

DRAFT Façade Improvement Panel Meeting Minutes

Council Chambers
Pembroke, Ontario
Councillor Lafreniere, Chair
Monday, September 10, 2018
10:00 a.m.

Call to Order

The meeting was called to order at 9:55 a.m.

Present:

Councillor Lafreniere, Chairperson
Keith Banks

Absent:

Curtis St. Pierre

Also Present:

Mayor LeMay
Stephane Levesque, Chair, Community Improvement Panel
Michael St. Jean
Heather Salovaara, Economic Development Officer
Courtney Maika, Recording Secretary

1. Approval of Agenda

Motion:

Moved by Keith Banks

Seconded by Mayor LeMay

That the agenda for the Façade Improvement Panel meeting of September 10, 2018 be accepted as circulated.

Carried

2. Approval of Minutes

Motion:

Moved by Mayor LeMay

Seconded by Keith Banks

That the minutes of the Façade Improvement Panel meeting of July 12, 2017 be accepted as circulated.

Carried

3. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest.

4. Façade Improvement Request – 84 Pembroke Street West

Megan McAndrews was present to represent her application for a Downtown Heritage Façade Improvement grant for 84 Pembroke Street West, as given permission by Gerald Drolet, the property owner.

Ms. Salovaara presented her report. Ms. McAndrews is applying for a Downtown Heritage Façade Improvement Grant to aid in the renovation of the storefront, including new signage, a new planter, and the painting of the façade. According to the lowest submitted quote, \$4,474.17 plus HST will be spent on the façade improvements; therefore, based on the guideline of a 50% reimbursement to a maximum of \$5,000.00, \$2,237.08 can be awarded to the applicant.

A discussion was held. Ms. McAndrews explained some of the details of the work. Councillor Lafreniere pointed out that all of the quotes were obtained from contractors located in Renfrew County. The Committee spoke in favour of the application.

Motion:

Moved by Keith Banks

Seconded by Mayor LeMay

That the Façade Improvement Panel award Ms. McAndrews with a Downtown Heritage Façade Improvement Grant in the amount of \$2,237.08 for façade improvement work at 84 Pembroke Street West.

Carried

5. Adjournment

The meeting was adjourned at 10:05 a.m.