

City of Pembroke Council Meeting

Council Chambers
Pembroke, Ontario
November 17, 2020
6:28 p.m.

1. Call to Order

Present:

Mayor LeMay, Chair
Deputy Mayor Gervais
Councillor Abdallah (electronically)
Councillor Jacyno (electronically)
Councillor Lafreniere
Councillor Plummer (electronically)
Councillor Reavie (electronically)

Also Present:

Terry Lapierre, CAO/Clerk
Linda Rook, Recording Secretary

The chair called the Regular meeting of Council to order at 6:28 p.m.

2. Opening Prayer or Reflection

3. Disclosure of Pecuniary Interest & General Nature Thereof

There were no disclosures of pecuniary interest.

4. Minutes

i. Approve minutes from Council

a. Regular Meeting of Council – November 3, 2020

Motion:

Moved by Councillor Abdallah
Seconded by Councillor Reavie

That the minutes of the Meeting of Council of November 3, 2020 be approved as circulated

Carried

ii. Adopt minutes from Committees

a. Parks & Recreation Committee – October 20, 2020

Motion:

Moved by Councillor Jacyno
Seconded by Councillor Lafreniere

That the minutes of the Parks & Recreation Committee of October 20, 2020 be adopted as circulated

Carried

b. Operations Committee – October 20, 2020

Motion:

Moved by Councillor Plummer

Seconded by Councillor Reavie

That the minutes of the Operations Committee of October 20, 2020 be adopted as circulated

Carried

iii. **Receive minutes from Local Boards/Committees**

- Pembroke Public Library – June 18, 2020, July 29, 2020, August 31, 2020 & September 17, 2020

- Pembroke Heritage Murals – November 4, 2020

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Plummer

That the minutes of the Pembroke Public Library of June 18, 2020, July 29, 2020, August 31, 2020 and September 17, 2020, and the minutes of the Pembroke Heritage Murals of November 4, 2020 be received as circulated.

5. **Staff & Committee Reports**

a. Operations Committee Report Award Tender Contract No. T-20-18

Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Jacyno

That Tender Contract No. T-20-18 for the Supply and Delivery of Petroleum Products to various City locations be awarded to W.O. Stinson & Son Ltd., for the estimated two-year contract value of \$328,783.40 plus HST for the period of January 1, 2021 to December 31, 2022.

Carried

6. **By-laws**

a. 2020-75 – Fireworks By-law

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Plummer

That By-law 2020-75, a By-law to regulate Fireworks within the City of Pembroke, be adopted and passed;

And Further That the said By-Law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

7. **Motions**

a. Resolution 2020-021 – Community Safety and Well-Being Plan

Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Reavie

Whereas the Province of Ontario has enacted legislation which now forms part of the Police Services Act of Ontario, requiring all municipalities to develop a community safety and well-being plan and publish that completed plan on the internet; and

Whereas the legislation permits municipalities to work together to complete a joint community safety and well-being plan that focusses on emergency response, risk mitigation, prevention and social development as the pillars of community safety and well-being planning; and

Whereas there have been discussions and a consensus has been reached between the municipalities of the City of Pembroke, the Town of Petawawa, the Town of Laurentian Hills, the Town of Deep River, the Township of Laurentian Valley, the Township of Whitewater Region, the Township of Head Clara & Maria, the Township of North Algona Wilberforce and portions of the Township of Admaston Bromley, to develop a joint community safety and well-being plan; and

Whereas the City of Pembroke has obtained a provincial grant and hired a qualified coordinator to guide the municipalities through the plan development process; and

Whereas an advisory committee has been established with broad representation from the participating municipalities including municipal employee and members of the respective councils as well as representatives of local health, human and justice services;

Now Therefore, Be It Resolved That the Council of the Corporation of the City of Pembroke formally agrees to participate in the development of a joint community safety and well-being plan guided by the advisory committee, which will develop and present a joint plan for the review and ultimate final approval by each participating council.

Carried

- c. Resolution 2020-023 – One Year Extension of Deadlines in Asset Management Planning for Municipal Infrastructure

Motion:

Moved by Councillor Jacyno

Seconded by Councillor Plummer

Whereas the COVID-19 pandemic has had significant financial and operational impacts on Ontario municipalities;

And Whereas municipalities have had to divert resources towards addressing the immediate needs of the pandemic and maintaining service delivery standards despite evolving restrictions and limited funds;

And Whereas the Government of Ontario has delayed timelines with respect to several pieces of legislation;

And Whereas the Government of Ontario has regulated municipal asset management through O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015;

And Whereas O. Reg. 588/17 mandates that every municipality shall prepare an asset management plan in respect of its core municipal infrastructure assets by July 1, 2021, and in respect of all of its other municipal infrastructure assets by July 1, 2023;

And Whereas the key components of an asset management plan as required by the regulation are:

1. Infrastructure asset inventory
2. Levels of service
3. Lifecycle management and financial strategy

And Whereas there is a concern amongst Municipal Finance Officers' Association of Ontario (MFOA) members and their municipalities that current capacity challenges (redeployment of staff, and lack of available resources) will result in limitations for purposeful asset management planning;

And Whereas Ontario municipalities do not anticipate the current capacity challenges to be resolved in the short-term;

Now Therefore Be It Resolved that The Corporation of the City of Pembroke supports MFOA's letter to the Ministry of Infrastructure requesting a one-year extension of deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015; so that all municipalities can focus on the immediate needs of the pandemic and engage in municipal asset management planning when capacity challenges are resolved.

Carried

8. **Mayor's Report**

The Mayor provided his 17th COVID-19 report. The province is now using a colour-coded framework for COVID and released new modelling numbers which warned Ontario could hit 2,500 ceases per day by mid-December. To avoid increased restrictions and business closures, it is critically important for residents to remain vigilant; get a flue shot, follow public health guidelines, wear a mask, wash your hands, maintain physical distancing, and limit social gatherings to avoid the spread of the Coronavirus. For additional protection, the Ontario Government is encouraging everyone to download the new COVID Alert app on their smartphones. The Mayor encouraged residents to shop locally this Christmas season to support our business community. He thanked all residents for continuing to do what is required to keep our community safe.

9. **Notices of Motion**

There were no notices of motion.

10. Councillor Updates

Councillor Plummer reported that the Pembroke and Area Airport Commission has successfully signed a lease for the Large Hanger with DND, for a two-year term with three one-year extensions.

Councillor Jacyno reported that a delegation on behalf of The Grind appeared before the Social Services Committee of the County of Renfrew. Based on the information presented, additional information will be forwarded to the Committee of the whole of Renfrew County.

Councillor Reavie reported that the Festival Hall Consortium recently approved the purchase of a new crest and gallery backdrop. Rick Wharton, the Director, is busy working on new social media, television announcements, and just put out a video which is on the Festival Hall website. A very important new fund raising campaign is in the works and details will be forthcoming.

Councillor Reavie provided a report from the Renfrew County District Health Unit. We have narrowly avoided a wide spread outbreak in October and need to do some work. The second wave of COVID is worse than the first wave. Ottawa is the provincial hotspot and locally, there were forty-six new cases in October alone. This past spring, the cases were mostly related to foreign travel and to outbreaks in healthcare, but in the 2nd wave we are seeing a significant spread of COVID in the community. Car pooling to work places is a challenge, and Dr. Cushman suggests sanitizer, face masks, limit your conversation, and small numbers in vehicles, preferably two, with a back seat and front seat arrangement.

Councillor Abdallah, unable to attend the October 29, 2020 meeting of the Ottawa Valley Cycling and Active Transportation Alliance (OVCATA), took part by viewing the video of the meeting. He encourages Council members and the community to view the OVCATA Facebook page to watch Dave Unrau's presentation about Petawawa's journey to become a bike friendly community. Councillor Abdallah reported he and his wife toured around the City this past summer with Ron Moss, a local cycling advocate, looking at areas where Pembroke can become more bike friendly, and hopes that we can learn from Petawawa to become a better bike friendly community.

Councillor Abdallah reported that the next Community Watch Program meeting is on-line on November 26, 2020. To receive an invitation to the Zoom link, contact Pembrokecwatch@gmail.com, call 613-735-6821, Ext. 1345, or contact Councillor Abdallah or Deputy Mayor Gervais.

Councillor Abdallah reported that the Santa Clause Parade of Lights will be held on November 28, 2020 from 5:00 p.m. to 8:00 p.m. To register a float call Sarah Frederick at 613-735-6821, Ext. 1502, the deadline is November 20, 2020.

Councillor Abdallah announced a Light up the Valley feel-good movement to instill hope and happiness this holiday season. The City has partnered with Laurentian Valley, Town of Petawawa, and Whitewater, to invite everyone to come together to

light up their businesses and homes. Residents are asked to register on the Facebook page of their local municipality or to call their local municipality.

11. Confirming By-Law

- Confirming By-law 22-2020

Motion:

Moved by Councillor Reavie

Seconded by Councillor Abdallah

That By-law 22-2020 to confirm the proceedings of the Regular Meeting of Council of November 17, 2020 be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

12. Adjournment

Motion:

Moved by Councillor Reavie

Seconded by Councillor Plummer

That the November 17, 2020 regular meeting of Council adjourn at 6:57 p.m.

Carried

Chief Administrative Officer/Clerk

Mayor