

# City of Pembroke Council Meeting

Council Chambers  
Pembroke, Ontario  
December 1, 2020  
9:00 p.m.

## 1. Call to Order

### Present:

Mayor LeMay  
Deputy Mayor Gervais (electronically)  
Councillor Abdallah (electronically)  
Councillor Jacyno (electronically)  
Councillor Lafreniere (electronically)  
Councillor Plummer  
Councillor Reavie

### Also Present:

Terry Lapierre, CAO/Clerk  
Heidi Martin, Recording Secretary

Mayor LeMay called the regular meeting of Council to order at 6:48 p.m.

## 2. Opening Prayer or Reflection

## 3. Disclosure of Pecuniary Interest & General Nature Thereof

There were no disclosures of pecuniary interests declared.

## 4. Minutes

- i. Approve minutes from Council
  - a. Regular Meeting of Council – November 17, 2020  
Motion:  
Moved by Councillor Lafreniere  
Seconded by Councillor Abdallah  
That the minutes of the regular meeting of Council of November 17, 2020 be approved as circulated.  
Carried
- ii. Adopt minutes from Committees
  - a. Planning & Development Committee – November 3, 2020  
Motion:  
Moved by Councillor Reavie  
Seconded by Councillor Plummer  
That the minutes of the November 3, 2020 meeting of the Planning & Development Committee be adopted as circulated.  
Carried

b. Finance & Administration Committee – November 3, 2020

Motion:

Moved by Councillor Plummer

Seconded by Councillor Jacyno

That the minutes of the November 3, 2020 meeting of the Finance & Administration Committee be adopted as circulated.

Carried

c. Special Operations Committee – November 23, 2020

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Reavie

That the minutes of the November 23, 2020 special meeting of the Operations Committee be adopted as circulated.

Carried

iii. Receive minutes from Committees/Local Boards

- Pembroke Public Library – October 22, 2020

Motion:

Moved by Councillor Plummer

Seconded by Councillor Abdallah

That the minutes of the October 22, 2020 of the Pembroke Public Library be received as circulated.

Carried

**5. By-Laws**

**a. 2020-76 – Rezoning (467 Pembroke Street West)**

Motion:

Moved by Councillor Reavie

Seconded by Councillor Abdallah

That By-law 2020-76, a By-law to authorize the amendment of Zoning By-law 2020-05, regarding 467 Pembroke Street West be adopted and passed,

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

**b. 2020-77 – 2020 Water Rates**

Motion:

Moved by Councillor Plummer

Seconded by Councillor Lafreniere

That By-law 2020-77, a By-law to amend By-law Number 83-93, being a by-law to provide for the Administration, Operation and Regulation of Waterworks be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

**c. 2020-78 – City of Pembroke’s Emergency Plan**

Motion:

Moved by Councillor Plummer

Seconded by Deputy Mayor Gervais

That By-law 2020-78, a By-law to authorize and adopt the City of Pembroke’s Emergency Management Program and Emergency Plan be adopted and passed; And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

**6. Motions**

**a. Resolution 2020-024 – ORES KHR Representative Board Vacancy**

Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Reavie

Whereas a vacancy has occurred on the Board of Directors of Ottawa River Energy Solutions (ORES) hereinafter called the “Corporation”, due to the death of a director appointed to represent the Municipality of Killaloe-Hagarty-Richards; And Whereas it is the interest of the Shareholders to abide by Section 12.0 (a) of the Shareholders Agreement, to have at least one director from each Municipality for the purpose of managing or supervising the management of the business and affairs of the Corporation;

And Whereas the City of Pembroke is the majority Shareholder of the Corporation;

Now Therefore Be It Resolved that Council of the City of Pembroke approves the appointment of Carl Kuehl to the Corporation’s Board of Director as a representative of the Municipality of Killaloe-Hagarty-Richards.

Carried

**b. Resolution 2020-025 – OPRC KHR Representative Board Vacancy**

Motion:

Moved by Councillor Plummer

Seconded by Councillor Reavie

Whereas a vacancy has occurred on the Board of Directors of Ottawa River Power Corporation (ORPC) hereinafter called the “Corporation”, due to the death of a director appointed to represent the Municipality of Killaloe-Hagarty-Richards; And Whereas it is in the interest of the Shareholders to abide by Section 14.0 (a) of the Shareholders Agreement, to have at least one director from each Municipality for the purpose of managing or supervising the management of the business and affairs of the Corporation;

And Whereas the City of Pembroke is the majority Shareholder of the Corporation;

Now Therefore Be It Resolved that Council of the City of Pembroke approves the appointment of Carl Kuehl to the Corporation’s Board of Directors as a representative of the Municipality of Killaloe-Hagarty-Richards.

Carried

**c. Resolution 2020-026 – Community Improvement Panel COVID-19 Grants**

Motion:

Moved by Councillor Reavie

Seconded by Councillor Abdallah

Whereas the Corporation of the City of Pembroke approve the following applications under the Community Improvement Plan’s COVID-19 Business Support Grant.

1. Valley Eats at 5-24 Pembroke Street West for \$2,290
2. Cassidy’s Transfer and Storage at 1001 MacKay Street for \$479.50
3. Ullrich’s at 214 Pembroke Street West for \$45
4. Cut-Rite Family Hairstyling at 235 Pembroke Street East for \$303.99
5. Urban Oasis Day Spa at 847 Pembroke Street East for \$539.55
6. Mission Thrift Store at 147 MacKay Street for \$217.41
7. Studio Dreamshare at 18 Pembroke Street West for \$2,500
8. SRB Technologies at 140-320 Boundary Road for \$2,443.48

The applicants must comply with grant guidelines and will have the lesser of 18 months or until the COVID-19 Business Support Grant is discontinued, to complete the work and submit receipts in order to receive the grant.

The total commitment to grant recipients is \$8,818.91.

Carried

**d. Resolution 2020-027 – Ontario Regulation 284/09 – 2020 Budget Report**

Motion:

Moved by Councillor Jacyno

Seconded by Councillor Plummer

Whereas Section 290 of the Ontario Municipal Act, S.O. 2001, c.25 as amended, requires a municipality to prepare and adopt a yearly budget including estimates of all sums required during the year for the purpose of the municipality; and

Whereas Ontario Regulation 284/09, s. 1 allows a municipality to exclude amortization, post-employment benefits, solid waste landfill closure and post-closure expenses from the estimated expenses in the yearly budget; and

Whereas Ontario Regulation 284/09 requires a municipality that excludes expenses per s. 1, to report the excluded expenses and an estimate of the change in the accumulated surplus and the projected impact on the future tangible capital asset funding requirements; and

Whereas the City of Pembroke 2020 Budget excluded amortization, post-employment benefits, solid waste landfill closure and post-closure expenses, and an estimate of the change in the accumulated surplus and the projected impact on the future tangible capital asset funding requirements is reported as follows:

City of Pembroke – 2020 Accumulated Surplus  
(Annual Surplus and Adjustments are based on estimates)

<b>Accumulated Surplus per Financial Report</b>	<b>Amount</b>
Accumulated Surplus at January 1, 2020	\$138,189,833
2019 Annual Surplus not included in 2020 budget	\$1,493,644
Accumulated Surplus at December 31, 2020	\$139,683,477

<b>Adjustments for Tangible Capital Asset Change</b>	<b>Amount</b>
2020 TCA's Funded by Tax Levy, Water & Sewer Rates	\$4,430,930
2020 TCA's Funded by Deferred Revenue*	\$2,545,963
2020 TCA's Funded by Capital Grants	\$4,130,860
2020 Depreciation Forecast	-\$5,682,889
Net Projected Increase/(Decrease) of Capital Assets	\$5,424,864

\*Breakdown: Development Charges funding \$135,963, Gas Tax Funding \$2,410,000

<b>Adjustments for Annual Change</b>	<b>Amount</b>
2020 Post-Employment Benefits Estimate	-\$22,823
2020 Solid Waste Landfill Closure & Post Closure Forecast	\$1,028
Total Adjustments	-\$21,795

<b>Adjusted Full Accrual Accumulated Surplus at Dec. 31, 2020</b>	<b>Amount</b>
Accumulated Surplus at Dec. 31, 2020	\$139,189,833
Net Projected Increase/(Decrease) of Capital Assets	\$5,424,864
Total Adjustments	-\$21,795
Adjusted Full Accrual Accumulated Surplus at Dec.31, 2020	\$145,086,546

**Now Therefore, Be It Resolved That** the Council of the Corporation of the City of Pembroke adopts the report estimating the Adjusted Accumulated Surplus for 2020 to be \$145,086,546.

**Carried**

## **7. Mayor's Report**

Mayor LeMay reminded residents to remain vigilant in our fight against the pandemic. He thanked our front-line workers, our educators and our local business community for adapting their operations and keeping our community safe. Mayor LeMay encouraged Pembroke residents to do their Christmas shopping locally, in person or online. He also recommended everyone get a flu shot, follow public health guidelines, wear a mask, wash their hands and maintain physical distancing.

Mayor LeMay indicated that on November 28<sup>th</sup>, he attended the Canadian Legion Branch 72 Awards Ceremony where he was presented with a Friendship Certificate of Appreciation. The award thanks Council and the Community for their support of Veterans and members of the Legion.

## **8. Notices of Motion**

There were no notices of motion.

## **9. Councillor Updates**

Councillor Abdallah indicated that the Ottawa Valley Cycling and Active Transportation Alliance wished to thank the City for supporting their "Safely

Share the Road” grant application. He encouraged residents to light up their home and register on-line for the “Light up the Valley”. He also mentioned that the Community Neighbourhood Watch program held a virtual meeting last week and they are hoping to soon get their first Neighbourhood Watch area up and running. The Local Immigration Partnership will be hosting workshops at the Pembroke and Area Activity Centre on January 9<sup>th</sup> and February 18<sup>th</sup>, 2021.

Councillor Reavie indicated that RCDHU is migrating from the Provincial Health Lab to the Eastern Ontario Hospital Lab for their COVID-19 lab testing and hope to see quicker turn-around times for results. She also stated that the RCDHU is having a special board meeting next week to discuss possible levy increases.

#### **10. Closed Session**

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Lafreniere

That this meeting become a closed meeting to discuss a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality; and

That this meeting become a closed meeting to discuss personal matters about an identifiable individual, including municipal or local board employees.

Carried

#### **11. Business Arising from Closed Session**

Mayor LeMay stated that a Council in Caucus meeting was held earlier and that staff was directed to prepare a by-law to enter into an agreement with CUPE Local 24 for the years 2020-2023. He also indicated that there were no pecuniary interests declared.

#### **12. Confirming By-law**

- Confirming By-law 23-2020

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Jacyno

That By-law 23-2020 to confirm the proceedings of the Regular Meeting of Council of December 1, 2020 be adopted and passed; and

Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

#### **13. Adjournment**

Motion:

Moved by Councillor Reavie

Seconded by Councillor Abdallah

That the December 1, 2020 regular meeting of Council adjourn at 10:15 p.m.

Carried

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Chief Administrative Officer/Clerk

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Mayor