

Finance & Administration Committee Meeting

Council Chambers
PEMBROKE, Ontario
June 6, 2017
6:05 p.m.

1. Call to Order

Present:

Councillor McCann, Chair	Mayor LeMay
Councillor Lafreniere	Councillor Plummer
Councillor Reavie	Councillor Scott

Also Present:

Terry Lapierre, Chief Administrative Officer
Daniel Herback, Fire Chief
LeeAnn McIntyre, Treasurer/Deputy Clerk
Nancy Rapin, Recording Secretary

Regrets:

Deputy Mayor Gervais

The Chair called the meeting to order at 6:05 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest declared.

3. Approval/Amendment of Meeting Agenda

MOTION: Moved by Councillor Reavie
Seconded by Councillor Scott
THAT the agenda of the Finance and Administration Committee meeting of June 6, 2017 be accepted as circulated.

CARRIED

4. Approval of Minutes

MOTION: Moved by Councillor Plummer
Seconded by Councillor Lafreniere

THAT the minutes of the Finance & Administration Committee meeting of May 16, 2017 be accepted as circulated.

CARRIED

5. Business Arising from Minutes

There was no business arising from the minutes.

6. Presentation

a. Concerned Citizens of Renfrew County and Area

Councillor McCann introduced and welcomed Lynn Jones and Emma March, representatives of Concerned Citizens of Renfrew County and Area who presented the group's concerns about the proposed radioactive waste disposal facility in Chalk River. A discussion was held.

Mayor LeMay, Councillor Scott and Councillor Lafreniere thanked the group for their presentation and all indicated that they would be interested in seeing resolutions and information that was offered in the presentation.

7. New Business

a. Pembroke Fire Department Monthly Report

Chief Herback presented an overview of the Pembroke Fire Department's May 2017 Monthly Report.

Chief Herback also gave an update on the status of the new Fire Hall.

Chief Herback also gave an update on the County communication issue. He indicated that Committee in Council has agreed to take the recommendations to an RFI.

b. 2017 Pembroke & Area Airport Commission Budget

Ms. McIntyre reviewed the report seeking Council approval for the 2017 Pembroke & Area Airport Commission Budget. A discussion was held.

MOTION: Moved by Councillor Plummer
 Seconded by Councillor Reavie
 THAT the Finance and Administration Committee approve
 the 2017 Pembroke & Area Airport Commission Budget as
 presented.

CARRIED

c. Monthly Accounts

Ms. McIntyre presented the April 2017 accounts.

MOTION: Moved by Councillor Lafreniere
Seconded by Councillor Plummer
THAT the Finance & Administration Committee accept the
April 2017 monthly accounts as presented.

CARRIED

d. Summer Meeting Schedule

Mr. Lapierre presented his information report regarding the schedule for summer Combined Committee and Council meetings Indicating the meetings will take place on July 18th and August 15th.

e. Professional Services Agreement

Mr. Lapierre presented his report seeking Committee approval. A discussion was held.

MOTION: Moved by Councillor Plummer
Seconded by Councillor Scott
That the Finance and Administration Committee approve the following:

- Change the name of the current Economic Development Department to the Economic Development, Culture and Tourism Department; and
- Change the name of the current Recreation, Culture and Tourism Department to the Parks and Recreation Department; and
- Establish the position of Tourism/Communications Officer within the Economic Development Tourism Department as per the presented job description; and
- Council enters into a Professional Services Agreement with the Pembroke Business Improvement Association (PBIA) as presented.

CARRIED

8. Adjournment

MOTION: Moved by Councillor Reavie
Seconded by Councillor Plummer
THAT the June 6, 2017 meeting of the Finance and Administration Committee adjourn at 6:55 p.m.

CARRIED