

Parking Authority Meeting

Council Chambers
Pembroke, Ontario
February 21, 2018
12:00 p.m.

1. Call to Order

Present:

Councillor Lafreniere, Chair
Jim Sloan
Rick Lewis

Also Present:

Colleen Sauriol, Secretary
Kathy Johnston, By-law Enforcement Officer
Heidi Martin, Recording Secretary

Regrets:

Lou Hammill

The Chair called the meeting to order at 12:00 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest.

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Jim Sloan

Seconded by Rick Lewis

That the agenda of the Parking Authority meeting of February 21, 2018 be accepted as circulated.

Carried

4. Approval of Minutes

Motion:

Moved by Jim Sloan

Seconded by Councillor Lafreniere

That the minutes of the Parking Authority meeting of December 13, 2017 be accepted as circulated.

Carried

5. Business Arising from Minutes

There was no business arising from the minutes.

6. New Business

a. Welcome New Member Rick Lewis

Councillor Lafreniere welcomed Rick Lewis back to the Parking Authority Committee.

b. Church Street Loading Zone and Moffat Street

Ms. Sauriol presented the report. A discussion was held and it was noted that the business located at 210 Pembroke Street West uses the additional space as a loading zone for their delivery vehicles.

Motion:

Moved by Rick Lewis

Seconded by Jim Sloan

That the Parking Authority recommends to the Planning and Development Committee that the loading zone adjacent to 100 Pembroke Street West be replaced with two parking meters;

and

That the area on Moffat Street adjacent to 210 Pembroke Street West become a loading zone.

Carried

c. Parking Permit Fee Adjustment

Ms. Sauriol reviewed the report. A discussion was held and the following points were raised:

- monthly permit fee could be raised in the Cockburn Parking Lot however this would affect monthly permits throughout the City
- should the City charge the same rates as Algonquin College
- employees of downtown businesses do not pay for parking at the Waterfront Parking Lots

Direction:

Staff were directed to prepare a report for the next meeting with additional information including parking rates at Algonquin College.

d. 2017 Annual Report

Ms. Sauriol reviewed the information report.

e. Monthly Parking Report – January 2018

Ms. Sauriol reviewed the information report.

f. Parking Authority Update Verbal Report

Ms. Sauriol provided a verbal update on the progress made to date with Honk Mobile Inc. and indicated that April 1, 2018 is the target start date for the use of the mobile application in the City.

7. Next Month

The next meeting of the Parking Authority will be April 18, 2018 at 12:00 noon.

8. Adjournment

Motion:

Moved by Rick Lewis

Seconded by Jim Sloan

That the February 21, 2018 meeting of the Parking Authority adjourn at 12:44 p.m.

Carried