

Finance & Administration Committee Meeting

Council Chambers
PEMBROKE, Ontario
February 3, 2015
6:00 p.m.

A meeting of the Finance & Administration Committee was held this evening with Deputy Mayor Gervais presiding and all members in attendance. Staff members in attendance were Terry Lapierre, Chief Administrative Officer/Clerk; Chief Dan Herback, Pembroke Fire Department; LeeAnn McIntyre, Treasurer; Diane Schofield, Deputy Treasurer; and Nancy Rapin, Recording Secretary. Also in attendance were Acting Inspector Mark Wolfe, OPP; and Sgt. Paul Legault, Municipal Policing Bureau.

ITEM #1: Approval of Agenda

MOTION: Moved by Councillor Lafreniere
Seconded by Councillor Scott
THAT the agenda of the Finance & Administration Committee meeting of February 3, 2015 be accepted as circulated.

CARRIED

ITEM #2: Approval of Minutes

MOTION: Moved by Councillor McCann
Seconded by Councillor Plummer
THAT the minutes of the Finance & Administration Committee meeting of January 6, 2015 be accepted as circulated.

CARRIED

ITEM #3: Declaration of Pecuniary Interest

There were no disclosures of pecuniary interest.

ITEM #4: Municipal Policing Contract – Ontario Provincial Police

Acting Inspector Mark Wolfe introduced himself to Committee and gave a brief summary of his experience.

Sgt. Paul Legault from Municipal Policing Bureau introduced himself and gave an overview of the new OPP Billing Model stating that previously, the deployment model was used as the billing model, identifying number of officers required per municipality. This was not considered fair by some municipalities. He said the new model identifies

municipal policing at 60% and occurrences at 40%. He noted that most municipalities will be happy with the new model and there will be no reduction of resources.

Mr. Lapierre informed Committee that they have been given the opportunity to choose the length of the contract with the OPP. The options were three, four, five, or six year terms. After discussion, Committee decided that a five-year contract would be preferred.

ITEM #5: Fire Department Monthly Report

Fire Chief Herback provided an overview of the Pembroke Fire Department's January 2015 Monthly Report. A question was raised if the Pembroke Fire Department attended the recent fire on Mud Lake Road even though it wasn't within the City's jurisdiction. Chief Herback stated that the Pembroke Fire Department was first on the scene as they were called for extrication. He said that once the fire department arrived, they realized that it was not extrication but started initial attack as they were the first on the scene.

ITEM #6: Procurement Policy Review

Ms. Schofield presented an overview of the draft Procurement Policy indicating that staff was seeking direction with respect to a final version of the City's policy. She reported that the City had received a number of suggestions from the public and from business associations. She indicated that this was before Council tonight to get any comments they might have. A discussion was held and direction was given for staff to proceed with staff's recommendations as per the report presented. Mr. Lapierre informed Committee that this would be brought before Council at the February 17th, Operations Committee meeting in the form of a by-law.

ITEM #7 Council Per Diem for Attending Meetings

Ms. McIntyre presented a report and indicated that staff is seeking direction for the payment of a per diem to Council members for attending County of Renfrew Committee meetings. A discussion took place.

MOTION: Moved by Councillor Scott
Seconded by Councillor Reavie
THAT Council members that attend Renfrew County committee meetings,
will be compensated \$35/half day and \$74/full day.

CARRIED

The meeting then adjourned at 7:05 p.m. on motion of Mayor LeMay, seconded by Councillor Reavie.

CARRIED