



Pre-Authorized Payment Plan Agreement

The City of Pembroke offers a “Pre-authorized Payment Plan” for the payment of realty taxes and/or water/sewer charges.

In order to enrol in the Pre-Authorized Payment Plan the following criteria must be met:

- 1. All arrears must be paid in full prior to application
- 2. Complete the agreement and return to City Hall
- 3. Attach a “VOID” cheque

TAX PLAN

Commences in January of each year, with twelve (12) equalized payments based on an estimate of the current year’s levy and adjusted when the taxes are levied, in accordance with Schedule “A” to By-law 2007-68.

WATER/SEWER PLAN

Commences in January of each year, with twelve (12) equalized payments based on an estimate of the current year’s billing and adjusted in the event of a rate change, in accordance with Schedule “A” to By-law 2007-68.

PLEASE CHECK OFF WHICH PLAN YOU WISH TO PARTICIPATE IN:

TAXES WATER/SEWER

NAME (s): _____

PROPERTY ADDRESS: _____

ROLL NUMBER: 4764 000 _____

WATER/SEWER ACCOUNT NO.: _____

PHONE (H): _____ WORK/CELL: _____

BANK NAME: _____

INSTITUTION NO: _____ TRANSIT NO: _____

ACCOUNT NO: _____

I/We hereby authorize the City of Pembroke to debit my/our bank account for the payment of my/our realty taxes and/or water/sewer billing in electronic form from the Banking Institution named above. This authorization may be cancelled at any time upon thirty (30) days written notice by me/us to the City of Pembroke.

I/We hereby authorize the City of Pembroke to increase/decrease the amount in accordance with Schedule “A” to By-law 2007-68 as amended.

I/We will inform the City of Pembroke in writing of any change in the account information provided above.

The City of Pembroke reserves the right to remove the account from the plan if payments are in default.

NAME: _____ SIGNATURE: _____

Please print

NAME: _____ SIGNATURE: _____

Please print

DATE: _____ ACCEPTED BY: _____

PLEASE ENCLOSE A CHEQUE MARKED “VOID”

The information collected on this form is being collected under the authority of Section 342 of the Municipal Act, 2001 as amended and will be used for the sole purpose of applying pre-authorized payments to the relevant account.