City of Pembroke
Council Meeting

Council Chambers
PEMBROKE, Ontario
April 4, 2017
8:05 p.m.

Call to Order

Present:
Mayor LeMay
Deputy Mayor Gervais
Councillor McCann
Councillor Plummer
Councillor Scott

Also Present:
Terry Lapierre, Chief Administrative Officer/Clerk
Nancy Rapin, Recording Secretary

Regrets:
Councillor Lafreniere
Councillor Reavie

Mayor LeMay called the Regular meeting of Council to order at 8:05 p.m.

1. Opening Prayer or Reflection

2. Disclosure of Pecuniary Interest & General Nature Thereof

Deputy Mayor Gervais declared a pecuniary interest with respect to Items 7 d and e as his firm has been retained concerning the matters.

3. Minutes

i. Approve Minutes from Council
   a. Council Meeting – March 21, 2017
      MOTION: Moved by Councillor Plummer
      Seconded by Councillor Scott
      THAT the minutes of the regular meeting of Council of March 21, 2017 be approved as circulated.
      CARRIED
ii. **Adopt minutes from Committees**

a. Finance & Administration Committee – March 7, 2017  
   MOTION: Moved by Councillor McCann  
   Seconded by Councillor Scott  
   THAT the minutes of the Finance and Administration Committee meeting of March 7, 2017 be adopted as circulated.  
   CARRIED

b. Planning & Development Committee – March 7, 2017  
   MOTION: Moved by Councillor Plummer  
   Seconded by Councillor McCann  
   THAT the minutes of the Planning & Development Committee of March 7, 2017 be adopted as circulated.  
   CARRIED

c. Operations Committee – March 21, 2017  
   MOTION: Moved by Councillor Scott  
   Seconded by Councillor Plummer  
   THAT the minutes of the Operations Committee of March 21, 2017 be adopted as circulated.  
   CARRIED

iii. **Receive Minutes from Local Boards**

- Planning Advisory & Adjustment Committee – February 22, 2017  
- Ottawa Valley Waste Management Board – February 1, 2017  
   MOTION: Moved by Councillor McCann  
   Seconded by Councillor Scott  
   THAT the minutes of the following meeting be received:  
   - Planning Advisory & Adjustment Committee – February 22, 2017  
   - Ottawa Valley Waste Management Board – February 1, 2017  
   CARRIED

4. **Staff and Committee Reports**

i. Operations Committee – Award of RFP No. P-17-02 – Design & Contract Administration Services – Nelson Street  
   MOTION: Moved by Councillor Plummer  
   Seconded by Councillor McCann  
   THAT Committee accept staff recommendations as presented: award for Engineering Design Services for
Nelson Street Reconstruction (Request for Proposal No. P-17-02) to Jp2g Consultants Inc. in the amount of $233,600.00 plus HST; and approve additional expenditures in the amount of $17,520.00 for a contingency allowance.

CARRIED

ii. 

**Operations Committee – Award of Tender Contract No. 13-092 – Indian River Bridge Rehabilitation**

**MOTION:** Moved by Councillor Scott

Seconded by Councillor Deputy Mayor Gervais

THAT Committee accept staff recommendations as presented: award the Indian River Bridge Rehabilitation (Boundary Road) (Tender Contract No. 13-092) to Willis Kerr Contracting Limited in the amount of $655,780.00 plus HST; approve Contract Administration Services to HP Engineering Inc. in the amount of $63,365.00 plus HST; approve additional expenditures related to this project totalling $101,400.00 plus HST.

CARRIED

5. 

**Proclamations**

Mayor LeMay proclaimed April 4th, 2017 as “Canadian Oncology Nursing Day” in the City of Pembroke.

6. 

**By-laws**

a. **2017-26 – Amend #3 to the Official Plan**

**MOTION:** Moved by Councillor Deputy Mayor Gervais

Seconded by Councillor Scott

THAT By-law 2017-26 a by-law to authorize the adoption of amendment number three to the Official Plan, 2016 of the City of Pembroke Planning Area be adopted and passed;

AND FURTHER THAT the said By-law be signed by the Mayor and Treasurer/Deputy Clerk and sealed with the seal of the Corporation.

CARRIED

b. **2017-27 – Amend Zoning By-law (225 Victoria Street)**

**MOTION:** Moved by Councillor McCann

Seconded by Councillor Plummer

THAT By-law 2017-27 a By-law to amend By-law 2010-57 (Zoning By-law) for 225 Victoria Street be adopted and passed;
AND FURTHER THAT the said By-law be signed by the Mayor and the Chief Administrative Officer/Clerk and sealed with the seal of the Corporation.

CARRIED

c. 2017-28 – Amend Zoning By-law (487 Eganville Road)
MOTION: Moved by Councillor McCann
Seconded by Councillor Plummer
THAT By-law 2017-28 a By-law to amend By-law 2010-57 (Zoning By-law) for 487 Eganville Road be adopted and passed;
AND FURTHER THAT the said By-law be signed by the Mayor and the Chief Administrative Officer/Clerk and sealed with the seal of the Corporation.

CARRIED

Deputy Mayor Gervais left the table due to his pecuniary interest.

d. 2017-29 – Authorize Sale of Lands to TSH-Melton Inc.
MOTION: Moved by Councillor Plummer
Seconded by Councillor McCann
THAT By-law 2017-29 a By-law authorize the sale of lands to TSH-Melton Inc. be adopted and passed;
AND FURTHER THAT the said By-law be signed by the Mayor and the Chief Administrative Officer/Clerk and sealed with the seal of the Corporation.

CARRIED

e. 2017-30 – Authorize Transfer of Ownership of 438 McGee Street East
MOTION: Moved by Councillor Scott
Seconded by Councillor Plummer
THAT By-law 2017-30 a By-law to authorize the execution of the necessary documents to transfer ownership of 438 McGee Street East from Matthew Bradley, Estate Trustee and Administrator for the Estate of Frederick Gagne to the Corporation of the City of Pembroke be adopted and passed;
AND FURTHER THAT the said By-law be signed by the Mayor and the Chief Administrative Officer/Clerk and sealed with the seal of the Corporation.

CARRIED

Deputy Mayor Gervais returned to the table.
7. **Mayor’s Report**

On March 22\(^{nd}\), Mayor LeMay attended the PBIA Annual General Meeting and brought greetings on behalf of Council. He noted that the PBIA will be partnering with the City of Pembroke to celebrate Canada’s 150\(^{th}\) birthday.

On March 29\(^{th}\), Mayor LeMay brought greetings on behalf of Council to the women attending the Celebrating Women in Business seminar.

On March 30, Mayor LeMay welcomed over 700 participants of the MNRF Hockey Tournament to Pembroke. He thanked the organizers for the hard work and for having the tournament in our city, boosting the local economy and charities.

8. **Notices of Motions**

Councillor Plummer advised that he would be bringing forward a motion requiring all future employees of the City of Pembroke must pay tax in the City of Pembroke to be in line with the requirements of an elected member of Council.

9. **Councillor Updates**

Deputy Mayor Gervais stated that he attended and participated in the 69\(^{th}\) Annual Kiwanis Music Festival on March 30\(^{th}\) and remarked on how much talent is in our area.

Deputy Mayor Gervais, on Councillor Reavie’s behalf, reminded everyone of the upcoming Youth and Civic Awards. He encouraged the community to nominate those in our community deserving the awards. He noted that the nominations close at 4:00 p.m. on Friday, April 7\(^{th}\).

10. **Closed Session**

MOTION: Moved by Councillor Scott
    Seconded by Deputy Mayor Gervais
    THAT this meeting become a closed meeting to discuss personal matters about an identifiable individual, including municipal or local board employees.

    CARRIED

11. **Business Arising from Closed Session**

The Chair indicated that there were no pecuniary interests noted during the closed session and there was nothing to report.
12. **Confirming By-law**

**MOTION:** Moved by Councillor
Seconded by Councillor
THAT By-law 07-2017 to confirm the proceedings of the Regular Meeting of Council of April 4, 2017 be adopted and passed;

AND FURTHER THAT the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

CARRIED

**Adjournment**

**MOTION:** Moved by Councillor
Seconded by Councillor
That the April 4, 2017 regular meeting of Council adjourn at 8:30 p.m.

CARRIED

_____________________________
Treasurer/Deputy Clerk

_____________________________
Mayor