

Combined Committee Meeting

Council Chambers
PEMBROKE, Ontario
August 15, 2017
6:05 p.m.

1. Call to Order

Present:

Deputy Mayor Gervais, Chair Mayor LeMay
Councillor McCann Councillor Plummer
Councillor Reavie

Also Present:

Terry Lapierre, Chief Administrative Officer/Clerk
Curtis Mick, Supervisor of Water Distribution & Waste Water Collection
Brian Lewis, Supervisor of Capital Works
Chris Mantha, Operations Supervisor of Roads & Fleet
LeeAnn McIntyre, Treasurer/Deputy Clerk
Heather McConnell, Economic Development Officer
Ron Conroy, Manager, Parks & Recreation
Nancy Rapin, Recording Secretary

Regrets:

Councillor Lafreniere
Councillor Scott

The Chair called the meeting to order at 6:05 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

Councillor Plummer declared a disclosure of pecuniary interest for Agenda Item 7(a) as the company he works for is noted as a bidder.

3. Approval/Amendment of Meeting Agenda

MOTION: Moved by Councillor Reavie
 Seconded by Councillor McCann
 THAT the agenda of the Combined Committee meeting of August
 15, 2017 be accepted as circulated.

CARRIED

4. Approval of Minutes

MOTION: Moved by Councillor McCann
Seconded by Mayor LeMay
THAT the minutes of the Combined Committee meeting of July 18,
2017 be accepted as circulated.

CARRIED

5. Business Arising from Minutes

There was no business arising from the minutes.

6. Presentation

- a. Deputy Mayor Gervais introduced Mr. Fred Sinclair, of Dean-Sinclair Chartered Professional Accounts who presented the 2016 Financial Statements. A discussion was held.

MOTION: Moved by Councillor McCann
Seconded by Councillor Reavie
THAT the Combined Committee approve the Draft 2016
Consolidated Financial Statements, as presented.

CARRIED

- b. Deputy Mayor Gervais introduced Mr. Frank Galla, owner of Anthony's Italian Grill. Mr. Galla was present to speak to issues caused by the lining of the sewer beside City Hall and lateral replacement at 133 Pembroke Street East, Anthony's Italian Grill and request consideration for compensation. Mr. Curtis Mick presented a report detailing the lining of the sewer and the lateral replacement repairs. A discussion was held and Mr. Galla was informed that once Committee has had an opportunity to review both the report and the letter received, he would be contacted with the City's response.

- c. Ms. Megan Cyr, the French Language Coordinator of the Women's Sexual Assault Centre presented a Woman's Sexual Assault Centre Project request.

MOTION: Moved by Councillor Plummer
Seconded by Councillor Reavie
THAT the Combined Committee approve the Women's Sexual
Assault Centre request to set up a pop up roadshow at the
Waterfront from September 4-18, 2017, as presented.

CARRIED

Councillor Plummer left the table.

7. New Business

a. Dunlop Street Reconstruction Tender Contract No. T-17-13

Mr. Lewis presented the report. A discussion was held.

DIRECTION: The Combined Committee directed staff not to approve the awarding of Tender Contract No. T-17-13, as presented.

Councillor Plummer returned to the table.

b. Additional Road Works for 2017

Mr. Mantha presented the report. A discussion was held.

MOTION: Moved by Councillor Plummer
Seconded by Councillor McCann
THAT the Combined Committee approve completing road works on Frank Nighbor Street between Pembroke Street West and Lake Street, and Eganville Road from Christie Street Bridge to Lair Street, as presented.

CARRIED

c. 2016 Accumulated Surplus

Ms. McIntyre presented the report. A discussion was held.

MOTION: Moved by Councillor Reavie
Seconded by Councillor McCann
THAT the Combined Committee approve the transfer of \$830,112 to the General Capital Reserve as presented.

CARRIED

d. Near Surface Disposal Facility Project

Ms. McIntyre presented the report. A discussion was held.

MOTION: Moved by Councillor Plummer
Seconded by Councillor McCann
THAT the Combined Committee endorse a letter of support for the Canadian Nuclear Laboratories (CNL) proposed Near Surface Disposal Facility Project, as presented.

CARRIED

e. Community Improvement Plan Application – 1290 Pembroke Street West

Ms. McConnell presented the report indicating a By-law will be presented at Council meeting later this evening.

f. PMC Canteen Suppression System Replacement

Mr. Conroy presented the report. A discussion was held.

MOTION: Moved by Councillor Plummer
 Seconded by Councillor Reavie
 THAT the Combined Committee approve the award of the PMC Canteen Suppression System Project to Lehman Fire and Safety in the amount of \$21,750 + 10% contingency for a total of \$23,925 + HST, and to fund the amount in excess of the capital budget from the Epoxy Flooring surplus, as presented.

CARRIED

g. Pembroke Summer Jam

Mr. Conroy presented the report. A discussion was held.

MOTION: Moved by Councillor McCann
 Seconded by Councillor Plummer
 THAT the Combined Committee approve entering into an agreement with Skyza Inflatables to host a Summer Jam event at the waterfront on August 26th, 2017, with the event to be offered free of charge to the public and funded from the 2017 Special Events Production budget, as presented.

CARRIED

h. Ontario Municipal Commuter Cycling Program Funding

Mr. Conroy presented the report. A discussion was held.

MOTION: Moved by Mayor LeMay
 Seconded by Councillor Reavie
 THAT the Combined Committee approve partnering with the County of Renfrew to apply for funding to upgrade the Algonquin Trail (CP Rail Corridor) within the boundaries of the City of Pembroke, as presented.

CARRIED

i. Renfrew County ATV Club and Timberline Snowmobile Club Request

Mr. Conroy presented the report. Ms. Teresa Gamble, RCATV President, and Mr. Terry Vaudry, Snow Country District Manager were present to answer questions. A discussion was held.

DIRECTION: The Combined Committee directed staff to work together with the Renfrew County ATV Club and the Timberline Snowmobile Club, and various associated agencies to review the use of various streets in the City of Pembroke for the use of ATVs and snowmobiles, as presented and report back to Committee with a proposed agreement as appropriate.

j. Bickle Fire Truck Transportation

Mr. Lapierre presented the report. A discussion was held.

DIRECTION: The Combined Committee agreed to fund transportation of the Bickle Fire Truck by Marcel's Towing at the cost of \$600 + HST, with the monies to be allocated from the Parks and Recreation Event Support budget, as presented.

k. Land Acquisition – Old CN Lands Adjacent to Pansy Patch Park

Mr. Lapierre presented the report. A discussion was held.

MOTION: Moved by Mayor LeMay
Seconded by Councillor McCann
THAT the Combined Committee approve the acquisition of land owned by CN Rail adjacent to Pansy Patch Park as presented.

CARRIED

l. PBI Street Closure Request

Mr. Lapierre presented the report. A discussion was held.

MOTION: Moved by Councillor Reavie
Seconded by Councillor Plummer
THAT the Combined Committee approve the Pembroke Street closure from Agnes Street to Mackay Street on Saturday, September 30, 2017 as requested by the PBI.

CARRIED

8. Adjournment

MOTION: Moved by Councillor Plummer
Seconded by Councillor McCann
THAT the August 15, 2017 meeting of the Combined Committee
adjourn at 8:00 p.m.

CARRIED