

October 27, 2011

The regular meeting of the Pembroke Police Services Board was held in the Lower Level – City Hall on **Thursday, October 27, 2011 at 3:00 p.m.** with Mike LeMay, Chair presiding. Also in attendance were Board Members Terry Harkins and Mayor Ed Jacyno, Barbara Briscoe, Executive Assistant, Chief David Hawkins and Deputy Chief Drew Mellon.

Absent: Pauline Edmonds and Deputy Mayor Ron Gervais

1. **Approval of Agenda**

MOTION: Moved by Mayor Ed Jacyno
Seconded by Terry Harkins

THAT the agenda of the regular meeting of **October 27, 2011** be approved.

CARRIED

2. **Minutes**

MOTION: Moved by Mayor Ed Jacyno
Seconded by Terry Harkins

THAT the minutes of the regular meeting of **September 22, 2011** be approved.

CARRIED

MOTION: Moved by Terry Harkins
Seconded by Mayor Ed Jacyno

THAT the minutes of the special regular meeting of **October 03, 2011** be approved.

CARRIED

3. **Declaration of Conflict**

No conflict declared.

4. **Presentations and/or Delegations**

Nil

5. **Monthly Activity Reports & Commendations**

Chief Hawkins provided a brief review of the monthly activity reports. Foot Patrol was reported at 91½ hrs for September. The Community Services Officer reported 30 school visits and 23 hours of foot patrol. The Traffic Services Officer reported HTA Charges at 131. A Traffic Report from Const. K. Snider regarding speeding

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on Elizabeth Street was discussed. It was the opinion of Cst. Snider that it would be more beneficial to residents of Elizabeth Street if the main streets in the area (Mackay and Bell) were the focus. He will continue to monitor the area.

6. **Old Business**

(i) **Policy Revisions**

Nil

(ii) **Judicial Review of Civilian Interest Arbitration**

No new information.

7. **New Business**

(i) **Budget Report**

The budget is within the guidelines for this time of year.

(ii) **Freedom of Information Co-ordinator**

Discussion was held regarding the appointment of a FOI Co-ordinator.

MOTION: Moved by Terry Harkins
Seconded by Mayor Ed Jacyno

THAT the Board appoint Deputy Chief Drew Mellon as FOI Co-ordinator.

CARRIED

8. **Correspondence**

Nil

9. **Information Items**

(i) **OAPSB – 50th Anniversary General Meeting and Conference**

Information item only at this time.

10. **Move to Caucus/Adjournment**

MOTION: Moved by Mayor Ed Jacyno
Seconded by Terry Harkins

THAT: the meeting proceed in caucus to discuss certain personnel and legal matters.

CARRIED

The meeting adjourned at 3:15 p.m. on a motion by Terry Harkins and seconded by Mayor Ed Jacyno.

Chair

Executive Assistant