

Lower Level – City Hall  
Pembroke, Ontario

April 28, 2011

The regular meeting of the Pembroke Police Services Board was held in the Lower Level – City Hall on **Thursday, April 28, 2011 at 3:00 p.m.** with Mike LeMay, Chair presiding. Also in attendance were Board Members Deputy Mayor Ron Gervais, Terry Harkins and Mayor Ed Jacyno, Barbara Briscoe, Executive Assistant, Chief David Hawkins and Deputy Chief Drew Mellon.

**ABSENT:** Pauline Edmonds

1. **Approval of Agenda**

**MOTION:** Moved by Terry Harkins  
Seconded by Mayor Ed Jacyno

**THAT** the agenda of the regular meeting of **April 28, 2011** be approved.

**CARRIED**

2. **Minutes**

**MOTION:** Moved by Mayor Ed Jacyno  
Seconded by Deputy Mayor Ron Gervais

**THAT** the minutes of the regular meeting of **March 24, 2011** be approved.

**CARRIED**

3. **Declaration of Conflict**

No conflict declared.

4. **Presentations and/or Delegations**

The Chair welcomed Paul Legault and Dave Springer, members of the OPP who were present to guide the Board on the procedures to be used to obtain an OPP costing. This presentation will be moved to the Caucus session of the meeting.

5. **Monthly Activity Reports & Commendations**

Chief David Hawkins provided a brief verbal review of the monthly activity reports, including the monthly statistics and various pieces of correspondence. Deputy Mayor Ron Gervais expressed how pleased he is with the success the officers are having on the students and staff when visiting Our Lady of Lourdes School. These visits have a very positive effect in the school. The Chair suggested that the Regular Board meetings be posted on the Website. Chief Hawkins will follow up this item with Cst. Dillon Gerundin and get back to the Board.

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6. **Old Business**
- (i) **Policy Revisions**  
No new policy at this time.
- (ii) **Judicial Review of Civilian Interest Arbitration**  
The Notice of Application to Divisional Court for Judicial Review was filed on behalf of the Board on February 17, 2011. Copies were included in the agenda. The Board is presently waiting on a date for the meeting.
7. **New Business**
- (i) **Re-classification – Dispatcher Shannon Lavoie**
- MOTION:** Moved by Terry Harkins  
Seconded by Deputy Mayor Ron Gervais
- THAT** the Board approve the re-classification of Dispatcher Shannon Lavoie's employment status to full-time, effective April 16, 2011.
- CARRIED**
- (ii) **Budget Report**  
The Chief reported that the budget is well within the guidelines for this time of year.
8. **Correspondence**
- (i) **OAPSB – Zone 2 Spring Meeting**  
The Agenda for the Zone 2 Spring meeting was distributed for information purposes. The Chair will be attending the April 29<sup>th</sup> meeting in Kemptville on behalf of the Board. He will bring back a report after the meeting.
9. **Information Items**
- (i) **Mayor Ed Jacyno – Court Security**  
This material is an information item only at this time. It will be done as a joint project with City Council in the future.
- (ii) **Mayor Ed Jacyno – Judicial Review Material**  
This material was for information purposes and Mayor Jacyno reviewed the material for the other members' benefit.
- (iii) **OAPSB Bulletin – Queen's Park Day**  
This was a very successful day and it is hoped that it will set a precedence across the province.

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10. Move to Caucus/Adjournment

**MOTION:** Moved by Deputy Mayor Ron Gervais  
Seconded by Terry Harkins

**THAT:** the meeting proceed in caucus to discuss certain  
personnel and legal matters.

**CARRIED**

The meeting adjourned at 3:40 p.m. on a motion by Terry Harkins and seconded by  
Mayor Ed Jacyno.

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Chair

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Executive Assistant