

# Planning & Development Committee Meeting

Council Chambers  
Pembroke, Ontario  
May 1, 2018  
7:24 p.m.

## **1. Call to Order**

### **Present:**

Mayor LeMay, Chair  
Deputy Mayor Gervais  
Councillor McCann  
Councillor Plummer  
Councillor Reavie  
Councillor Scott

### **Regrets:**

Councillor Lafreniere

### **Also Present:**

Heidi Martin, Deputy Clerk  
Heather Salovaara, Economic Development Officer  
Colleen Sauriol, Manager Planning and Building  
Nancy Rapin, Recording Secretary

The Chair called the meeting to order at 7:24 p.m.

## **2. Disclosure of Pecuniary Interest and General Nature Thereof**

Councillor Plummer declared a pecuniary interest regarding agenda item 6b-Planning Advisory and Adjustment Committee Update as he is related to the applicant.

## **3. Approval/Amendment of Meeting Agenda**

### **Motion:**

Moved by Councillor Reavie  
Seconded by Councillor Scott

That the agenda of the Planning and Development Committee meeting of May 1, 2018 be accepted as circulated.

### **Carried**

## **4. Approval of Minutes**

### **a. Planning & Development Committee Meeting – April 3, 2018**

#### **Motion:**

Moved by Councillor Reavie

Seconded by Councillor McCann

That the minutes of the Planning & Development Committee meeting of April 3, 2018 be accepted as circulated.

**Carried**

**5. Business Arising from Minutes**

There was no business arising from the minutes.

**6. New Business**

**a. Investment Ready Certified Site New Agreement**

Ms. Salovaara reviewed the report recommending Committee accept the new contract with the Province of Ontario to transition to the new Investment Ready Certified Site Program. She indicated that a By-law will be before Council later this evening. A discussion was held.

**Motion:**

Moved by Councillor Reavie

Seconded by Councillor Plummer

That the Planning and Development Committee approve the City entering into the new Investment Ready Certified Site Program contract as presented.

**Carried**

Councillor Plummer left the table due to his perceived pecuniary interest.

**b. Planning Advisory and Adjustment (PAAC) Update**

Ms. Sauriol presented the information report. She noted that a By-law has been prepared for the May 1, 2018 Council meeting. A discussion was held.

Councillor Plummer returned to the table.

**c. Changes to the Land Use Planning Appeal System**

Ms. Sauriol presented her information report. A discussion was held.

**d. Administrative Review Update in Planning, Building and By-law Enforcement Department**

Ms. Sauriol presented her information report. A discussion was held.

**e. Proposed Noise By-law**

Ms. Sauriol presented her report seeking Committee direction. A discussion was held.

**Direction:**

Staff was directed to post the proposed Noise By-law on the City's website for requesting comments from the public.

**f. One-Year Extension – Brundage Farm – Burcom Developments Inc.**

Ms. Sauriol presented her report seeking Committee direction. A discussion was held.

**Direction:**

Staff was given direction to prepare a By-law and agreement for a one-year extension to the existing agreement regarding the 2011 purchase of Brundage Farm to Tony Romanelli on behalf of Burcom Development Inc.

**7. Adjournment**

**Motion:**

Moved by Councillor Reavie

Seconded by Councillor Plummer

That the Planning and Development Committee meeting of May 1, 2018 adjourn at 7:50 p.m.

**Carried**