

Council Chambers  
Pembroke, ON  
September 25, 2014  
3:00 p.m.

The regular meeting of the Pembroke Police Services Board was held in Council Chambers – City Hall on **Thursday, September 25, 2014 at 3:00 p.m.** with Deputy Mayor Gervais, Chair presiding. Also in attendance were Board Members Pauline Edmonds, Mayor Jacyno, Sergeant Laroche, O.P.P, and Heidi Martin, recording secretary.

Regrets: Terry Harkins

**1. Approval of Agenda**

Deputy Mayor Gervais asked that one additional item Provincial Vacancy Appointment be added as Item 8 (iv) to the agenda

**MOTION:** Moved by Mayor Jacyno  
Seconded by Pauline Edmonds  
**THAT** the agenda of the regular meeting of September 25, 2014 be approved as amended.

CARRIED

**2. Minutes**

**(i) Minutes of Previous Meeting**

**MOTION:** Moved by Mayor Jacyno  
Seconded by Pauline Edmonds  
**THAT** the minutes of the June 25, 2014 regular meeting be approved as circulated.

CARRIED

**3. Declaration of Conflict**

Nil

**4. Presentation and/or Delegations**

Nil

**5. Reports**

**(i) Chair Deputy Mayor Gervais**

Deputy Mayor Gervais welcomed everyone back and explained that the Board was now on its home stretch of this term. He indicated that he didn't have a report.

**(ii) Inspector Jeff Smith**

Sergeant Laroche reviewed the June, July and August 2014 reports and explained that the calls for service remain consistent. Sergeant Laroche explained that during the month of June the detachment had 26 criminal code, 1 drug and 2 traffic charges laid. He reviewed the Provincial charges laid and indicated that 110.25 hours was spent on foot patrol in June with the year to date total of 537 hours.

During the month of July, Sergeant Laroche stated that 39 criminal code, 4 drug, 2 traffic charges, as well as 20 provincial charges laid. In July, the foot patrol hours decreased to 87 hours.

Sergeant Laroche indicated that during the month of August, 24 criminal code, 2 drug and 2 traffic charges were laid. He also reviewed the 20 provincial charges laid. He explained that during the month of August, the foot patrol hours decreased to 50.75 hours due to vacation but that those numbers should increase again in September.

Deputy Mayor Gervais stated that some business owners of the downtown have asked that the foot patrol hours be increased. He asked if it is possible to break down the foot patrol hours into the downtown as well as other areas patrolled within the City. Sergeant Laroche stated that their reporting system does not break down into areas within a zone therefore it would be very difficult to track where within the zone the foot patrol is happening.

Mayor Jacyno stated that in the past, reference has been made to foot patrol within the Pembroke Mall and Walmart; he asked if the downtown was receiving its fair share of the hours. Sergeant Laroche responded that as part of the OPP province wide Community Mobilization Plan, Officers do a daily walk-through or park their car outside the Mall/Walmart to increase their presence within the stores. Sergeant Laroche stated that he didn't think that the downtown area was identified within this program, however if requested, foot patrol can become a priority in the down town area.

Deputy Mayor Gervais indicated that the Board received the 2013 version of the Business Plan and he would like to see an emphasis on foot patrol in the downtown area in this year's Business Plan.

Mayor Jacyno asked if the Auxiliary members were tasked with foot patrol to which Sergeant Laroche responded that auxiliary members would only be on foot patrol with another officer as they would never be on their own.

**6. Old Business****(i) Protocol for the Reporting to City Council**

Deputy Mayor Gervais reported that he has communicated with the CAO in regards to this matter and he has been assured that the matter will be addressed by Council before the end of its term.

**(ii) Protocol for Monitoring Performance of Detachment Commander**

Deputy Mayor Gervais stated that he is waiting for a response to a letter previously sent to Superintendent Couture as he would like to get this in place before the end of the term.

**(iii) Business Plan 2015**

Deputy Mayor Gervais reported that the 2013 OPP Business Plan was distributed and emphasized that it is very important that the Board provide input into this plan and asked how the Board wished to proceed with this matter.

Ms. Edmonds asked if the Board anticipates, as in the past, that it would reach out for community input. She stated that in the past, an officer was identified to spearhead the Business Plan. She indicated that in the past input was sought from schools, health agencies, seniors and the general public. She explained that the Board also used their website to ask the general public to submit their comments.

Deputy Mayor Gervais asked Sergeant Laroche how Petawawa develops their business plan. Sergeant Laroche stated that he has never been involved in the process and suggested that Staff Sergeant Graves be contacted.

Mayor Jacyno stated that he would like to see more input from the youth such as Algonquin College students, The Grind representatives as well as Cadets from the Armories to see their prospective.

Deputy Mayor Gervais indicated that he would communicate with Staff Sergeant Graves to work out the details.

**7. New Business****(i) Bikes and Sidewalks**

Deputy Mayor Gervais indicated that he asked that this item be placed on the agenda. He mentioned that this issue is a concern to business owners as well as complaints of near misses at City Hall. He stated that he has communicated with the CAO in regards to By-law Enforcement and understands that additional signage has been ordered. Deputy Mayor Gervais mentioned that currently there are signs on Pembroke Street at Frank Nighbor and the additional signs will be installed on Pembroke Street near Mackay Street. Deputy Mayor Gervais also stated that he has communicated this concern to Inspector Smith and has been

assured that a concerted effort will be made in the down town (foot patrol) due to this safety issue.

Ms. Edmonds suggested that this area be flagged and a list started as it should be included in the business plan.

Mayor Jacyno stated that there seems to be an increase in the number of bikes on the sidewalks as well as younger people on skateboards and he is not sure if this responsibility falls under By-law Enforcement or policing.

Sergeant Laroche stated that as this issue is a safety issue, it should also be included in the OPP education program.

Mayor Jacyno indicated that in the past, the Pembroke Police Service would hand out coupons to the youth when they were recognized as following the law. Sergeant Laroche stated that Officers still hand out coupons which enhances good relations between the youth and police.

Ms. Edmonds asked if the OPP review the rules of the road when working in the schools to which Sergeant Laroche replied that much education is done within the schools.

**(ii) Reduce Impaired Driving Everywhere (RIDE) Grant; Reduce Domestic Violence Grant; and Project Community Watchdog Grant**

Deputy Mayor Gervais indicated that during the month of June the Police Services Board applied for Grants within our zone. He stated that he is pleased to announce that the Pembroke Police Services Board was successful in obtaining a grant to reduce domestic violence as well as a community watchdog grant. He explained that the community watchdog grant has a focus on crime prevention and its aim is to suppress crime. Sergeant Laroche stated that \$20,000 out of the \$53,000 grant will be allotted to foot patrol in the downtown area and also mentioned that the OPP is considering cameras for the downtown area to be used for surveillance purposes and the remainder of the grant will be used to acquire a laptop for the Officer dedicated to property crime.

Deputy Mayor Gervais stated that the Police Services Board was also successful in receiving \$80,000 to reduce domestic violence. Sergeant Laroche stated that this grant will allow the OPP to increase the work force by one FTE staff member. This grant will enhance the working relationship with Family & Children Services and Mental Health to assist in mediation during times of need.

Mayor Jacyno asked if this position was permanent to which Sergeant Laroche replied that the Board would need to speak to Inspector Smith in this regard.

Ms. Edmonds asked about the RIDE grant to which Deputy Mayor Gervais replied that at this time, he could only speak to the two grants.

**8. Correspondence**

(i) Police Services Request – Trafalgar Road

Deputy Mayor Gervais stated that a concerned citizen commented to him that when the road work on Trafalgar Road is finished, he was concerned that the traffic would speed up. Deputy Mayor Gervais spoke to Inspector Smith in regards to this issue who indicated that the police will monitor the area and if it is an issue, resources will be assigned to the area. Sergeant Laroche stated that it is common practice to monitor an area and if required, additional resources are assigned.

(ii) 2014/15 – 2015/16 Community Policing Partnerships Programs and Safer Communities – 1000 Officers Partnership Program contractual agreements

Deputy Mayor Gervais stated that as distributed with the agenda, the Board had received correspondence in regards to this item.

(iii) OAPSB Correspondence to Premier Wynne

Deputy Mayor Gervais stated that this item was an information item for Board members.

(iv) Provincial Appointment - Vacancy

Deputy Mayor Gervais stated that this item was just received by email and explained that as Ms. Edmonds provincial appointment to the Board had expired in June of this year, the Province was looking for assistance in ensuring that a strong pool of applicants are received. He indicated that there are lots of individuals in the community that would be interested and would be good as Board members. Deputy Mayor Gervais asked the Mayor if he could bring this item forward at the next Council Meeting.

**9. Information Items**

Nil

**10. Move to Caucus**

**MOTION:** Moved by Pauline Edmonds

Seconded by Mayor Jacyno

**THAT** Board members attending this meeting move into a Closed Session pursuant to the following exceptions as listed in section 20.2 of By-law 2013-02 b) labour negotiations; to address the following issues:

- Approve confidential minutes (June 25, 2014)
- To discuss negotiations

CARRIED

**MOTION:** Moved by Pauline Edmonds  
Seconded by Mayor Jacyno  
THAT the meeting reconvene after the closed meeting.

CARRIED

It was indicated that there was nothing to report from the Caucus meeting.

**11. Date of Next Meeting**

The next meeting date is October 30, 2014 at 3:00 p.m.

**12. Adjournment**

The meeting adjourned at 4:50 p.m. on a motion by Mayor Jacyno and seconded by Pauline Edmonds.

---

Chair

---

Recording Secretary