

# Combined Committee Meeting

Council Chambers  
Pembroke, Ontario  
August 13, 2019  
6:00 p.m.

## 1. Call to Order

### Present:

Councillor Jacyno, Chair  
Mayor LeMay  
Deputy Mayor Gervais  
Councillor Abdallah  
Councillor Lafreniere  
Councillor Reavie

### Regrets:

Councillor Plummer

### Also Present:

Terry Lapierre, Chief Administrative Officer  
Heather Sutherland, Economic Development and Tourism Officer  
Brian Lewis, Manager of Operations  
Nancy Rapin, Recording Secretary

Councillor Jacyno called the meeting to order at 6:00 p.m.

## 2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest declared.

## 3. Approval/Amendment of Meeting Agenda

### Motion:

Moved by Councillor Reavie

Seconded by Deputy Mayor Gervais

That the agenda of the Combined Committee meeting of August 13, 2019 be accepted as circulated.

**Carried**

## 4. Approval of Minutes

a. Finance & Administration Committee – January 22, 2019

### Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Reavie

That the minutes of the Finance & Administration Committee meeting of January 22, 2019 be accepted as circulated

**Carried**

b. Finance & Administration Committee – January 24, 2019

**Motion:**

Moved by Mayor LeMay

Seconded by Councillor Reavie

That the minutes of the Finance & Administration Committee meeting of January 24, 2019 be accepted as circulated

**Carried**

c. Finance & Administration Committee – January 30, 2019

**Motion:**

Moved by Councillor Reavie

Seconded by Councillor Abdallah

That the minutes of the Finance & Administration Committee meeting of January 30, 2019 be accepted as circulated

**Carried**

d. Combined Committee – July 16, 2019

**Motion:**

Moved by Councillor Abdallah

Seconded by Councillor Reavie

That the minutes of the Combined Committee meeting of July 16, 2019 be accepted as circulated

**Carried**

**5. Business Arising from Minutes**

There was no business arising from the minutes.

**6. Presentations**

- a. Teresa Hebb, Renfrew County ATV Club President was present to speak to how the Club uses the local trail systems and the Algonquin Trail.
- b. Terry Vaudry of Snow Country Snowmobile Region and Kerry MacDonald, Timberline President were present to speak to how the Club operates the local trail network and its plans for the Algonquin Trail.
- c. Greg Wallace, speaking on behalf of the Algonquin Trail Homeowners' Group was present to address the group's concerns regarding allowing motorized vehicles on the Algonquin Trail.

**7. New Business**

**a. Recreation Open-Air Burning By-Law**

Ms. Sutherland reviewed the report seeking Committee direction. A discussion was held.

**Motion:**

Moved by Councillor Abdallah

Seconded by Councillor Lafreniere

That the Combined Committee direct staff to develop a By-law for recreational open-air burning incorporating appropriate conditions used by other municipalities for a one-year trial period to be brought before Committee for approval.

**Defeated**

**Motion:**

Moved by Deputy Mayor Gervais

Seconded by Councillor Reavie

That the Combined Committee direct staff to draft an amended Recreational Open-Air Burning By-Law to incorporate a public fire pit area at Riverside Park.

**Carried**

**b. Connecting Links Program – Contribution Agreement Pembroke Street East & Mackay Street Shave and Pave – Phase 2**

Mr. Lewis reviewed the report.

**Motion:**

Moved by Councillor Abdallah

Seconded by Councillor Lafreniere

That the Combined Committee accept the Contribution Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Transportation regarding Connecting Links Program Intake 4 funding and accept the associated By-Law 2019-45, as presented.

**Carried**

**c. Reconstruction of Dunlop Street – Phase 2**

Mr. Lewis reviewed the report.

**Motion:**

Moved by Deputy Mayor Gervais

Seconded by Councillor Abdallah

That the Combined Committee approve the award for the reconstruction of Dunlop Street – Phase 2 (Maple Avenue to Cecelia Street) Tender Contract No. T-19-14 to H & H Construction Inc. in the amount of \$195,413.96 plus HST; being the lowest responsive and responsible bidder; also that Committee approve additional expenditures in the amount of \$10,000 for a contingency allowance and quality assurance geotechnical services, with a total value equaling \$205,413.96 plus applicable HST., as presented.

**Carried**

**d. Pembroke Operations Building AHU Replacement – Tender Contract No. 28719**

Mr. Lewis reviewed the report.

**Motion:**

Moved by Councillor Reavie

Seconded by Councillor Lafreniere

That the Combined Committee approve the award for the Pembroke Operations Building AHU Replacement – Tender Contract No. 28719 to SAFFCO Electrical, Heating & Plumbing in the amount of \$111,712 plus HST; being the lowest responsive and responsible bidder; also that Committee approve additional expenditures in the amount of \$5,600 for a contingency allowance, with a total value equaling \$117,312 plus applicable HST., as presented.

**Carried****e. SCADA/IFX Software Update**

Mr. Lewis reviewed the report.

**Motion:**

Moved by Councillor Lafreniere

Seconded by Councillor Reavie

That the Combined Committee approve award for the SCADA/iFIX Software Update in the amount of \$133,780.59 plus HST to Capital Controls and Instrumentation Inc., with the shortfall of \$7,735.13 being financed from the Townline Lift Station Improvements project.

**Carried****f. Resurfacing and Drainage Improvements on Mackay Street – Tender Contract No. 19-0404**

Mr. Lewis distributed and reviewed the report.

**Motion:**

Moved by Deputy Mayor Gervais

Seconded by Councillor Abdallah

That the Combined Committee approve award for the Resurfacing and Drainage Improvements on Mackay Street – Tender contract No. 19-0404 to H&H Construction Inc. in the amount of \$368,222.90 plus HST, being the lowest responsive and responsible bidder; also that Committee approve a contingency allowance in the amount of \$20,300, with a total value equalling \$388,522.90 plus applicable HST. The shortfall is to be carried forward as unfinanced into the 2020 capital budget.

**Carried****g. Pembroke Heritage Mural Committee Request**

Mr. Lapierre reviewed the report. A discussion was held.

**Motion:**

Moved by Deputy Mayor Gervais

Seconded by Councillor Abdallah

That the Combined Committee table the request from the Pembroke Heritage Mural Committee to install two motion detector solar lights with cameras at the Timber Raft Mural, to allow this to be addressed at a Police Services Board Meeting to be called for early September, with a resulting report to come before Committee on September 17<sup>th</sup>, 2019.

**Carried****h. Animal Control Services – Request for Proposal**

Mr. Lapierre reviewed the report.

**Motion:**

Moved by Councillor Reavie

Seconded by Councillor Lafreniere

That the Combined Committee approve the award for Animal Control Services (Request for Proposal No. 19-04) to PRO TEC 5 Protective & Training Services for a two-year contract period from September 1, 2019 to August 31, 2021; and that Committee direct staff to continue negotiations with the successful proponent on other associated monetary requests listed in their document, as presented.

**Carried**

**8. Adjournment**

**Motion:**

Moved by Councillor Abdallah

Seconded by Councillor Reavie

That the August 13, 2019 meeting of the Combined Committee adjourn at 8:30 p.m.

**Carried**