

Planning & Development Committee Meeting

Council Chambers
Pembroke, Ontario
December 5, 2017
6:00 p.m.

1. Call to Order

Present:

Councillor Lafreniere, Chair
Mayor LeMay
Deputy Mayor Gervais
Councillor McCann
Councillor Plummer
Councillor Reavie
Councillor Scott

Also Present:

Terry Lapierre, Chief Administrative Officer
Colleen Sauriol, Manager – Planning & Building
Heather Salovaara, Economic Development Officer
Nancy Rapin, Recording Secretary

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interests.

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Councillor Reavie

Seconded by Councillor McCann

That the agenda of the Planning and Development Committee meeting of December 5, 2017 be accepted as circulated.

Carried

4. Approval of Minutes

a. Planning & Development Committee meeting – November 7, 2017

Motion:

Moved by Mayor LeMay

Seconded by Councillor Reavie

That the minutes of the Planning & Development Committee meeting of November 7, 2017 be accepted as circulated.

Carried

5. Business Arising from Minutes

a. Honk Mobile Inc.

Ms. Sauriol presented the report seeking Committee direction. A discussion was held.

Motion:

Moved by Councillor Reavie

Seconded by Councillor Scott

That the Planning and Development Committee approve entering into an agreement with Honk Mobile Inc. for a one-year trial basis with amendments presented. Staff are to bring back itemized tracking reports prior to end of agreement.

Carried

b. Building Permit Fee Background Report

Ms. Sauriol presented the report seeking Committee direction. A discussion was held. Deputy Mayor Gervais requested a recorded vote.

Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Plummer

That the Planning and Development Committee accept maintaining the present building permit fees with an annual CPI increase.

Yea: Deputy Mayor Gervais, Councillors McCann, Plummer, Reavie, Scott, Mayor LeMay

Nea: Councillor Lafreniere

Carried

c. Pembroke Armouries Parking Lease Extension

Ms. Sauriol reviewed the report seeking Committee direction.

Motion:

Moved by Councillor Scott

Seconded by Councillor Reavie

That the Planning and Development Committee approve renewing the 10-year lease extension as presented.

Carried

6. Presentations

a. Canadian Nuclear Laboratories (CNL) Update

Vice President of Operations & Chief Nuclear Officer Dave Cox, and Corporate Communications Director Pat Quinn presented a CNL update.

Mayor LeMay initiated a motion.

Motion:

Moved by Mayor LeMay

Seconded by Councillor Scott

That the Planning and Development Committee of Council submit a letter to the Canadian Nuclear Safety Commission in support of the operating licence renewal application for the Chalk River Laboratories, submitted by Canadian Nuclear Laboratories.

Carried

b. Pembroke Economic Development Advisory Committee (PEDAC)

Chair Jamie Bramburger and Committee member Bill Halkett presented a PEDAC update.

7. New Business

a. Community Improvement Plan Update

Ms. Salovaara presented the information report.

b. Parking Authority Committee Update

Ms. Sauriol presented the Parking Authority update report.

Mayor LeMay requested that a meeting of the Parking Authority be called sooner than the scheduled January 17th, 2018 meeting to discuss the issue of free 2-hour parking at the meters on Saturdays. Ms. Sauriol indicated she is waiting on a response from the PBIA regarding providing 50% funding for the loss of Saturday revenue. Once the PBIA response is received, Parking Authority meeting can be scheduled.

8. Adjournment

Motion:

Moved by Councillor Reavie

Seconded by Deputy Mayor Gervais

That the Planning and Development Committee meeting of December 5, 2017 adjourn at 7:15 p.m.

Carried