

Finance & Administration Committee Meeting

Council Chambers
PEMBROKE, Ontario
September 5, 2017
6:00 p.m.

1. Call to Order

Present:

Deputy Mayor Gervais, Chair	Mayor LeMay
Councillor Lafreniere	Councillor McCann
Councillor Plummer	Councillor Reavie
Councillor Scott	

Also Present:

Terry Lapierre, Chief Administrative Officer
Daniel Herback, Fire Chief
Brian Lewis, Supervisor of Capital Works
Ron Conroy, Manager Parks & Recreation
Heidi Martin, Recording Secretary

The Chair called the meeting to order at 6:00 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest declared.

3. Approval/Amendment of Meeting Agenda

MOTION: Moved by Councillor McCann
Seconded by Councillor Plummer
THAT the agenda of the Finance and Administration Committee meeting of September 5, 2017 be accepted as circulated.

CARRIED

4. Approval of Minutes

MOTION: Moved by Councillor Reavie
Seconded by Councillor Plummer
THAT the minutes of the Combined Committee meeting of August 15, 2017 be accepted as circulated.

CARRIED

5. Business Arising from Minutes

There was no business arising from the minutes.

6. New Business**a. Pembroke Fire Department Monthly Report**

Chief Herback presented an overview of the Pembroke Fire Department's August 2017 Monthly Report. In response to a question, Chief Herback indicated that regular inspections were conducted at Fiddle Park, there were no major emergencies and further information would be provided in the September monthly report.

b. Project Status Update Design-Build New Fire Station

Mr. Lewis reviewed the information report.

c. Installation of Outlet 18 Storm Sewer Connection (Pinewood Phase 2) – Tender Contract No. 16-0473B

Mr. Lewis presented the report and explained the work that was completed during Phase 1 and what will be completed during Phase 2 of this project. A discussion was held and the following items were noted:

- a Consulting Engineer prepared the pre-bid estimate
- delaying the project will not affect the work completed to date and will provide the Operations Department an opportunity to evaluate other options

MOTION: Moved by Councillor Scott
Seconded by Councillor McCann
THAT the Finance & Administration Committee NOT approve award of the Installation of the Outlet 18 Storm Sewer Connection Tender Contract No. 16-0473B (Pinewood Phase 2) and that the project be retendered in 2018.

CARRIED

d. Renfrew County ATV Club Request

Mr. Conroy presented the report and a discussion was held and the following items were noted:

- this will be a good opportunity for a trial and to receive feedback from the public
- part of the identified route is located in residential areas
- the OPP should be consulted before, during and after the weekend to obtain their opinion

MOTION: Moved by Councillor Reavie
Seconded by Mayor LeMay
THAT the Finance and Administration Committee recommends that the City allow on September 9 & 10, 2017, between the hours of 8 a.m. and 10 p.m., access for legal and insured ATV's and UTV's to access:

- Riverside Park,
- George Street, Lea Street, Forced Road, Boundary Road to access the CN rail bed;
- International Drive, Upper Valley Drive, Bennet Street to access the spur at Bennett Street; and
- Pem Ice II parking lot for truck and trailer parking.

CARRIED

e. Camera Surveillance Equipment

Mr. Lapierre presented the report. A discussion was held and the following items were raised:

- the report did not offer data to support the concept however the Police Services Board has received good information and supports and recommends the concept
- can be a valuable, cost effective tool for police use
- camera surveillance signs are currently posted in the downtown area
- surveillance should only be on public property and not on private property
- partnerships should be developed to look at crime prevention
- based on previous camera installations, it is estimated that it may cost between \$4,000 to \$5,000 for the additional surveillance equipment depending on locations chosen, installation and actual equipment

MOTION: Moved by Mayor LeMay
Seconded by Councillor Plummer
THAT the Finance and Administration Committee supports the concept for the purchase and installation of additional video surveillance equipment in locations throughout Pembroke as recommended by the OPP

Deputy Mayor requested a recorded vote.

For: Mayor LeMay, Councillor Reavie, Councillor Scott, Councillor Plummer, Deputy Mayor Gervais

Against: Councillor Lafreniere, Councillor McCann

CARRIED 5 to 2

DIRECTION: Staff were directed to obtain statistics from the OPP on the number of charges laid using camera surveillance equipment.

7. Adjournment

MOTION: Moved by Councillor Reavie
Seconded by Councillor Plummer
THAT the September 5, 2017 meeting of the Finance and Administration Committee adjourn at 6:50 p.m.

CARRIED