

k. 2021 Budget Timelines

Mr. Lapierre reviewed the report.

Motion:

Moved by Councillor Plummer

Seconded by Councillor Reavie

That the Combined Committee approve the 2021 Budget Schedule as presented.

Carried

l. Tree Canopy and Natural Vegetation Policy

Mr. Lapierre presented the report and indicated that a by-law has been prepared and will be before Council this evening.

Motion:

Moved by Councillor Jacyno

Seconded by Councillor Abdallah

That the Combined Committee approve the Tree Canopy and Natural Vegetation Policy as presented.

Carried

m. Pregnancy & Parental Leave Policy for Council Members

Mr. Lapierre presented the report and noted that a by-law has been prepared and will be before Council this evening.

Motion:

Moved by Councillor Reavie

Seconded by Councillor Plummer

That the Combined Committee approve the Pregnancy & Parental Leave Policy for Council Members as presented.

Carried

6. Adjournment

Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Plummer

That the July 14, 2020 meeting of the Combined Committee adjourn at 7:26 p.m.

Carried