1. Call to Order

Present:
Mayor LeMay
Deputy Mayor Gervais
Councillor Lafreniere
Councillor McCann
Councillor Plummer
Councillor Reavie
Councillor Scott

Also Present:
Terry Lapierre, Chief Administrative Officer/Clerk
Nancy Rapin, Recording Secretary

Mayor LeMay called the Regular meeting of Council to order at 7:29 p.m.

2. Opening Prayer or Reflection

3. Disclosure of Pecuniary Interest & General Nature Thereof

Councillor Scott declared a pecuniary interest regarding item 7a – By-law 2018-44 – Joint Compliance Audit Committee, as he is nominated as a member to the Committee.

4. Minutes
   i. Approve minutes from Council
      a. August 14, 2018
         
         Motion:
         Moved by Councillor Plummer
         Seconded by Councillor Lafreniere
         That the minutes of the regular meeting of Council of August 14, 2018 be approved as circulated.
         Carried

   ii. Adopt minute from Committees
       a. Combined Committee – August 14, 2018
          
          Motion:
          Moved by Councillor Reavie
          Seconded by Councillor Scott
That the minutes of the Combined Committee meeting of August 14, 2018 be adopted as circulated.
Carried

iii. Receive minutes from Local Boards
   a. Parking Authority – May 23, 2018
   b. Planning Advisory and Adjustment Committee – July 18, 2018

Motion:
Moved by Councillor McCann
Seconded by Councillor Plummer
That the minutes from the following be received as circulated:
   a. Parking Authority – May 23, 2018
   b. Planning Advisory and Adjustment Committee – July 18, 2018
Carried

5. Staff & Committee Reports
   a. Finance & Administration Committee Report – Resurfacing and Drainage
      Improvements on Pembroke Street East & Mackay Street – Tender Contract No. 18-0337

Motion
Moved by Councillor Scott
Seconded by Councillor Reavie
That Tender contract No. 18-0337 for the resurfacing and drainage improvements on Pembroke Street East & Mackay Street be awarded to H&H Construction Inc. in the amount of 737,539.18 plus HST; and
That the Operations Department be authorized a contingency allowance in the amount of $70,000;
The total value of the recommendations equal $807,539.18 plus applicable HST.
Carried

6. Proclamations
   a. Prostate Cancer Awareness Month – September 2018
      Mayor LeMay proclaimed September 2018 Prostate Cancer Awareness Month in the City of Pembroke.

Councillor Scott left the table due to his pecuniary interest.

7. By-Laws
   a. 2018-44 – Joint Compliance Audit Committee

Motion
Moved by Deputy Mayor Gervais
Seconded by Councillor McCann
That By-law 2018-44, a By-law to establish a Joint Compliance Audit Committee and appoint committee members as required under the Municipal Elections Act, 1996, as amended be adopted and passed;
And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

Councillor Scott returned to the table.

b. 2018-45 – Amend Parking By-law (Disabled Parking Space)

Motion
Moved by Councillor Lafreniere
Seconded by Councillor McCann
That By-law 2018-45, a By-law to amend By-law 2005-55, as amended, being a By-law to regulate and control the parking of vehicles in the City of Pembroke be adopted and passed; And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

8. Mayor’s Report
Mayor LeMay reported that he attended the RC100 Winner Announcement event on August 24th in which the start-ups compete for a $100,000 convertible note. He indicated that the winner was Riverwood Acoustics, a designer and manufacturer of one-of-a-kind premium home Bluetooth speakers made from reclaimed river wood from the Ottawa River.

9. Notices of Motion
Deputy Mayor Gervais indicated that he would bring forward a motion at the next Council meeting directing staff to prepare a comprehensive report including costing estimates to be tabled at a Finance and Administration Committee meeting outlining the current process followed and providing input on amending the City’s existing Accountability and Transparency Policy to further enhance the openness and transparency of standing committees (i.e. Finance and Administration, Planning and Development, Parks and Recreation, and Operations) and Council meetings for the benefit of Pembroke ratepayers with such review to include but not be limited to live streaming.

10. Councillor Updates
Councillor Plummer reported that the Pembroke and Area Airport will soon be offering a flight school at the airport.

Councillor Plummer requested a report from staff reporting what improvements the $100,000 allocation for repointing of the foundation along the laneway at City Hall was spent on.

Councillor Plummer requested a detailed report summarizing 2018 PMC rentals including fees charged and received, the City’s cost associated with each event and whether the facility was gifted to the requesting organization.
11. **Confirming By-law**

**Motion:**
Moved by Councillor Reavie  
Seconded by Councillor Scott  
That By-law 15-2018 to confirm the proceedings of the Regular Meeting of Council of September 4, 2018 be adopted and passed;  
And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.  
**Carried.**

12. **Adjournment**

**Motion:**
Moved by Councillor Reavie  
Seconded by Councillor Plummer  
That the September 4, 2018 regular meeting of Council adjourn at 7:43 p.m.  
**Carried**

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Chief Administrative Officer/Clerk

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Mayor