



**Ottawa Valley Waste Management Board
Minutes
September 19th, 2018**

A meeting of the above Board was held at the Ottawa Valley Waste Recovery Centre at 12:00 p.m. on the above date, with the following persons in attendance:

Steve Bennett, Chairperson	Township of Laurentian Valley
Tom Mohns, Vice-Chairperson	Town of Petawawa
Andrew Plummer, Member	City of Pembroke
Melvin Berndt, Member	North Algona Wilberforce Township
Sue McCrae, General Manager	Ottawa Valley Waste Recovery Centre
Laurie Benjamin, Diversion Supervisor	Ottawa Valley Waste Recovery Centre
Daniel Burke, Finance & Support Services Supervisor	Ottawa Valley Waste Recovery Centre
Ron McMillan, Hauling Supervisor	Ottawa Valley Waste Recovery Centre
Elizabeth Graham, Communications Officer	Ottawa Valley Waste Recovery Centre
Kristy Williams, Administrative Clerk	Ottawa Valley Waste Recovery Centre
William Halkett	PLC Member, Pembroke
Jack Wilson	PLC Member, Laurentian Valley

Chairperson Steve Bennett, called the meeting to order at 12:00 pm.

Quorum

The attendance of at least two-thirds of the members of the Board representing the parties hereto shall constitute a quorum at the Board meeting. A quorum is in attendance for today's meeting.

Votes

For today's meeting the total number of votes is 12, all matters coming before the Board for approval or consideration shall be decided by a majority vote of greater than 50% of the total votes taken regarding any matter before the Board for decision where such majority vote represents a majority vote of greater than 50% of the parties voting.

1. Approval of September 19th, 2018 Meeting Agenda

Moved by: Andrew Plummer

Seconded by: Melvin Berndt

That the September 19th, 2018 agenda be approved.

Carried

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Approval of May 9th, 2018 Board Minutes

Moved by: Andrew Plummer

Seconded by: Melvin Berndt

That the Minutes of the May 9th, 2018 meeting be adopted as presented.

Carried

4. Tonnage Reports

This report was presented for information purposes only.

5. Quarterly Finance Report

This report was presented for information purposes only.

6. Fibre Recycling Markets

Staff provided an update on the fibre recycling markets.

7. FCM Funding Application – Landfill Gas Collection Wells.

The Board provided staff with direction to not pursue the FCM grant/loan at this time.

8. Banking Services RFP

A resolution was passed:

Resolution

That:

The Ottawa Valley Waste Management Board requests membership in the Renfrew and Area Administrator's Group (RAAG) and requests to become a member of the RAAG banking agreement. In seeking admission, the Ottawa Valley Waste Management Board agrees to be bound by the terms and conditions of the RAAG banking agreement as if it were a Customer.

Moved by: Tom Mohns

Seconded by: Andrew Plummer

Carried

9. Sale of Cat 908 Loader

A resolution was passed:

Resolution

That:

The Board approves the sale of the following asset: 2001 Cat 908 Loader.

Moved by: Tom Mohns

Seconded by: Melvin Berndt

Carried

10. Fuel RFP

A resolution was passed:

Resolution

That:

The Board accept W.O. Stinson & Son Ltd. as the acceptable bidder in response to the Fuel Request for Proposal in the amount of:

a) Regular Fuel – Ottawa Terminal Price less \$0.01

b) Clear Diesel – Ottawa Terminal Price less \$0.01

c) Color Diesel – Ottawa Terminal Price less \$0.01

Moved by: Andrew Plummer

Seconded by: Melvin Berndt

Carried

11. Scrap Metal RFP

A resolution was passed:

Resolution

That:

The Board accept Valley Iron & Metal Company as the acceptable bidder in response to the Scrap Metal RFP in the amount of \$177/tonne.

Moved by: Melvin Berndt

Seconded by: Tom Mohns

Carried

12. Rooftop Organics Air Make Up Unit Tender

A resolution was passed:

Resolution

That:

The Board accept Irvcon Limited as the acceptable bidder in response to the Rooftop Organics Air Make Up Unit Tender in the amount of \$34,619.81.

Moved by: Andrew Plummer

Seconded by: Tom Mohns

Carried

13. Environmental Compliance Approval Amendments

Staff provided an update on recent Environmental Compliance Approval amendments.

14. Information Items

- a. Joint Municipal Group Press Release, Spring Leaf & Yard Waste, May 14th, 2018
- b. Joint Municipal Group Press Release, Spring Large Item Collection, May 18th, 2018
- c. PLC Meeting Minutes, June 21st, 2018
- d. OVWRC Press Release, Proper Disposal of Electronics, June 26th, 2018
- e. Joint Municipal Group Press Release, Fall Large Item Collection, August 27th, 2018
- f. OVWRC Press Release, Recycle Right, August 31st, 2019

Next Meeting: Call of the Chair

Motion to Conclude

Moved by: Andrew Plummer

Seconded by: Melvin Berndt

Carried

Meeting Concluded at 12:57 PM.

Minutes Prepared By: Elizabeth Graham

Distribution: All Present
CAO's/Treasurers
Welch & Company