

Operations Committee Meeting

Council Chambers
PEMBROKE, Ontario
March 15, 2016
7:00 p.m.

A meeting of the Operations Committee was held this evening with Councillor Scott presiding and all members in attendance except for Councillor McCann. The Chair opened the meeting at 7:00 p.m. Staff members present were Terry Lapierre, Chief Administrative Officer/Clerk; Colleen Sauriol, Manager – Planning and Building Departments; Doug Sitland, Manager of Operations; Chris Mantha, Supervisor of Roads and Fleet; and Linda Rook, Recording Secretary.

Councillor Scott requested that the agenda be amended by adding Item #10 Pembroke Street East Shave and Pave.

ITEM #1: Approval of Agenda

MOTION: Moved by Councillor Plummer
Seconded by Councillor Reavie
THAT the amended agenda of the Operations Committee meeting of March 15, 2016 be accepted.

CARRIED

ITEM #2: Approval of Minutes

MOTION: Moved by Councillor Lafreniere
Seconded by Councillor Plummer
THAT the Operations Committee Minutes of February 16, 2016 be accepted as circulated.

CARRIED

ITEM #3: Declaration of Pecuniary Interest

There were no disclosures of pecuniary interest.

ITEM #4 Recognition: Chris Mantha

On behalf of Council, Councillor Scott, recognized Chris Mantha, Supervisor of Roads and Fleet for his academic achievements with the Association of Ontario Roads

Supervisors. Mr. Mantha is the recipient of the AORS Marvin D. Halladay Memorial Education Award.

ITEM# 5 ABC Scrap Metal – Bill Quinton

Mr. Robert Howe, Solicitor, and Mr. Michael Fadock, Planner and EIT for Jp2g Consultants Inc., addressed Committee on behalf of 1117155 Ontario Inc. A discussion followed and the following points were raised:

- Request cost of installation of culvert be waived.
- Request for City's resolution of drainage travelling to 10 Bennett Street.
- Jp2g suggested options that could be taken by the City to correct the problem:
 1. Deepen the ditches.
 2. Continue drainage across 10 Bennett Street, with easement over adjacent land. Not preferred.
 3. Storm waters diverted to storm sewer on Bennett Street.
 4. Installation of a new storm sewer under Bennett Street to River.
- What constitutes a "main building"? Would a rudimentary building satisfy by-law?
- Suggested it was premature to provide site plan until resolution of drainage issues identified.
- Request made for extension of agreement to allow continued limited use of the property as a trucking yard and construction equipment yard.
- Intention to proceed with site plan while working with City to resolve drainage issue.
- City to take under advisement and review with staff and legal.

ITEM #6 2016 Planned Road Works – Contracting vs. In-House

Mr. Sitland presented the report. A discussion followed and the following points were raised:

- Good split between contracting and in-house.
- Important road works proceed through into the intersections.
- Opportunity to do something with turning movements at Bell Street and Cecelia Street.
- Conduct a value-for-money assessment.
- 5 – 6 projects will be done in-house. If they cannot all be completed, there is an opportunity to have them contracted out.
- The yellow line painted on Broadview Street is not the standard for line painting.
- For in-house projects some capital allocation will need to be transferred back into the operating budgets.

MOTION: Moved by Councillor Plummer
Seconded by Councillor Reavie
THAT the Committee directs staff to proceed with the Contracting and In-House 2016 planned road works.

CARRIED

ITEM #7 Drinking Water System – 2015 Annual Water Reports

Mr. Sitland presented the report.

MOTION: Moved by Councillor Plummer
 Seconded by Councillor Reavie
 THAT the Committee accepts City of Pembroke Drinking Water System
 2015 Annual Water Reports.

CARRIED

ITEM# 8 Lighting Retrofit- Update Water Treatment Plant

Mr. Sitland presented a report.

MOTION: Moved by Mayor LeMay
 Seconded by Councillor Plummer
 THAT the Committee approves proceeding with the lighting retrofit at the
 Water Treatment Plant as updated.

CARRIED

ITEM #9 Water System Financial Plan

Mr. Sitland presented the report.

MOTION: Moved by Councillor Plummer
 Seconded by Councillor Reavie
 THAT the Committee endorse the Water System Financial Plan.

CARRIED

ITEM# 10 Pembroke Street East Shave and Pave

Mr. Sitland presented a report. A discussion followed and the following points were raised:

- Committee reports provided just before meetings are discouraged.
- Ask Treasurer to address Council regarding reasons for annual surplus.
- Save time and money if shave and pave project planned for Pembroke Street East included Travel Lodge to Howard Street, avoid two years of detours on the same section of street.

MOTION: Moved by Councillor Plummer
 Seconded by Councillor Reavie
 THAT the Committee approves that the shave and pave project planned
 for Pembroke Street East to extend from Howard Street to the east City
 Limit (Travel Lodge Hotel).

CARRIED

ITEM #8: Motion to Adjourn

MOTION: Moved by Councillor Reavie
Seconded by Councillor Plummer
THAT the Operations Committee adjourns at 8:10 p.m.

CARRIED