

# Pembroke Police Services Board Meeting

Council Chambers  
Pembroke, Ontario  
February 15, 2018  
4:00 p.m.

## **Present:**

Deputy Mayor Ron Gervais  
Pauline Edmonds  
Councillor Christine Reavie  
Jim Sloan  
Ian Kuehl

## **Also Present:**

Inspector Stephan Neufeld  
Staff Sergeant Karl Duewel  
Terry Lapierre, Chief Administrative Officer/Clerk, City of Pembroke  
Nancy Rapin, Recording Secretary

### **1. Election of Chair and Vice Chair**

The City of Pembroke CAO/Clerk, Terry Lapierre called for nominations for the position of Chair for 2018. Moved by Pauline Edmonds that Deputy Mayor Gervais be nominated as Chair. Deputy Mayor Gervais accepted the nomination. The Clerk called for further nominations for the position of Chair. There were no further nominations.

#### **Motion:**

Moved by Pauline Edmonds  
Seconded by Ian Kuehl

That Deputy Mayor Gervais be appointed to the position of Chair of the Pembroke Police Services Board for the year 2018.

#### **Carried**

The City of Pembroke CAO/Clerk, Terry Lapierre called for nominations for the position of Vice-Chair for 2018. Moved by Councillor Reavie that Pauline Edmonds be nominated as Vice-Chair. Pauline Edmonds accepted the nomination. The Clerk called for further nominations for the position of Vice-Chair. There were no further nominations

#### **Motion:**

Moved by Councillor Reavie  
Seconded by Ian Kuehl

That Pauline Edmonds be appointed to the position of Vice-Chair for the Pembroke Police Services Board for the year 2018.

#### **Carried**

Terry Lapierre left the meeting and Deputy Mayor Gervais assumed the Chair.

## **2. Introductions**

Inspector Stephan Neufeld introduced himself to the Board. The Inspector shared a brief overview of his employment history stating that he has been with the OPP for 23 years, eight of those years in emergency response and the bulk of the remaining years in traffic safety. He said that he is very happy to be in Pembroke.

Newly appointed Staff Sergeant Dean Duchrow addressed the Board. He indicated that he would be accompanying Inspector Stephan Neufeld to all Board meetings.

## **3. Approval of Agenda**

### **Motion:**

Moved by Councillor Reavie

Seconded by Ian Kuehl

That the agenda of the Police Services Board meeting of February 15, 2018 be accepted as circulated.

**Carried**

## **4. Minutes**

### **(i) Regular Meeting of October 26, 2017**

#### **Motion:**

Moved by Pauline Edmonds

Seconded by Councillor Reavie

That the minutes of the regular Police Services Board meeting of October 26, 2017 be accepted as circulated.

**Carried**

## **5. Disclosure of Pecuniary Interest & General Nature Thereof**

There were no disclosures of pecuniary interest.

## **6. Reports**

### **(i) OPP Quarterly Report (October – December 2017)**

Inspector Neufeld stated that he will send the reports to the Board members electronically prior to the meeting and requested that if there were any questions regarding the reports, that they be forwarded to him to ensure that he will have the answers at the meeting. Inspector Neufeld presented an overview of the quarterly report. He noted the spike in break and enters and mental health calls and indicated that it is a goal of his to have the police and partners work more closely together for the benefit of all.

Inspector Neufeld stated that he is looking at ways to reorganize duties to make the detachment more efficient and mentioned that he was interested establishing a

“collision centre”. A discussion was held. Inspector Neufeld indicated that he will prepare a report regarding this and would bring it back to the Board.

## **7. New Business**

### **(i) Upper Ottawa Valley Detachment OPP action Plan 2017**

Inspector Neufeld reviewed the report. A discussion was held.

### **(ii) Bill 175**

The Chair presented his information report indicating that the 2<sup>nd</sup> reading of the Bill has gone before Standing Committee.

### **(iii) Pedestrian Concern (Mackay/Lake Street Intersection)**

The Chair indicated that Mayor LeMay received a complaint from a resident that the traffic lights at the intersection of Mackay and Lake Street do not allow sufficient time for pedestrians to cross safely. A discussion was held and the following issues were raised:

- there is a great relationship between the OPP and the City's Operations Department and will work together to resolve the issue.
- the statistics provided by Inspector Neufeld had been shared with Mayor LeMay.

### **(iv) Staffing Changes at Detachment**

The Chair indicated there has been a number of staff changes at the Pembroke Detachment of the OPP. Among them were Sgt Dean Duchrow being promoted to Staff Sergeant in charge of Operations, and Constable Tina Davenport being promoted to Sergeant.

### **(v) “Lock It or Lose It” Campaign**

The Chair reported that the key tags have arrived and that direction from the Board was required regarding the dates for the delivery of the campaign. A discussion was held with the following points noted:

- the OPP happy to work cooperatively with the Board and will provide auxiliary officers whenever requested
- April is a good time to promote the campaign.
- the pop-ups would be beneficial at the Pembroke Regional Hospital, Giant Tiger, and the PMC on hockey game nights.
- An inquiry will be made about placing the banners at the college.
- the key tags would be made available at City Hall (closer to tax time), PBIA, and with the Tourism and Communications Officer with the City of Pembroke
- a Public Education Media Release sent to Constable Shawn Peever for circulation.

The Chair requested that any other ideas for campaign promotion could be emailed to him directly.

**8. Move to Caucus/Adjournment**

**Motion:**

Moved by Councillor Reavie

Seconded by Jim Sloan

That Board members attending this meeting move into a Closed Session to address the following issues:

- To approve Caucus minutes of January 26, 2017; and
- To discuss matters involving intimate financial and personal matters, where a named or identifiable employee is involved, or where employee relations or reputations could be damaged, unless the employee or employees involved have requested that the matter be discussed in a meeting open to the public and the majority of the Board concurs; and
- To discuss matters involving public security, the revelation of which would endanger the security of the Board property, or the operations of the policing services.

**Carried**

**9. Date of Next Meeting**

The next meeting will be held on April 26, 2018 at 4:00 p.m.

**10. Motion to Adjourn**

**Motion:**

Moved by Ian Kuehl

Seconded by Councillor Reavie

That the February 15, 2018 Pembroke Police Services meeting adjourn at 6:09 p.m.

**Carried**

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Chair

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Recording Secretary