

Finance & Administration Committee Meeting

Council Chambers
PEMBROKE, Ontario
October 4, 2016
5:30 p.m.

1. Call to Order

Present:

Deputy Mayor Gervais, Chair	Mayor LeMay
Councillor Lafreniere	Councillor McCann
Councillor Plummer	Councillor Reavie
Councillor Scott	

Also Present:

Terry Lapierre, CAO/Clerk
Ron Conroy, Manager, Recreation, Culture and Tourism Department
LeeAnn McIntyre, Treasurer/Deputy Clerk
Chief Daniel Herback, Fire Chief, Pembroke Fire Department
Brian Lewis, Supervisor, Capital Works
Doug Sitland, Manager, Operations
Nancy Rapin, Recording Secretary

The Chair called the meeting to order at 5:32 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest.

3. Approval/Amendment of Meeting Agenda

MOTION: Moved by Councillor Plummer
Seconded by Councillor McCann
THAT the agenda of the Finance and Administration Committee meeting of October 4, 2016 be accepted as circulated.

CARRIED

4. Closed Session

MOTION: Moved by Councillor Reavie
Seconded by Councillor McCann

THAT the regular meeting of the Finance and Administration Committee become a closed meeting to discuss an item with respect to the security of the property of the municipality;

CARRIED

5. Business Arising from Closed Session

There was no business arising from the closed session.

6. Approval of Minutes

MOTION: Moved by Councillor Reavie
Seconded by Councillor McCann
THAT the minutes of the Finance & Administration Committee meeting of September 6, 2016 be accepted as circulated.

CARRIED

MOTION: Moved by Councillor McCann
Seconded by Councillor Plummer
THAT the minutes of the Finance & Administration Committee meeting of January 18, 2016 be accepted as circulated.

CARRIED

MOTION: Moved by Councillor Plummer
Seconded by Councillor McCann
THAT the minutes of the Finance & Administration Committee meeting of January 20, 2016 be accepted as circulated.

CARRIED

7. Business Arising from Minutes

There was no business arising from the minutes.

8. Presentation

a. Sens Rink Recreational Investments in Neighbourhoods for Kids

Deputy Mayor Gervais introduced the Senators' representatives: Cyril Leeder, President of the Ottawa Senators Hockey Club; Danielle Robinson, President and CEO Ottawa Senators Foundation; and Barry Seller, Manager Sens Rink Projects & Community Programs, Ottawa Senators Foundation. The representatives announced that the Ottawa Senators in partnership with the

Sens Foundation will be erecting a new rink in the City at Kinsmen Park in 2017. A discussion was held.

b. 2015 Financial Statement – Fred Sinclair

Ms. McIntyre presented her report recommending acceptance of the 2015 “Draft” Audited Consolidated Financial Statements. She introduced Mr. Sinclair and he presented the “Draft” Financial Statement. A discussion was held.

MOTION: Moved by Councillor Scott
Seconded by Councillor Lafreniere
THAT Committee accept the “Draft” Financial Statement as presented.

CARRIED

9. New Business

a. Accumulated Surpluses 2010 to 2015

Ms. McIntyre presented her information report. A discussion was held.

b. 2017 Budget Timelines

Ms. McIntyre presented her report seeking Council approval of the 2017 Budget Schedule.

MOTION: Moved by Councillor Lafreniere
Seconded by Councillor Plummer
THAT the Finance & Administration Committee approve the 2017 Budget Schedule as presented.

CARRIED

c. Pembroke Fire Department Monthly Report

Chief Herback presented an overview of the Pembroke Fire Department’s September 2016 Monthly Report.

d. Request to Close Victoria Street for Fire Department Open House – October 8, 2016

Chief Herback presented his report requesting Committee approval to close Victoria Street for the Fire Department Open House on October 8, 2016. A discussion was held.

MOTION: Moved by Councillor Scott
Seconded by Councillor Reavie
THAT the Finance & Administration Committee approve staff request to close Victoria Street for the Fire Department Open House on October 8, 2016.

CARRIED

e. Renfrew County Communications Systems & Equipment Status Report

Chief Herback presented his information report. A discussion was held.

DIRECTION: Chief Herback will draft a letter of support addressed to County Council endorsing the Fire Chiefs' recommendations for the Mayor's signature.

f. Project Status Update Design-Build New Fire Station

Mr. Lewis presented his report seeking Committee direction regarding the ongoing project for the Design-Build New Fire Station project. Ms. McIntyre also presented a report on the financing of the new fire hall. A discussion was held.

MOTION: Moved by Councillor Scott
Seconded by Mayor LeMay
THAT Committee move forward with Option #1 as presented to increase the budget for the Fire Hall by \$1 million.

Councillor Scott requested a recorded vote.

For: Councillor Scott, Councillor Reavie, Councillor McCann,
Mayor LeMay, Deputy Mayor Gervais,

Against: Councillor Lafreniere, Councillor Plummer

CARRIED 5 to 2

g. Moffat Street Sanitary Sewer – Expedited Replacement

Mr. Sitland presented his report seeking approval of the expedited replacement of the sanitary sewer on Moffat Street in the same area as the works to replace storm Outfall 30. A discussion was held.

MOTION: Moved by Councillor Plummer
Seconded by Councillor Scott
THAT the Finance & Administration Committee approve staff request to expedite the replacement of the sanitary sewer on Moffat Street in the same area as the works to replace storm Outfall 30, as presented.

CARRIED

10. Adjournment

MOTION: Moved by Councillor Plummer
Seconded by Councillor McCann
THAT the October 4, 2016 meeting of the Finance and
Administration Committee adjourn at 7:55 p.m.

CARRIED