City of Pembroke
Council Meeting

Council Chambers
PEMBROKE, Ontario
August 9, 2016
6:55 p.m.

The Regular Meeting of Council was held this evening with Mayor LeMay presiding and all members of Council in attendance. Mayor LeMay opened the meeting at 6:55 p.m. Also in attendance were LeeAnn McIntyre, Treasurer/Deputy Clerk; and Nancy Rapin, Recording Secretary.

MINUTES:

1. On motion of Councillor Plummer, seconded by Councillor Scott, the minutes of the Meeting of Council of July 22, 2016 were approved as circulated.
   CARRIED

COMMUNICATIONS:

A. Mayor LeMay mentioned that on August 6th and 7th, the Annual Upper Ottawa River Race and Paddle Festival was held, hosted by the City of Pembroke and the Town of Petawawa. He thanked the participants and the organizers for executing an excellent festival.

B. Mayor LeMay said that he will be presenting a proclamation declaring August 21st as Grey Sisters of the Immaculate Conception Day in the City of Pembroke. He thanked the Sister for their 90 years of dedicated service to our community.

DECLARATION OF PECUNIARY INTEREST:

C. Deputy Mayor Gervais declared a pecuniary interest in respect to agenda item #2 May Accounts as his firm is mentioned in the accounts. Deputy Mayor Gervais left the table.

COMMITTEE REPORTS:

2. Councillor McCann presented the report of the Combined Committee, which was received on his motion, seconded by Councillor Reavie, as follows:
July 19, 2016

Corporation of the City of Pembroke
Pembroke, Ontario

Your Finance Committee begs to report and recommend as follows:

We have examined the accounts as per the attached schedule and would recommend the payment of same as set out therein, as follows:

**May 2016 Accounts - $2,406,902.30**

All of which is respectfully submitted,
(Signed) Deputy Mayor Gervais, Councillor’s Lafreniere, McCann, Plummer, Reavie, Scott and Mayor LeMay

CARRIED

D. Deputy Mayor Gervais returned to the table.

3. Deputy Mayor Gervais presented the report of the Combined Committee, which was received on his motion, seconded by Councillor McCann, as follows:

July 26, 2016

Corporation of the City of Pembroke
Pembroke, Ontario

Your Finance Committee begs to report and recommend as follows:

We have examined the accounts as per the attached schedule and would recommend the payment of same as set out therein, as follows:

**June 2016 Accounts - $3,082,134.93**

All of which is respectfully submitted,
(Signed) Deputy Mayor Gervais, Councillor’s Lafreniere, McCann, Plummer, Reavie, Scott and Mayor LeMay

CARRIED

**BY-LAWS:**

**FIRST AND SECOND READING:**

The following by-laws were introduced and read a first and second time, Rule 71 being suspended for that purpose, on motion of the members named, viz:
4. THAT By-law 2016-44; being a by-law to establish the rules governing the order and proceedings of Council and Committees of the Corporation of the City of Pembroke (Procedural By-Law);
   (Councillor Scott, Councillor Reavie)  
   CARRIED

5. THAT By-law 2016-45; being a by-law to adopt a Human Resources Policy and Procedure Manual for the Corporation of the City of Pembroke;
   (Councillor Plummer, Councillor McCann)  
   CARRIED

6. THAT By-law 2016-46; being a by-law to adopt a policy for the provision for the giving of public notice;
   (Councillor Plummer, McCann)  
   CARRIED

7. THAT By-law 2016-47; being a by-law to designate a Community Improvement Project Area respecting the revitalization, redevelopment, and enhancement of the City of Pembroke;
   (Councillor Reavie, Deputy Mayor Gervais)  
   CARRIED

8. THAT By-law 2016-48; being a by-law to adopt a Community Improvement Plan for the City of Pembroke;
   (Councillor Reavie, Councillor Scott)  
   CARRIED

9. THAT By-law 2016-49; being a by-law to provide for percentage limits on tax decreases for 2016 in respect of properties subject to part IX of the Municipal Act;
   (Deputy Mayor Gervais, Councillor McCann)  
   CARRIED

10. THAT By-law 2016-50; being a by-law to amend by-law 2010-57 of the Corporation of the City of Pembroke, being a by-law to regulate the use of lands and the character, location and use of buildings and structures in the City of Pembroke for the rezoning of 65 - 67 Pembroke Street West;
    (Councillor Lafreniere, Councillor McCann)  
    CARRIED

11. THAT By-law 2016-51; being a by-law to appoint an Acting Chief Building Official and Plumbing Inspector for the City of Pembroke;
    (Councillor McCann, Councillor Plummer)  
    CARRIED
BY-LAWS:

THIRD READING:

The following By-laws were now read a third time, short and passed, rule 71 suspended for that purpose, on motion of the members named, viz:

4. THAT By-law 2016-44; being a by-law to establish the rules governing the order and proceedings of Council and Committees of the Corporation of the City of Pembroke (Procedural By-Law);
   (Councillor Scott, Councillor Reavie)  
   CARRIED

5. THAT By-law 2016-45; being a by-law to adopt a Human Resources Policy and Procedure Manual for the Corporation of the City of Pembroke;
   (Councillor Plummer, Councillor McCann)  
   CARRIED

6. THAT By-law 2016-46; being a by-law to adopt a policy for the provision for the giving of public notice;
   Councillor Plummer, Councillor McCann)  
   CARRIED

7. THAT By-law 2016-47; being a by-law to designate a Community Improvement Project Area respecting the revitalization, redevelopment, and enhancement of the City of Pembroke;
   (Councillor Reavie, Deputy Mayor Gervais)  
   CARRIED

8. THAT By-law 2016-48; being a by-law to adopt a Community Improvement Plan for the City of Pembroke;
   (Councillor Reavie, Councillor Scott)  
   CARRIED

9. THAT By-law 2016-49; being a by-law to provide for percentage limits on tax decreases for 2016 in respect of properties subject to part IX of the Municipal Act;
   (Deputy Mayor Gervais, Councillor McCann)  
   CARRIED

10. THAT By-law 2016-50; being a by-law to amend by-law 2010-57 of the Corporation of the City of Pembroke, being a by-law to regulate the use of lands and the character, location and use of buildings and structures in the City of Pembroke for the rezoning of 65 - 67 Pembroke Street West;
    (Councillor Lafreniere, Councillor McCann)  
    CARRIED
11. THAT By-law 2016-51; being a by-law to appoint an Acting Chief Building Official and Plumbing Inspector for the City of Pembroke naming Glen Gordon; (Councillor McCann, Councillor Plummer) CARRIED

SPECIAL ORDERS:

12. Mayor LeMay proclaimed August 21st 2016 as Grey Sisters of the Immaculate Conception Day in the City of Pembroke;

WHEREAS: On Sunday, August 21st, the Grey Sisters of the Immaculate Conception will be celebrating 90 years of service in the Religious Life to the residents of Pembroke and area. The community was established here in 1926; and

WHEREAS: Over the years, the contributions of the Grey Sisters to education and health care in Pembroke expanded into new areas including the Lorrain School of Nursing, Marianhill, Pembroke General Hospital (now the Pembroke Regional Hospital) and Our Lady’s High School (now known as Bishop Smith Catholic High School); and

WHEREAS: Today the work of the Grey Sisters frequently involves partnering with others supporting projects as volunteers whether by serving on boards or by personal ministry, or providing financial assistance to enable work that is consistent with their mission in the world; and

WHEREAS: I want to thank the Sisters for their past and present services to the residents of our city and area.

THEREFORE: I, Mike LeMay, Mayor of the City of Pembroke, do hereby proclaim August 21st, as Grey Sisters of the Immaculate Conception Day in the City of Pembroke.

MOTION TO HEAR:

On motion of Councillor Reavie, seconded by Councillor Plummer, the Mayor asked if anyone was present to speak to Council. There was no one present to address Council.
CAUCUS MEETING:

MOTION: Moved by Councillor Scott
Seconded by Councillor Reavie
THAT this meeting become a closed meeting to discuss litigation or
potential litigation, including matters before administrative tribunals,
affecting a local board;

and

THAT this meeting become a closed meeting to discuss a proposed or
pending acquisition or disposition of land by the municipality or local board.

CARRIED

RETURN TO OPEN SESSION AND REPORT ON CAUCUS SESSION

E. The Chair reported that there was nothing to report from the Council in Caucus
Session.

CONFIRMING BY-LAW:

The following by-law was now introduced and read a first, second and third time, short
and passed, Rule 71 being suspended for that purpose, on motion of members named, viz:

By-law 15-2016, being a by-law to confirm these proceedings of the regular meeting of
Council of the 9th day of August, 2016.
(Councillor Reavie, Councillor McCann)

CARRIED

MOTION TO ADJOURN:

The meeting then adjourned at 7:35 p.m. on motion of Deputy Mayor Gervais seconded
by Councillor Plummer.

CARRIED

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Chief Administrative Officer/Clerk

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Mayor