

November 17, 2011

The regular meeting of the Pembroke Police Services Board was held in the Council Chambers – City Hall on **Thursday, November 17, 2011 at 3:00 p.m.** with Mike LeMay, Chair presiding. Also in attendance were Board Members Deputy Mayor Ron Gervais, Terry Harkins and Pauline Edmonds, Barbara Briscoe, Executive Assistant, Chief David Hawkins and Deputy Chief Drew Mellon.

**Absent:** Mayor Ed Jacyno

1. **Approval of Amended Agenda**

**MOTION:** Moved by Deputy Mayor Ron Gervais  
Seconded by Pauline Edmonds

**THAT** the amended agenda of the regular meeting of **November 17, 2011** be approved.

**CARRIED**

2. **Minutes**

The minutes of the regular meeting of **October 27, 2011** will be approved at the December Board meeting.

3. **Declaration of Conflict**

No conflict declared.

4. **Presentations and/or Delegations**

Mr. Matthew Miller was present to address his suspension and seek reinstatement of his taxi license. The Board decided to discuss the suspension in caucus and will contact Mr. Miller with their decision tomorrow.

5. **Monthly Activity Reports & Commendations**

Chief Hawkins provided a brief review of the monthly activity reports. Foot Patrol was reported at 47½ hrs for October. No report was given for the Community Services Officer or the Traffic Services Officer.

6. **Old Business**

(i) **Policy Revisions**  
Nil

(ii) **Judicial Review of Civilian Interest Arbitration**  
No new information.

7. **New Business**

(i) **Taxi License – Matthew Miller**

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Mr. Miller presented his case to the Board and the Board will discuss and make their decision in the caucus meeting.

- (ii) **Budget Report**  
The budget is in good shape. Dispatcher section is high due to an error when prepared.
- (iii) **PPA – Notice to Bargain – Uniform Members only**  
A letter was received from the Association President requesting a date to begin bargaining. This item will be discussed further in the caucus meeting.

8. **Correspondence**

- (i) **OAPSB – Zone 2 Minutes**  
The correspondence, an e-mail from Diane Smithson regarding the minutes from the September 23, 2011 Zone 2 meeting were distributed for information purposes.
- (ii) **OAPSB Releases White Paper on Unpaid Fines**  
The correspondence, the OAPSB White Paper on Unpaid Fines was distributed for information purposes. Chief Hawkins is waiting on information from the courts for our area.
- (iii) **OAPSB – Zone 2 - Training**  
The correspondence, an e-mail from Diane Smithson regarding Zone Training was distributed for information purposes. This training will be held on January 27<sup>th</sup>, 2012 in Smith Falls. If interested contact the Chair.

9. **Information Items**

- (i) **Youth Leaving Care Hearings**  
Information on this subject can be obtained on the internet at [hearings@provincialadvocate.on.ca](mailto:hearings@provincialadvocate.on.ca).
- (ii) **Ontario Civilian Police Commission 2010 Annual Report**  
This report is available on the internet at [www.ocpc.ca](http://www.ocpc.ca).
- (iii) **Ottawa Sun – Cop pay hike could blow lid off cap**  
This is an information item only.
- (iv) **Ganonoque – OPP Costing**  
This is an information item only.

10. **Move to Caucus/Adjournment**

**MOTION:** Moved by Terry Harkins  
Seconded by Pauline Edmonds

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**THAT:** the meeting proceed in caucus to discuss certain personnel and legal matters.

**CARRIED**

The meeting adjourned at 3:28 p.m. on a motion by Pauline Edmonds and seconded by Terry Harkins.

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Chair

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Executive Assistant