

Emergency Management Program Committee Meeting

Council Chambers
PEMBROKE, Ontario
October 25, 2016
9:00 a.m.

1. Call to Order

Present:

Councillor Plummer, Chair	Mayor LeMay
Doug Sitland, Manager Operations	Leo Boland, Community Representative
Inspector Mark Wolfe, OPP	Colleen Sauriol, CEMC
Chief Dan Herback, Pembroke Fire Department	

Also Present:

Phillippe Geoffrion, OFMEM Field Officer
Nancy Rapin, Recording Secretary

The Chair called the meeting to order at 9:00 a.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest.

3. Approval/Amendment of Meeting Agenda

MOTION: Moved by Leo Boland
Seconded by Chief Herback
THAT the agenda of the Emergency Management Program
Committee meeting of October 25, 2016 be accepted as circulated.
CARRIED

4. Approval of Minutes

MOTION: Moved by Leo Boland
Seconded by Chief Herback
THAT the minutes of the Emergency Management Program
Committee meeting of June 21, 2016 be accepted as circulated.
CARRIED

5. Business Arising from Minutes

There was no business arising from the minutes.

6. New Business

a. Review of Emergency Plan and Critical Infrastructure Identification List

Ms. Sauriol presented the report. A discussion was held.

MOTION: Moved by Leo Boland
Seconded by Chief Herback
THAT the Emergency Management Program Committee recommends the approval of the 2016 City's Emergency Plan.

CARRIED

b. 2017 Budget

Mr. Sauriol reviewed the report. A discussion was held.

MOTION: Moved by Leo Boland
Seconded by Chief Herback
THAT the Emergency Management Program Committee recommends that the budget for 2017 remain the same as the 2016 budget at \$9,300.

CARRIED

c. Conference Report

Ms. Sauriol presented the information report. A discussion was held.

DIRECTION:
Ms. Sauriol was given direction from Committee to register the City of Pembroke for the 2017 Provincial Emergency Management Conference.

d. Review of Community Risk Profile

Ms. Sauriol reviewed the report and a discussion was held.

MOTION: Moved by Chief Herback
Seconded by Leo Boland
THAT the Emergency Management Program Committee approve the Community Risk Profile for 2017 as presented.

CARRIED

e. Public Awareness and Public Education Plan 2017

Ms. Sauriol presented her report. A discussion was held.

MOTION: Moved by Leo Boland
Seconded by Doug Sitland
THAT the Emergency Management Program Committee
approves the Public Awareness and Public Education Plan
for 2017 as presented.

CARRIED

f. 2016 Training

Ms. Sauriol reviewed the information report. A discussion was held. It was suggested to contact and engage Enbridge Gas as they showed an interest in utilizing their response team in a mock evacuation situation. It was also suggested to contact CNL regarding the protocol for transportation of radiological materials. Chief Herback requested presentations from ARES, Red Cross, EMO and a presentation from Ms. Sauriol on the Community Risk Profile.

g. 2016 Annual Review

Ms. Sauriol presented the report and a discussion was held.

MOTION: Moved by Chief Herback
Seconded by Leo Boland
THAT the Emergency Management Program Committee
approves the Annual Maintenance checklist as presented.

CARRIED

It was requested that training take place prior to the next meeting.

The next training session will be scheduled for Tuesday, February 28th, 2017.

7. Adjournment

MOTION: Moved by Chief Herback
Seconded by Leo Boland
THAT the October 25, 2016 meeting of the Emergency Management
Program Committee adjourn at 9:45 a.m.

CARRIED