

June 23, 2011

The regular meeting of the Pembroke Police Services Board was held in the Lower Level – City Hall on **Thursday, June 23, 2011 at 3:00 p.m.** with Mike LeMay, Chair presiding. Also in attendance were Board Members Pauline Edmonds, Deputy Mayor Ron Gervais, Terry Harkins and Mayor Ed Jacyno, Barbara Briscoe, Executive Assistant, Chief David Hawkins and Deputy Chief Drew Mellon.

ADD: 7 (v) Annual Report

1. **Approval of Amended Agenda**

MOTION: Moved by Pauline Edmonds
Seconded by Terry Harkins

THAT the amended agenda of the regular meeting of **June 23, 2011** be approved.

CARRIED

2. **Minutes**

MOTION: Moved by Mayor Ed Jacyno
Seconded by Deputy Mayor Ron Gervais

THAT the minutes of the regular meeting of **May 30, 2011** be approved.

CARRIED

3. **Declaration of Conflict**

No conflict declared.

4. **Presentations and/or Delegations**

Nil

5. **Monthly Activity Reports & Commendations**

Chief David Hawkins provided a brief review of the monthly activity reports, including the monthly statistics and various pieces of correspondence. The uniform officers completed 91 ½ hours of foot patrol during the month of June. The Community Services Officer completed 17 school visits. Traffic Officer Constable Kirk Snider had another busy month with 69 Traffic Related Charges + 16 charges laid by other officers. The total traffic charges laid in May was 85. The Family & Children's Services Worker reports for February, March and April were reviewed and the Chief reported that these reports are very valuable to the Service.

6. **Old Business**

(i) **Policy Revisions**

No new policy at this time.

(ii) **Judicial Review of Civilian Interest Arbitration**

A Factum was prepared by the Board's Solicitor and was distributed to all Board Members.

7. **New Business**

(i) **Budget Report**

The Chief reported the budget is within the guidelines for this time of year.

(ii) **Re-classification – Constable Johnathan Libby**

MOTION: Moved by Terry Harkins
Seconded by Pauline Edmonds

THAT the Board approve the re-classification of Constable Jonathan Libby to the rank of First Class Constable, effective July 05, 2011.

CARRIED

(iii) **Re-classification – Constable Jeremy McGinnis**

MOTION: Moved by Mayor Ed Jacyno
Seconded by Terry Harkins

THAT the Board approve the re-classification of Constable Jonathan Libby to the rank of Third Class Constable, effective July 30, 2011.

CARRIED

(iv) **Business Plan – 2011-2014**

Sgt. Dean Duchrow was welcomed to the meeting and he reviewed the Business Plan for 2011-2014. The Chair thanked Sgt. Duchrow and the Committee members for preparing an excellent document. The Business Plan will be posted on the Website for the public's information. Consideration was given to the idea of forming a Committee to assist the Service when focusing on their concerns. When problems arise they could assist with creating the solutions.

MOTION: Moved by Terry Harkins
Seconded by Deputy Mayor Ron Gervais

THAT the Business Plan for 2011 – 2014 be approved and recognized as an excellent document.

CARRIED

MOTION: Moved by Mayor Ed Jacyno
Seconded by Terry Harkins

THAT the Chair send a letter to Sgt Dean Duchrow thanking him for the excellent job he did preparing the Business Plan for 2011 – 2014.

CARRIED

7. (v) **Annual Report**

MOTION: Moved by Pauline Edmonds
Seconded by Deputy Mayor Ron Gervais

THAT the Board approve the Annual Report and Business Plan as presented.

CARRIED

8. **Correspondence**

(i) **Councillor Les Scott - Budget**

Councillor Scott sent a letter thanking the Board Members for allowing him the opportunity to address the Board. He expressed the appreciation of the Finance Committee for the Board taking the time to review and reduce their 2011 Police Budget.

9. **Information Items**

(i) E-mail – OAPSB – D. Smithson - Zone 2 General By-laws

(ii) E-mail – OAPSB – D. Smithson - Zone 2 Minutes
The next Zone 2 meeting will be held on Sept. 23, 2011 in Ottawa.

(iii) E-mail – OAPSB – Izabella Pyz - OPC 2012 Demand Survey

(iv) Newspaper Article – Toronto Star – The Thinning Blue Line

The above correspondence 9 (i) to (iv) are information items only. If anyone wishes more information they can call Barbara at Ext. 1337.

10. **Move to Caucus/Adjournment**

MOTION: Moved by Terry Harkins
Seconded by Pauline Edmonds

THAT: the meeting proceed in caucus to discuss certain personnel and legal matters.

CARRIED

June 23, 2011

The meeting adjourned at 3:35 p.m. on a motion by Mayor Ed Jacyno and seconded by Pauline Edmonds.

Chair

Executive Assistant