

# Operations Committee Meeting

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Council Chambers  
PEMBROKE, Ontario  
December 15, 2015  
7:15 p.m.

A meeting of the Operations Committee was held this evening with Councillor Scott presiding and all members in attendance. The Chair opened the meeting at 7:15 p.m. Staff members present were Terry Lapierre, Chief Administrative Officer/Clerk; Doug Sitland, Manager of Operations; and Linda Rook, Recording Secretary.

**ITEM #1: Approval of Agenda**

MOTION: Moved by Councillor McCann  
Seconded by Councillor Plummer  
THAT the agenda of the Operations Committee meeting of December 15, 2015 be accepted.

CARRIED

**ITEM #2: Approval of Minutes**

MOTION: Moved by Councillor Reavie  
Seconded by Mayor LeMay  
THAT the Operations Committee Minutes of November 17, 2015 be accepted as circulated.

CARRIED

**ITEM #3: Declaration of Pecuniary Interest**

There were no disclosures of pecuniary interest.

**ITEM #4 Water Pressure Issues**

Mr. Sitland presented the report and sought direction from Committee as to whether the builder of a property on Noik Drive be granted a subsidy for installing a pumping system due to water pressure issues. The following points were raised during discussion:

- If a subsidy is granted it's likely other developers will come forward seeking compensation too.
- City provides water to the curb stop and from the curb stop to the property is the property owner's responsibility.
- Other residents may have complained in the past but did not take it to this measure.

MOTION: Moved by Deputy Mayor Gervais  
Seconded by Councillor McCann  
THAT Committee denies the request. No subsidy or grant will be given to the builder for the requirement to install a pumping system as a result of water pressure issues.

CARRIED

**ITEM #5: Pembroke Drinking Water System – Annual Inspection Report**

Mr. Sitland presented the report.

**ITEM #6: Multi-Year Capital Construction Forecast**

Mr. Sitland presented the report. The following points were raised during discussion:

- Asset Management Plan sets out EUL of City assets.
- MYCCF includes information not just based strictly on age.
- MYCCF sets out higher priority needs – a vast majority of items have reach EUL.

**ITEM #7: Paul Martin Drive Reconstruction**

Mr. Sitland presented the report.

MOTION: Moved Councillor Plummer  
Seconded by Councillor McCann  
THAT Committee approve award for Engineering Design Services for the Reconstruction of Paul Martin Drive (Request for Proposal No. P-15-10) to McIntosh Perry Consulting Engineers Ltd. in the amount of \$139,940.00 plus HST.

AND

THAT Committee approve additional expenditures in the amount of \$14,000.00 for a contingency allowance.  
The total value of the recommendations equal \$153,940.00 plus applicable HST.

AND

Committee approve the future award of Contract Administration Services to McIntosh Perry Consulting Engineers Ltd. based on the quoted values submitted in the proposal for the above project.

CARRIED

**ITEM #8: Façade Improvement 163 Pembroke Street West**

Mr. Lapierre presented the report regarding a Façade Improvement grant of \$5,000 for façade improvements to 163 Pembroke Street West.

MOTION: Moved by Councillor Lafreniere  
Seconded by Councillor Reavie  
THAT Committee approves the Façade Improvement grant of \$5,000 to the owner of 163 Pembroke Street West for façade improvements to his property.

CARRIED

**ITEM #9: Motion to Adjourn**

MOTION: Moved by Councillor McCann  
Seconded by Councillor Lafreniere  
THAT the Operations Committee adjourn at 7:40 p.m.

CARRIED