

Combined Committee Meeting

Council Chambers
Pembroke, Ontario
April 7, 2020
6:00 p.m.

1. Call to Order

Present:

Mayor LeMay, Chair
Deputy Mayor Gervais (electronically)
Councillor Abdallah (electronically)
Councillor Jacyno (electronically)
Councillor Lafreniere (electronically)
Councillor Plummer
Councillor Reavie (electronically)

Also Present:

Terry Lapierre, Chief Administrative Officer (electronically)
Ron Conroy, Manager Parks & Recreation (electronically)
Brian Lewis, Operations Manager (electronically)
Heidi Martin, Recording Secretary

Mayor LeMay called the meeting to order at 6:00 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interests declared.

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Councillor Reavie
Seconded by Councillor Abdallah
That the agenda of the Combined Committee meeting of April 7, 2020 be approved as circulated.

Carried

4. Approval of Minutes

a. Finance and Administration Committee – March 25, 2020

Motion:

Moved by Councillor Plummer
Seconded by Councillor Abdallah
That the minutes of the Finance & Administration Committee meeting held on March 25, 2020 be approved as circulated

Carried

b. Finance & Administration Committee - January 22, 2020

c. Finance & Administration Committee - January 24, 2020

Motion:

Moved by Councillor Jacyno

Seconded by Councillor Reavie

That the minutes of the January 22, 2020 and January 24, 2020 of the Finance and Administration Committee meetings be approved as circulated.

Carried

d. Planning & Development Committee – March 3, 2020

Motion:

Moved by Councillor Reavie

Seconded by Councillor Lafreniere

That the minutes of the March 3, 2020 Planning & Development Committee meeting be approved as circulated.

Carried

5. New Business

a. Capital Budget

Mr. Conroy presented the report. .

Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Reavie

That the Combined Committee recommends that the monies allocated (\$30,000.00) for eaves trough and glazing repairs at the OPP Detachment be re-allocated to cover the costs for the replacement of the dehumidifier at PACC..

Carried

b. Feasibility Study – Former City of Pembroke Fire Hall

Mr. Lapierre provided the background of the discussions and decisions made to date in regards to the City of Pembroke's former Fire Hall. He indicated that on March 30, 2020, the Mayor received a letter from The Grind requesting that a lease be in place by April 30th of this year. Mr. Lewis presented his report. A discussion was held with the following points noted:

- existing grease pits may need to be removed as may be a potential safety hazard
- line paint around the building to designate parking spots instead of constructing new parking lot
- generator and concrete pad at east side of building to be removed as the generator is to be re-allocated to other City facilities
- parking not a 2020 budget item and could be decided on in the future
- very costly to remove one or more of the apparatus bays
- important to the City and ORES that the solar energy generating facility on the roof of the building continue to operate
- one bay could be used for City storage of equipment that is currently stored outside
- Annex, across the street, can also be used for storage
- Committee needs to be cognisant of costs especially during this COVID-19 crisis

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Plummer

That the Combined Committee approve Option 5: Status Quo (retain all former apparatus bays) for the City of Pembroke's former Fire Hall,
and

That staff report back with any associated costs (parking, removal of grease pits and capping existing sanitary services, etc.).

Mayor LeMay requested a recorded vote.

Yea: Mayor LeMay, Deputy Mayor Gervais, Councillor Abdallah, Councillor Jacyno, Councillor Lafreniere, Councillor Plummer and Councillor Reavie

Carried

Mr. Lapierre indicated that in previous discussions with the Grind another option presented was rather than a lease arrangement, Committee could look at severing the Administration portion of the building and the 3 apparatus bays and transfer title of the building to The Grind. A discussion was held on the option of moving forward with a lease or transfer the title of the building with the following points raised:

- a lease document needs to be a net-care-free agreement (no cost to the City)
- further discussions may need to be held in regards to the costs associated with the construction of a wall between the 2nd and 3rd apparatus bays
- a lease at this time would be the preferred option to ensure the location works out and a transfer could be discussed in the future
- a transfer of title would result in no future obligations on the part of the City
- solar energy generating facility to be added as a condition in a lease that the current contract that the City has with ORES would remain

Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Lafreniere

That the Combined Committee directs staff to proceed with a lease with The Grind for the use of the former City of Pembroke Fire Hall except for the 3rd apparatus bay which be retained for City use.

Carried**c. Reconstruction of Miller Street – Phase 2 – Tender Contract No. T-20-02**

Mr. Lewis presented the report. A discussion was held

Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Jacyno

That the Combined Committee approve the award for the Reconstruction of Miller Street – Phase 2 (Dominion to Munro) Tender Contract No. T-20-02 to R.G.T. Clouthier

Construction Ltd. in the amount of \$228,010.50 plus HST;

Committee approve additional expenditures in the amount of \$34,200.00 for a contingency allowance and quality assurance geotechnical services. The total value of the recommendations equal \$262,210.50 plus applicable HST;

and

That the Combined Committee reallocate \$50,000 of the surplus to be placed in the 2020 O&M Asphalt Road Resurfacing Contract budget to allow for the rehabilitation of sections of McGee Street (near Boundary Road, near Francis St and near James St) and a section of Cecelia Street (near Deacon St.) with the remaining surplus be held pending the outcome of concept design and cost estimates for sanitary sewer projects dealing with recent critical failures.

Carried

6. Adjournment

Motion:

Moved by Councillor Plummer

Seconded by Councillor Abdallah

That the April 7, 2020 meeting of the Combined Committee adjourn at 6:52 p.m.

Carried