

Emergency Management Program Committee Meeting

Council Chambers
Pembroke, Ontario
April 10, 2018
9:00 a.m.

1. Call to Order

Present:

Councillor Plummer, Chair
Mayor Lemay
Leo Boland, Community Representative
Sergeant Dean Duchrow, OPP
Inspector Stephan Neufeld, OPP
Philippe Geoffrion, Field Officer – Emergency Management
Colleen Sauriol, CEMC
Brian Lewis, Manager of Operations

Also Present:

Heidi Martin, Recording Secretary

Regrets:

Chief Dan Herback, Pembroke Fire Department

The Chair called the meeting to order at 9:00 a.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest declared.

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Brian Lewis

Seconded by Mayor LeMay

That the agenda of the Emergency Management Program Committee meeting of April 10, 2018 be approved as circulated.

Carried

4. Approval of Minutes

Motion:

Moved by Brian Lewis

Seconded by Leo Boland

That the minutes of the Emergency Management Program Committee meeting of October 19, 2017 be approved as circulated.

Carried

5. Business Arising from Minutes

There was no business arising from the minutes.

6. New Business**a. 2018 Training**

Ms. Sauriol presented the report. Committee members indicated that it was important to obtain training when it became available. The Chair suggested that staff should proceed with the training meeting the budget and that staff should make the decision on who should attend the training.

b. Emergency Management Spring Freshet Meetings

Ms. Sauriol reviewed the information report. A discussion was held and it was noted that it is important to pass on the information obtained on how to sandbag to the community especially to those in the usual affected areas (i.e. Doran Street, etc.)

c. 2018 City of Pembroke's Annual Emergency Exercise

Ms. Sauriol presented the report.

d. Communications Report

Ms. Sauriol reviewed the information report. A discussion was held and it was generally felt that there was no need for the City to purchase a Satellite phone at this time. It was noted that the CRTC recently changed their radio licensing and as such the portable radios used by the Operations Department and the Pembroke Fire Department have now been joined. In the event of an emergency, the City would have access to the same emergency channel providing additional communications support.

e. Telmatik Alerting System

Ms. Sauriol reviewed the information report.

f. Emergency Preparedness Week

Ms. Sauriol presented the information report. It was suggested that Committee members familiarize themselves with the Alert Ready Emergency Alert System Website at www.alertready.ca

7. Adjournment**Motion:**

Moved by Brian Lewis

Seconded by Leo Boland

That the April 10, 2018 meeting of the Emergency Management Program Committee adjourn at 9:30 a.m.

Carried